

國立中山大學社會科學院教學績優教師遴選要點

Guidelines on Selecting Prominent Faculty in Teaching in the College of Social Sciences

112.03.13 本校第 175 次教務會議核備通過

Approved at the 175th Academic Affairs Council meeting on March 13, 2023

115.10.05 本校第 189 次教務會議核備通過

Approved at the 189th Academic Affairs Council meeting on October 05, 2026

- 一、本院為獎勵教師教學優良表現，依據本校「延攬及留住特殊優秀人才實施規範」第三十六條規定，特訂定本院「教學績優教師遴選要點」（以下簡稱本要點）。
- I. These guidelines are formulated in accordance with Article 36 of the University's *Regulations for the Implementation of Recruitment and Retention of Outstanding Faculty* to recognize the faculty in the College of Social Sciences (hereinafter referred to as the "College") for their outstanding performance in teaching.
- 二、申請教師除須符合校訂教學成效基本資格與授課及服務基本資格外，尚須符合本院下列四項條件：
- II. In addition to the University's criteria for teaching performance, course offering, and services, applicants also need to fulfill the following four requirements stipulated by the College:
 - (一)於本校任教滿三年（含）以上之專任教授、副教授、助理教授、講師及約聘教師。
 - (1) being a full-time professor, associate professor, assistant professor, or lecturer within or beyond the manning quota, and teaching at the University for at least three years
 - (二)申請時前一學年度之授課時數需達本校「教師授課鐘點核計準則」規定。約聘教師之授課時數應達該職級專任教師基本授課時數規定。
 - (2) the teaching hours in the previous academic year meeting the requirements stipulated in the University's *Guidelines on the Calculation of Hourly Pay for Faculty Members*, and those of full-time faculty beyond the manning quota meeting the requirements corresponding to the equivalent rank of the faculty within the manning quota
 - (三)前二學年度教授全英語授課課程至少一門，或參與本校教師 EMI 培訓計畫至少二場次(須包含至少一次教學演示或教學觀課)。
 - (3) offering at least one EMI course within the previous two academic years, or

participating in at least two sessions of the University's EMI workshops (including one session of teaching demonstration or class observation)

(四) 講授類之 3 年平均教學當量達全院平均數 40% (獨立所達全院平均數 30%) 者 (教師休假之學期數免予計算, 兼任行政職務者, 減授時數得予扣除)。

(4) the average teaching equivalent of lecturing courses over the past three years exceeding 40% (30% for applicants from individual institutes) of the average teaching equivalent of the College (The number of semesters on leave or reduced teaching hours due to a concurrent administrative position shall be deducted from the calculation of teaching equivalent.)

三、教學績優教師獎勵以一年為一期, 教師於兩年內至多獲獎一次。

III. The award term shall be one year; each faculty member may only receive the award once every two years.

四、本院組成「教學績優教師遴選委員會」(以下簡稱委員會) 審查, 由院長擔任召集人, 副院長及各系所主管為當然委員, 並聘請校內、外教學方面傑出之學者專家至少 3 人等共同組成之; 前述學者專家之聘請資格、人數及會議之召開等事項規定, 悉依本校相關法規規定辦理; 當然委員如為當年度「教學績優獎」候選人, 且委員人數不足法定人數時, 由院長另遴派委員補聘之。

IV. The Committee for Selecting Prominent Faculty in Teaching (hereinafter referred to as the "Committee") shall be established to conduct the review. The College dean shall serve as the convenor; the associate dean and the chairs of individual departments, institutes, and degree programs shall serve as the ex-officio members; at least three outstanding internal or external scholars and experts in teaching shall be appointed as the Committee members. The appointment and the number of the scholars and experts, as well as the procedure for convening meetings, shall be handled in accordance with the University's relevant regulations. If an ex-officio member is a candidate for the Prominent Faculty in teaching for the current year, or if the number of Committee members falls below the required quorum, the College dean shall appoint others to fill the vacancies.

五、甄選程序

V. Selection Procedure

(一) 第一階段 (推薦及初審階段):

(1) the first stage (recommendation and initial review)

本院各單位應依校、院公告時程, 檢具所屬推薦教師有利審查之相關資料且至多推薦二位; 被推薦教師應填具本院「教學績優教師遴選申請表」

及有利審查資料，並由所屬各單位協助初審作業。

Individual departments, institutes, and degree programs of the College may recommend up to two candidates, and shall submit their supporting documentation within the timeframe announced by the University and the College. The candidates shall complete the College's Application Form for Prominent Faculty in Teaching and submit it together with the supporting documents to their affiliated department, institute, or degree program for the initial review.

(二) 第二階段（決審階段）：

(2) the second stage (final review)

1. 參與遴選之教師應列席本學院遴選委員會說明教學事蹟與心得，委員會審查時參考申請者之教學成果、教學歷程檔案、教學錄播及其他教學事蹟及心得等遴選標準，投票完成遴選產生「教學績優教師」推薦名單並排序後送教務處，推薦名額以本院專任教師(含約聘教師)人數百分之十為上限，由「本校教學績優教師審查委員會」完成遴選後公告。
 - i. Candidates shall attend the Committee meeting to present their teaching outcomes and reflections; the Committee shall review and vote to rank the candidates based on their teaching outcomes, portfolios, and multimedia records, as well as other relevant achievements and reflections. At most 10% of the number of full-time faculty in the College may be recommended to the Office of Academic Affairs. The Committee shall announce the results after the selection.
2. 委員會得推薦前目獲推薦排序前百分之三十之教學績優獲獎教師參加「教學傑出獎」之遴選，獲獎教師具教授資格者，由學校聘為特聘教授（教學類），未具教授資格者，聘為傑出教師（教學類）。
 - ii. The top 30% of the candidates on ranking stipulated in the preceding Item 1 may be recommended by the Committee for the selection of the University's Outstanding Faculty in teaching; awardees who are professors shall be honored the title of Distinguished Professor in teaching, otherwise, the title of Outstanding Faculty in teaching.
3. 第 2 目獲推薦教師若未獲本校教學類『特聘教授或傑出教師』及『教學績優教師』等獎項，將依遴選排序另頒 3 名本院「教學優良」獎項，頒發獎狀一紙及補助新台幣二萬元(由本院高階公共政策碩士學程在職專班 EMPP 學術基金支應)，補助金額需用於教學研究業務材料、設備等相關費用；補助金每人三年內以領取一次為限。

- iii. First three candidates on the rankings who do not receive the title of Distinguished Professor or Outstanding Faculty/Prominent Faculty in teaching as in Item 2 shall be granted the College's Prominent Teaching Award, and receive a certificate and a subsidy of TWD 20,000, with the funding sourced from the academic fund of the College's Executive Master of Public Policy. The subsidy shall be used for teaching or research materials, equipment, and other relevant expenses; each faculty member may only receive the subsidy once every three years.

六、本要點如有未盡事宜，悉依本校相關規定辦理。

VI. Matters not covered in these guidelines shall be handled in accordance with the University's relevant regulations.

七、本要點經院務會議通過及教務會議核備後實施，修正時亦同。

VII. These guidelines are approved by the College Council and the Academic Affairs Council before implementation. Amendments to these guidelines shall follow the same procedure.