

# 國立中山大學車輛管理委員會設置要點

## Guidelines on the Establishment of Vehicle Management Committee

80年9月13日本校80學年度行政會議通過

81年9月25日本校81學年度行政會議修訂

86年3月07日本校85學年度行政會議修訂

92年9月26日本校92學年度行政會議修訂

103年6月18日本校102學年度第2學期第9次行政會議修訂

104年6月24日本校103學年度第2學期第10次行政會議修訂

106年2月22日本校105學年度第2學期第1次行政會議修訂

108年6月12日本校107學年度第2學期第9次行政會議修訂

112年3月18日本校111學年度第2學期第3次行政會議修訂

Amended and approved at the 3rd Executive Meeting on March 18, 2023

一、為規劃及推動校園交通秩序與車輛管理政策，促進校園交通及車輛管理安全，設置車輛管理委員會（以下簡稱本委員會）並訂定本要點。

I. These guidelines are formulated along with the establishment of Vehicle Management Committee (hereinafter referred to as the “Committee”) to promote the order of campus traffic and develop vehicle management policies for the safety of the campus.

二、本委員會之任務如下：

II. The tasks of the Committee shall be as follows:

(一) 規劃及推動校園交通動線與車輛管理政策。

(1) planning and promoting campus traffic routes and vehicle management policies

(二) 擬訂校園交通及車輛管理相關規定。

(2) formulating regulations related to campus traffic and vehicle management

(三) 處理校園交通及車輛違規申訴案件。

(3) handling appeals against campus traffic violations

(四) 其他有關校園交通及車輛管理事項。

(4) handling other matters related to campus traffic and vehicle management

三、本委員會置委員二十一人，以副校長為主任委員，其他委員組成如下：

III. The Committee shall consist of twenty-one members. The senior vice president supervising the Office of General Affairs shall serve as the chief member and other members are as follows:

(一) 當然委員：由總務長、學務長及學生會會長等委員擔任。

(1) ex-officio members: the vice president for General Affairs, the vice president for Student Affairs, and the chair of Student Association

(二) 推選委員：由各學院及西灣學院推選教師代表各一人，職員代表二

人、技工工友代表一人、約用人員代表二人，學生會推選學生代表四人等委員擔任；任期一年。

- (2) other members: one faculty representative from each college, two staff representatives, one assistant technician/janitor representative, two contract employee representatives, and four student representatives from the Student Association (The term of members shall be one year.)

本委員會置執行秘書一人，由總務長指派，承主任委員之命，綜理本委員會事務；工作人員若干人，受執行秘書之指揮監督，辦理所任事務。車輛管理委員會執行小組組織辦法另訂之。

The vice president for General Affairs shall appoint an executive secretary outside the Committee to supervise general affairs under the instructions of the chairperson. Additionally, several staff outside the Committee shall handle the assigned tasks under the supervision of the executive secretary. *Regulations for the Organization of the Working Group of Vehicle Management Committee* shall be formulated separately.

四、本委員會開會時由主任委員擔任主席。如副校長出缺或不克主持會議時，由總務長代理之。

- IV. The chief member shall serve as the chairperson of the Committee. If the position of the chairperson is vacant or the chairperson cannot chair the meeting for any reason, the vice president for General Affairs shall serve as the proxy.

本委員會每學期至少召開會議 1 次，必要時得召開臨時會。

The Committee shall convene at least once per semester. An interim meeting may be convened when necessary.

五、本委員會開會時，應有全體委員二分之一（含）以上出席，始得開會；非有出席委員過半數同意，不得決議。

- V. The Committee shall convene with at least half (inclusive) of the members in attendance. A resolution shall be reached with the consent of more than half of the attendees.

六、本會各項決議事項，由執行單位負責辦理；有關學生交通安全宣導教育及交通事故，由學務處負責辦理。

- VI. Resolutions of matters shall be handled by the unit in charge, whereas student traffic safety education and traffic accidents shall be handled by the Office of Student Affairs.

七、本要點經行政會議通過，陳請校長核定後實施，修正時亦同。

- VII. These guidelines are approved by the Executive Meeting and the President before implementation. Amendments to these guidelines shall follow the same procedure.