

國立中山大學海洋科學學院教學績優教師遴選要點

Guidelines on Selecting Prominent Faculty in Teaching in the College of Marine Sciences

100年4月18日99學年度第2次院務會議通過
100年4月21日99年度第1次臨時教務會議通過
101年3月19日第131次教務會議修正通過
101年4月6日100學年度第2次院務會議通過
102年3月13日101學年度第2次院務會議通過
102年3月19日第135次教務會議通過
110年01月28日109學年第3次院務會議通過
110年3月19日第167次教務會議通過
111年3月9日第110學年第4次院務會議通過
111年3月15日第171次教務會議通過
113年10月11日經113學年度第1次院務會議修正通過
114年3月21日第183次教務會議通過

Approved at the 183rd Academic Affairs Council meeting on March 21, 2025

一、為獎勵教師教學優良表現，依據本校延攬及留住特殊優秀人才實施規範（以下簡稱本校規範），特制訂海洋科學學院教學績優教師遴選要點。（以下簡稱本要點）

I. These guidelines are formulated in accordance with the University's *Regulations for the Implementation of Recruitment and Retention of Outstanding Faculty* to recognize the faculty in the College of Marine Sciences for their outstanding performance in teaching.

二、教學績優教師遴選委員會置委員七至十一人，院長為當然委員並擔任召集人，另由院長聘請教學方面傑出之學者專家組成之。委員中須包含其他學院曾獲本校「教學特聘教授（教學傑出獎）」、「傑出教學獎」、「教學績優獎」或「優良教學獎」之教師代表至少三名。

II. The Committee for Selecting Prominent Faculty in Teaching (hereinafter referred to as the "Committee") shall consist of seven to eleven members. The dean, as an ex-officio member and the convener, shall appoint outstanding scholars and experts in teaching as the Committee members, with at least three faculty representatives from other colleges who received the University's Distinguished Professors in teaching, Outstanding Faculty in teaching, or Prominent Faculty in teaching.

三、教學績優教師遴選委員會會議之召開須有三分之二(含)以上之遴選委員出席始可開會審議，遴選委員不得委任他人代理。獲獎教師須經出席委員三分之二(含)以上贊成始得通過。

III. The Committee shall convene with at least two-thirds of the members attending and no proxy designated. The selection shall be approved with at least two-thirds of attendees in favor.

四、申請本要點獎勵之教師，除須符合校訂教學成效基本資格（本校規範有關教學績優教師之規定），並符合下列各項條件。

IV. Faculty may be the candidates for Prominent Faculty in teaching if they meet both the University's basic requirements (as stipulated in the University's regulations related to the Prominent Faculty in teaching) and the following criteria:

(一)、於本院任教滿三年（含）以上之專任教授、副教授、助理教授及約聘教師。

(1) They shall be full-time professors, associate professors, assistant professors within and beyond the manning quota in the College for at least three years.

(二)、專任教師申請時前一學年度之授課時數達本校「教師授課鐘點核計準則」規定。約聘教師之授課時數應達該職級專任教師基本授課時數規定。

(2) When applying, their teaching hours in the previous academic year shall meet the requirements stipulated in the University's *Guidelines on the Calculation of Hourly Pay for Faculty Members*, and contract-employed faculty shall meet the basic requirement of teaching hours, corresponding to the equivalent rank of faculty within the manning quota.

(三)、講授類及必修實驗類之 3 年平均教學當量達到本院平均 40% 以上者（教師休假之學期數免予計算，兼任行政職務者，減授時數得予扣除）。

(3) Their average teaching equivalent of lecturing and compulsory lab courses over the past three years exceed 40% of the average teaching equivalent in the College. The number of semesters on leave or with reduced teaching hours due to a concurrent administrative position shall be deducted from the calculation of teaching equivalent.

五、申請本要點獎勵之教師，應填具「國立中山大學海洋科學學院教學績優教師遴選評分表」（如附件）向本院申請。

V. Applicants shall complete and submit the "Evaluation Form for Selecting Prominent Faculty in Teaching in the College of Marine Sciences" (Appendix) to the College for approval.

六、本院教學績優教師之遴選依本要點及教務處公告時程辦理，並由「教學績優教師遴選委員會」參考教學成果、傑出課程等遴選標準完成遴選產生「教學績優教師」推薦名單（以本院編制內專任教師人數 10% 為上限），排序後送教務處。

VI. The selection shall be conducted in accordance with the guidelines herein and the timeframe announced by the Office of Academic Affairs (OAA). The Committee shall rank the applicants based on the selection criteria such as their teaching outcomes and outstanding courses, and then shall recommend a list with at most

10% of the number of full-time faculty within the manning quota in the College to the OAA.

七、本要點經院務會議通過，教務會議核備後實施，修正時亦同。

VII. These guidelines are approved by the College Council and the Academic Affairs Council before implementation. Amendments to these guidelines shall follow the same procedure.

國立中山大學海科科學學院教學績優教師遴選評分表

Evaluation Form for Selecting Prominent Faculty in Teaching in the College of Marine Sciences

姓名 name:

職稱 professional title:

系所 department/institute/degree program:

項目 Items	原始分數 Original Points	比重 Weighting	小計 Subtotal
一、教學成果 teaching outcomes		60%	
二、傑出課程 outstanding course		40%	
總計 Total			

一、教學成果 teaching outcomes: 【60%】

項目 Items	評分標準 Evaluation Criteria	自評 Self- evaluation	審核 Approval
(一) 教學年資 teaching seniority	在本院任教滿三年為 25 分，每增授課一學年加 0.5 分，最高分 30 分 25 points for 3 years of teaching in the College, with an additional 0.5 points for each additional academic year (a maximum of 30 points)		
(二) 教學參與 teaching- related performance	前一學年之平均授課時數除以應授課時數×20（依規定減授時數應加回），最高 20 分 the average weekly teaching hours of the previous academic year divided by the required weekly teaching hours and then multiplied by 20 (any teaching hours deducted under relevant regulations to be added back in the calculation) (a maximum of 20 points)		
(1)	前一學年授課當量平均值 50%-70% 為 1 分，71%-85% 為 1.5 分，86%-100% 為 2 分 average teaching equivalent of the previous academic year <ul style="list-style-type: none"> • 1 point: between 50% and 70% • 1.5 points: between 71% and 85% • 2 points: between 86% and 100% 		
(2)	前一學年未有遲（未）繳成績者，加 1 分； 未修改成績者，加 1 分 submission of students' grades in the previous academic year: <ul style="list-style-type: none"> • 1 point for no late or missing submission • 1 point for no grade revision 		

(3)	前一學年課程大綱依規定時程（初選前）上網，加 2 分 2 points for uploading course syllabi within the prescribed timeframe (before the preliminary course selection)		
(4)	前一學年內參加校及院教師教學研習會，每次 0.5 分，最多 5 分 0.5 points for participating in each teaching seminar organized by the University or the College in the previous academic year (a maximum of 5 points)		
(5)	前三學年內擔任校或院傳授教師，每年 1 分，最多 3 分 1 point per year for being a faculty mentor of the University or the College within the previous three academic years (a maximum of 3 points)		
(6)	前三學年內擔任校教學領航教師，每年 1 分，最多 3 分 1 point per year for being a pilot faculty member of the University within the previous three academic years (a maximum of 3 points)		
(7)	前三學年內指導學生專題表演寫作，獲國際比賽前三名，每次 2 分，最多 6 分；獲國內比賽前三名，每次 1 分，最多 3 分 supervising students for research projects, presentations, or academic papers within the previous three academic years: · international competitions: 2 points for the top three (a maximum of 6 points) · domestic competitions: 1 point for the top three (a maximum of 3 points)		
(三) 教學成效 teaching effectiveness	前一學年「教學意見調查」 the average score of the “Teaching Survey” of courses offered in the previous academic year		
	前一學年「畢業生對系所與任課教師滿意度」之平均數 the average score of the “Survey on the Satisfaction of the Graduating Class on the Department/Institute and Faculty” in the previous academic year		
	前三學年內獲本校優良課程獎勵狀，每門 1 分，最多 5 分 1 point for each course receiving the University’s “Well-recognized Course” award within the previous three academic years (a maximum of 5 points)		
	前三學年內其他教學榮譽獎項（證明文件），每件 1 分，最多 5 分 1 point for each additional teaching-related award, with supporting documentation (a maximum of 5 points)		
小計（總分最高 100 分）：_____分 Subtotal (a maximum of 100 points) : _____ points			

※ 前一（或三）學年皆以整學年計算（除了教務處另有提供計算數據），若有教授休假則以再前一學年計算。

The previous or three academic year(s) shall be calculated on a full academic year basis (unless otherwise subject to the data provided by the OAA). The duration of the faculty on leave shall be factored into the calculation.

二、傑出課程：【40%】（申請人請提出在本院開設之課程乙門）
 outstanding course: 【40%】 (Please select a course offered in the College.)

課程名稱 course name:

開設系所 department/institute/degree program:

項目 Items	得分 Points
在學學生評量 the score of the “Teaching Survey”	
畢業生評量 the score of the “Survey on the Satisfaction of the Graduating Class on the Department/Institute and Faculty”	
教學教材 teaching materials	
教學計劃 the course syllabus, lesson plan, etc	
其他佐證資料 other supporting documents	
小計（總分最高 100 分）：_____分 Subtotal (a maximum of 100 points) : _____ points	

註：各項得分最高為 20 分，由審查委員會審議決定。

Note: a maximum 20 points for each item, subject to the approval from the Committee

傑出課程基本背景資料：_____學分 必修() 選修()

basic course information: _____ credits compulsory course elective course

過去三次開課時間 the most recent three semesters in which the course was offered	(1) _____學年____學期 Fall/Spring semester 20 ____ (2) _____學年____學期 Fall/Spring semester 20 ____ (3) _____學年____學期 Fall/Spring semester 20 ____
修課人數 the number of students enrolled	(1)_____人；(2) _____人；(3) _____人
學生平均分數 the students’ average score	(1)_____；(2) _____；(3) _____