

# 國立中山大學校園菸害防制要點

## Guidelines on the Implementation of a Smoke-free Campus

114 年 05 月 12 日 113 學年度第 2 學期第 1 次衛生委員會議通過  
Approved at the 1st Health Committee Meeting of the 2nd Semester, Academic Year 2024–2025, on May 12, 2025

114 年 10 月 1 日 114 學年度第 1 學期第 3 次行政會議通過  
Amended and approved at 3th Executive Meeting on October 1, 2025

- 一、國立中山大學（以下簡稱本校）為維護本校教職員工生健康、確保環境衛生及校園空氣品質，依據「菸害防制法」、教育部「校園菸害防制實施計畫」及相關規定，訂定本要點。
  - I. These guidelines are formulated in accordance with the *Tobacco Hazards Prevention Act*, the Ministry's Education's *Implementation Plan of Tobacco Hazard Prevention on Campuses*, and other relevant regulations to safeguard the health of all faculty, staff, and students, as well as to maintain environmental sanitation and campus air quality.
- 二、本要點之適用對象：全校教職員工生及進入本校所有人員。
  - II. These guidelines shall apply to all faculty, staff, and students of the University, and all individuals entering the campus.
- 三、本校校園室內外全面禁止菸品及類菸品使用，校內不得有菸品廣告，且各單位不得接受菸商贊助。
  - III. The use of tobacco products and their alternatives is strictly prohibited both indoors and outdoors on campus. Tobacco advertising is not permitted on campus, and University units shall not receive any sponsorships from tobacco companies.
- 四、本校教職員工對校園內吸菸者，應予以勸阻。
  - IV. The faculty and staff of the University shall dissuade individuals from smoking on campus.
- 五、本校菸害防制工作各單位之權責與分工，依各場所負責管理事項如下：
  - V. The responsibilities and coordination of individual units in implementing smoke-free campus are assigned as follows:
    - （一）學生事務處：
      - （1）Office of Student Affairs
        1. 諮商與健康促進組（健康中心）：
          - i. Counseling and Health Service Division (Health Center):
            - （1）負責全校菸害防制衛生教育(包含未滿 20 歲之戒菸教育)和宣

導。

- (i) conducting health education and campaigns against tobacco hazard on campus, including education in smoking cessation for those under the age of 20
  - (2) 協助戒菸諮詢輔導及轉介相關醫療院所。
  - (ii) providing counseling on smoking cessation and referral services to medical institutions
  - (3) 協助配合衛生機關稽查校內菸害防制工作。
  - (iii) cooperating with health authorities with regard to the inspection of tobacco hazard prevention measures on campus
- 2. 諮商與健康促進組（諮商中心）：協助戒菸者之心理輔導及壓力調適。
- ii. Counseling and Health Service Division (Counseling Center): providing psychological counseling and stress management assistance to individuals undergoing smoking cessation
- 3. 校園生活與職涯發展組：
- iii. Student Life and Career Development Division:
  - (1) 協助菸害防制教育計畫之執行及相關宣導事宜。
  - (i) assisting in implementation of tobacco hazard prevention education plan and related campaigns
  - (2) 依「國立中山大學學生獎懲辦法」之規定處理。
  - (ii) handling matters in accordance with the University's *Regulations for Student Merits and Demerits*
- 4. 宿舍服務組：
- iv. Campus Housing Service Division:
  - (1) 協助宿舍區菸害防制教育計畫之執行及相關宣導事宜。
  - (i) assisting in implementation of tobacco hazard prevention education plan and related campaigns in dormitories
  - (2) 住宿學生禁菸行為之規勸與制止，經勸導而拒不合作者，依「國立中山大學學生宿舍管理要點」之規定處理。
  - (ii) dissuading and stopping resident students from smoking in dormitories and handling the noncompliance in accordance with the

University's *Guidelines on the Management of Student Dormitories*.

(二) 總務處：

(2) Office of General Affairs:

1. 督導所屬營業單位配合本要點相關規定。
  - i. supervising all affiliated business units to comply with these guidelines
2. 校園內禁止販售菸品且不得張貼菸品相關廣告，餐廳全面禁菸。
  - ii. prohibiting the sale of tobacco products and the posting of tobacco-related advertisements on campus, and ensuring that all dining facilities on campus remain smoke-free
3. 負責外包廠商及其相關工作人員之菸害防制教育宣導，與廠商簽訂契約時，增訂禁止於校園內吸菸等條款及罰則。
  - iii. conducting tobacco hazard prevention education for outsourced contractors and related personnel; including provisions of prohibiting smoking on campus and specifying penalties in contracts
4. 校外人士違反菸害防制相關規定，經勸導而拒不合作者，得勸離學校。
  - iv. requesting non-complying non-University individuals to leave the campus
5. 協助配合衛生機關稽查校內菸害防制工作。
  - v. cooperating with health authorities with regard to the inspection of tobacco hazard prevention measures on campus

(三) 人事室：教職員工違反校園禁菸規定之處理。

- (3) The Office of Personnel Services shall handle cases of the faculty and staff violating these guidelines.

(四) 國際事務處：協助外國籍學生菸害防制教育與校園禁菸規定宣導。

- (4) The Office of International Affairs shall assist tobacco hazard prevention education and promote activities on smoke-free campus to international students.

(五) 教務處、各教學單位：將校園禁菸、菸品危害與戒菸等議題，融入教學活動中。

- (5) The Office of Academic Affairs and all academic units shall incorporate topics such as smoke-free campus, tobacco hazards, and smoking cessation into teaching activities.

(六) 學生會、學生社團：行政督導單位應督導及協助學生會、學生社團辦理宣導及推動菸害防制相關工作。

(6) Student Association and student clubs: Relevant administrative units shall supervise and support the Student Association and student clubs in carrying out educational activities with regard to tobacco hazard prevention.

(七) 各行政、教學單位：

(7) All administrative and academic units:

1. 協助菸害防制教育計畫之執行及相關宣導事宜。

i. assisting in implementation of tobacco hazard prevention education plan and related campaigns

2. 協助配合衛生機關稽查校內菸害防制工作。

ii. cooperating with health authorities with regard to the inspection of tobacco hazard prevention measures on campus

3. 督導校內委外廠商、施工人員、場地租用者簽約時，增訂禁止於校園內吸菸之條款及罰則。

iii. supervising outsourced contractors, construction workers, and venue lessees to include provisions of prohibiting smoking on campus and specifying penalties in contracts

4. 依清潔區域劃分，場地管理單位應不定時巡視所屬場館，如有發現吸菸者應予以勸阻，若勸阻無效，得逕向高雄市衛生局舉報。

iv. conducting regular inspections surrounding their buildings, dissuading individuals from smoking when found, and reporting directly to the Department of Health, Kaohsiung City Government if warnings are ignored

六、 本要點經衛生委員會及行政會議通過後實施，修正時亦同。

VI. These guidelines are approved by the University Health Committee and Executive Meeting before implementation. Amendments to these guidelines shall follow the same procedure.