

國立中山大學教師守則

Faculty Code of Conduct

103 年 12 月 3 日本校 103 學年度第 1 學期第 7 次行政會議修正通過

103 年 12 月 26 日本校 103 學年度第 2 次校務會議修正通過

111 年 1 月 7 日本校 110 學年度第 2 次校務會議修正通過

113 年 12 月 20 日本校 113 學年度第 2 次校務會議修正通過

Amended and approved at the 2nd University Council meeting on December 20, 2024

一、基本理念

I. Basic principles

依循博學、審問、慎思、明辨、篤行之校訓，培養濟人濟物博雅人才之理念，從事教學、研究及服務工作。

based on the motto of National Sun Yat-sen University (hereinafter referred to as the “University”) of “Extensive Learning, Careful Inquiry, Critical Reflection, Clear Discerning, and Earnest Practice” and the ideal of cultivating talents who benefit people and contribute to the society, to fulfill the duty of teaching, research and service

二、教學守則

II. Rules of teaching

(一) 教師應秉持專業精神，不斷充實自我、熱心教學工作、精進教學方法及提升教學技巧。

(1) Faculty shall uphold the professionalism to constantly enrich oneself, be passionate about teaching, improve pedagogy, and enhance teaching skill.

(二) 教師應授滿本校規定之基本授課時數，並遵守授課時間，儘量避免調課。

(2) Faculty shall complete the basic weekly teaching hours mandated by the University and be punctual for class time and avoid unnecessary rescheduling.

(三) 教師應充份準備課程教材資料，於初選前公佈課程大綱及評核方式，評核方式應與所授課程相關，並應以公正態度及適當尺度評估學生學習成效。

(3) Faculty shall fully prepare course materials and announce syllabus and evaluation method for courses before preliminary selection. The evaluation method shall be compatible with the course and conducted with a fair attitude and appropriate scale to assess students' learning outcomes.

- (四) 教師應懷抱熱忱教育學生，培養學生與時俱進之專業知識與獨立思考能力，提供適當的課外諮詢時間，並適時關懷學生。
- (4) Faculty shall be enthusiastic about educating students to acquire up-to-date knowledge and cultivate their ability of independent thinking, to arrange appropriate office hours for discussion, and to care for students in a timely manner.
- (五) 教師應尊重學生之隱私，以身教影響學生人格之健全發展，不得因學生之性別、性傾向、族群、政治、宗教、文化或經濟不利等因素而給予教學及服務上的差別待遇。
- (5) Faculty shall respect students' privacy, promote healthy development of students through modelling by example and shall not discriminate against students in teaching or services. This shall include serving and teaching students regardless of their gender, sexual orientation, ethnicity, political beliefs, religion, culture, or economic status.

三、研究守則

III. Rules of research

- (一) 教師應秉持追求卓越之精神，致力學術領域之研究工作並發表研究成果，以提升學術水準。
- (1) Faculty shall uphold the spirit of pursuing excellence in dedicating themselves to academic research and publish research results to elevate academic standards.
- (二) 教師在研究過程中（包含研究構想、執行、成果呈現），應以誠實、負責、專業、客觀、嚴謹、公正的基本態度處理及完整保存研究資料。
- (2) Faculty shall conduct their research (including research conception, implementation, and presentation of results) with a fundamental attitude of honesty, responsibility, professionalism, objectivity, rigor, and impartiality, and to keep a complete record of research materials.
- (三) 教師研究成果發表時，應註明服務單位，以誠信原則發表著作，並遵守學術倫理規範。
- (3) Faculty shall specify their affiliation when publishing research results in good faith while abiding by academic ethics.

(四) 教師應落實研究工作，並達成校院系所期許之目標。

(4) Faculty shall carry out research work and meet the objectives stipulated by the affiliated department/institute, college, and the University, respectively.

四、服務守則

IV. Rules of service

(一) 教師應積極參與校園活動、學生輔導、行政相關之服務工作。

(1) Faculty shall actively participate in campus activities, student tutoring, and administrative services.

(二) 教師有擔任導師及學校各項招生考試監考工作之義務。

(2) Faculty have the obligation of assuming the duties of class mentors and proctors in entrance exams.

(三) 教師應本於服務及自律原則，積極維護校譽及教師典範。

(3) Faculty shall actively maintain the reputation of the University and honors of professorship in accordance with the principle of service and self-discipline.

(四) 教師如知悉發生疑似校園性騷擾、性侵害或性霸凌事件，應依性別平等教育法第21條規定立即通知校安防護組進行校安通報，請勿自行調查處理，以保護當事人權益。

(4) Faculty shall report suspected incidents of campus sexual harassment, assault or bullying to the Campus Safety and Security Division in accordance with Article 21 of *Gender Equity Education Act*, and shall not investigate by themselves to protect the privacy of those involved.

(五) 教師應本於學術交流及加強社會服務，參與各類產學合作計畫及推廣教育，從知識推廣及技術推展，落實知識為民生及產業所用。

(5) Based on principles of academic exchange and social service enhancement, faculty shall participate in various industry-academia collaboration projects and extension education, from knowledge promotion to technology extension, to realize practical applications of knowledge for the betterment of people's livelihood and industry.

(六) 教師（含專任教師及兼任行政職務教師）不得兼任公司之負責人、董事長或副董事長。相關校外兼職事項，應依公立學校專任教師兼

職處理原則（專任教師適用）及公務員服務法（兼行政職務教師適用）等規定辦理。

- (6) Faculty (full-time and those holding administrative positions) shall not concurrently serve as the person in charge, chairman, or vice chairman of a company. Matters concerning concurrent jobs outside campus shall be handled per relevant regulations of *Principles for Handling Concurrent Jobs of Full-Time Faculty in Public Educational Institutions at All Levels* (for full-time faculty) and *Civil Servant Work Act* (for full-time faculty holding administrative positions).

五、性或性別專業倫理守則

V. Professional Ethics regarding Sex and Gender

- (一) 校長或教師與學生的關係，是一種公領域之角色關係，在教學、指導、訓練、評鑑、管理、輔導、提供工作機會等義務，不應發展私領域情感關係。
- (1) The relationship between the President/faculty and students shall be limited to their professional roles in the public domain, including teaching, supervision, training, evaluation, management, counseling, job offer, etc., and shall not extend to personal relationships.
- (二) 校長或教師與學生間之人際互動應嚴守分際，若無正當理由，校長或教師應避免脫離職務角色，與學生單獨進行私下互動。
- (2) They shall establish and maintain clear boundaries in interpersonal relationships with students. Without legitimate justification, they shall refrain from stepping outside their professional roles to be engaged in private interactions with students.
- (三) 校長或教師不得與未成年學生發展親密關係，以性行為或情感為基礎之互動關係，或給學生未來情感發展有關之承諾。
- (3) They shall not be engaged in sexual behavior, or develop an intimate relationship, with minor students, nor shall they make promises to students regarding their future relationships.
- (四) 校長或教師對學生應一視同仁，無正當理由不能發展個別化之關係，或是超越專業倫理關係之特殊對待。
- (4) They shall treat all students equally. Without legitimate justification, they shall not develop preferential relationships with, or give preferential

treatment to, any students beyond the scope of professional ethics.

(五) 校長或教師於教學、教育、輔導、合理管教之專業互動，應嚴守與學生之身體界線分際。

(5) They shall establish and maintain clear physical boundaries with students in the course of teaching, counseling, and enforcing reasonable discipline.

(六) 校長或教師應妥善管理自己的情緒或情感問題，避免對學生情緒或情感之遷移或投射。

(6) They shall appropriately manage their own emotions and personal relationships, and avoid the transference or projection of their emotions or affections onto students.

(七) 學生若有情緒或身心困擾，校長或教師不宜過度介入，應鼓勵學生尋求就醫或專業人士協助，不宜以常識或個人經驗處理學生的情緒困擾。

(7) They shall refrain from excessive involvement when students experience emotional or psychological distress. Instead, they shall encourage students to seek medical care or assistance from qualified professionals, and shall not attempt to address such distress based solely on common sense or personal experience.

六、教師應恪遵本守則，且每年應撰寫教學、研究及服務之工作成果報告，俾供作為是否續聘、年資加薪及升等之參考。若有違反者，則依本校教師聘約之規定處理。

VI. Faculty shall abide by this code and submit reports on results of their teaching, research, and service work every year as reference for employment renewal, salary increase, and promotion. Any violation thereof shall be handled in accordance with provisions in the University's *Faculty Contract Agreement*.

七、本守則經校務會議通過，陳請校長核定後實施，修正時亦同。

VII. This Code is approved by the University Council and the President before implementation. Amendments to this Code shall follow the same procedure.