

國立中山大學資訊工程學系

教師聘任辦法

Regulations for Faculty Appointment in the Department of Computer Science and Engineering

民國 90 年 10 月 25 日系務會議通過
民國 91 年 4 月 19 日系務會議修正通過
民國 92 年 3 月 18 日工學院教師評審委員會會議修正通過
民國 95 年 1 月 11 日系務會議修正通過
民國 95 年 2 月 24 日工學院教師評審委員會會議修正通過
民國 95 年 6 月 7 日系務會議修正通過
民國 95 年 6 月 8 日工學院教師評審委員會會議修正通過
民國 103 年 4 月 18 日系務會議修正通過
民國 103 年 4 月 30 日工學院教師評審委員會會議修正通過
民國 103 年 5 月 15 日校長核定
民國 106 年 6 月 19 日系務會議修正通過
民國 106 年 9 月 20 日工學院教師評審委員會會議修正通過
民國 106 年 10 月 25 日校長核定
Approved by the President on October 25, 2017

第一條 為審議本系專任或兼任教師之聘任，依據本校「教師評審委員會設置辦法」、「教師及研究人員聘任規則」及「工學院教師聘任要點」，訂定本辦法以憑辦理。

I. These regulations are formulated in accordance with the University's *Regulations for Establishment of the Faculty Evaluation Committee, Regulations for Appointment Qualifications of Faculty and Researchers*, and *Guidelines on the Appointment of Faculty in the College of Engineering* in order to review appointment of full-time and part-time faculty of the Department of Computer Science and Engineering (hereinafter referred to as "the Department").

第二條 本系擬聘專任、兼任或約聘之教授、副教授、助理教授、講師需經本系教師評審委員會審查通過後，送工學院教師評審委員會審議。

II. The Department is required to obtain approval from the Department Faculty Evaluation Committee (hereinafter referred to as the "DFEC") and the College Faculty Evaluation Committee (hereinafter referred to as the "CFEC") to appoint a full-time, adjunct or contract employed professor, associate professor, assistant professor or lecturer.

第三條 本系教師尚有缺額時，本系教師評審委員會應根據本系研究、教學、服務所需，向本系系務會議建議下學年度教師招聘計畫，並經系務會議審議通過後，進行教師招聘作業。

III. When the Department requires new faculty recruitment, the DFEC shall formulate a recruitment plan for the next academic year based on the Department's research, teaching, and service needs. The plan shall be implemented upon approval by the Department Council.

第四條 教師招聘廣告須刊登於重要媒體。

IV. The faculty recruitment advertisement must be placed on major media.

第五條 本系擬聘專任、兼任或約聘之各級教師應具備資格，依據本校「教師及研究人員聘任規則」、「兼任教師聘任資格審查要點」及「進用約聘教學人員及研究人員實施要點」之規定審查。

V. The Department shall review an applicant's eligibility for fulfilling a full-time, adjunct or contract employed position at any rank according to the University's *Regulations for the Appointment of Faculty and Researchers*, *Guidelines on the Appointment of Adjunct Faculty*, and *Guidelines on Contract Employment of Faculty and Researchers*.

第六條 本系擬聘專任或兼任之各級教師是否應辦理學位論文（著作）送外審查，及外審辦理方式，悉依本校「教師及研究人員聘任規則」、「兼任教師聘任資格審查要點」、「進用約聘教學人員及研究人員實施要點」及「教師評審委員會歷次會議重要決議」處理。

VI. The Department determines if an external review for the applicant's thesis/dissertation/work is required and the procedure of the external review to appoint a full-time or adjunct faculty member at any rank according to the University's *Regulations for Appointment Qualifications of Faculty and Researchers*, *Guidelines on the Appointment Qualification of Adjunct Faculty*, *Guidelines on Contract Employment of Faculty and Researchers*, and *Important Resolutions Made at the University Faculty Evaluation Committee Meetings*.

第七條 申請者所提供之資料必須讓本系專任教師參閱並提供意見。

VII. The Department must provide information submitted by applicants to its full-time faculty members for them to give opinions on the applicants.

第八條 本系由三至五位助理教授以上教師（含系主任）組成教師聘任遴選委員會，根據申請者之資料和本系教師之意見進行初審，選出擬聘名額至多五倍之推薦名單。本系得邀請推薦名單之申請者至本系演講或面談。

VIII. The Department forms the Faculty Selection Committee consisting of three to five faculty members at the rank of assistant professor or higher (including the chair). The committee conducts the first review based on applicants' information and opinions given by the faculty of the Department to make a recommendation list of candidates; the number of candidates can be up to five times that of new faculty members required. The Department can invite applicants listed to deliver a speech or interview them.

第九條 系務會議就每位申請者進行複審（可參考推薦名單），經本系全體專任教師二分之一（含）以上之同意者，列為建議提聘名單。

IX. The second review is conducted for each applicant at the Department Council (the recommendation list can be provided for reference purposes). Consent of half or more full-time faculty members of the Department is required to add an applicant to the appointment recommendation list.

第十條 本系教師評審委員會就系務會議通過之建議提聘名單進行審議。獲出席委員三分之二（含）以上同意之申請者為通過。然後就通過名單，進行送外審查排序。若有外審次序相同者，其次序由系主任決定之。

X. The DFEC determines the final appointment list based on the appointment

recommendation list approved at the Department Council. Consent of two-thirds or more members present is required to approve an applicant. Applicants approved will then be ranked according to their external review results. The chair decides the final ranking of applicants with the same rank given according to external review results.

第十一條 外審次序排定後，得由系主任詢問申請人，確定其至本系任教之意願。系主任並得衡酌聘任時程之緩急等因素，決定同時辦理外審之人數。俟外審結果送回本校後，依聘任職級之不同，需由本系教師評審委員會進行第二次審查後再送請院教師評審委員會審議，或逕由院教師評審委員會進行審議，悉依本校相關規定辦理。惟需由本系進行第二次審查後再送院審議之提聘案，本系教師評審委員會，得就外審結果重新排定提聘次序。

XI. After applicants approved are ranked, the chair shall confirm if the applicants will accept the positions. The chair may take factors such as scheduling urgency into consideration to decide the number of applicants who will be reviewed externally. After external review results are received, the second review of the DFEC should be conducted before applicants are sent to the CFEC for review, or the CFEC directly reviews the applicants according to relevant rules of the University. The option to take depends on the rank of the open position. If the second review is required prior to the review of the CFEC, the DFEC is allowed to change the original order of the recommendation list based on external review results.

第十二條 有關教師之聘期、停聘、解聘及不續聘等事項悉依本校相關規定辦理。

XII. Matters related to faculty term, termination, dismissal, and non-renewal shall be handled according to relevant rules of the University.

第十三條 本辦法經系務會議通過，送院教評會審議及陳請校長核定後實施，修正時亦同。

XIII. These regulations are approved by the Department Council, the CFEC, and the President for approval before implementation. Amendments to these regulations shall follow the same procedure.