

National Sun Yat-sen University
Institute of Undersea Technology

**Draft Amendment to the Regulations for the Establishment of the Faculty
Evaluation Committee**

Approved by:

- 5th Institute Affairs Meeting of Academic Year 2011 (November 30, 2011)
 - 1st College Faculty Evaluation Committee Meeting of the 2nd Semester, Academic Year 2011 (February 20, 2012)
 - 8th Institute Affairs Meeting of Academic Year 2013 (May 15, 2014)
 - 5th College Faculty Evaluation Committee Meeting of the 2nd Semester, Academic Year 2013 (June 3, 2014)
 - 6th Institute Affairs Meeting of Academic Year 2014 (March 23, 2015)
 - 6th College Faculty Evaluation Committee Meeting of Academic Year 2014 (April 28, 2015)
 - 2nd Institute Faculty Evaluation Committee Meeting of Academic Year 2023 (April 14, 2024)
 - 5th Institute Affairs Meeting of Academic Year 2023 (June 29, 2024)
 - 1st College Faculty Evaluation Committee Meeting of Academic Year 2024 (September 6, 2024)
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In accordance with the *Organizational Regulations* of National Sun Yat-sen University (hereinafter referred to as “the University”) and the *Regulations for the Establishment of Faculty Evaluation Committees*, the **Institute of Undersea Technology** (hereinafter referred to as “the Institute”) establishes the **Faculty Evaluation Committee** (hereinafter referred to as “the Committee”).

The Committee is responsible for reviewing matters related to faculty and research personnel of the Institute, including:
appointment, term of employment, promotion, suspension, dismissal, non-reappointment, extension of service, secondment, overseas lecturing, research or study leave, sabbatical research, salary seniority increases, determination of dismissal causes, and other matters required by law or university regulations to be reviewed.

1. Composition

The Committee shall consist of **four to seven members**.

The **Director of the Institute** shall serve as the **convener**.

All **professors** of the Institute are **ex officio members**, and **externally appointed committee members of professor rank** shall be elected by the Institute Affairs Meeting.

2. Review Procedures

All matters under review shall be handled in accordance with relevant regulations set forth by the University, the College, and the Ministry of Education.

When the Committee meets to deliberate, decisions shall be made in accordance with the attendance and approval ratios stipulated in the *Teachers' Act* and the *University's Regulations for the Establishment of Faculty Evaluation Committees*.

3. Conflict of Interest and Recusal

Committee members must recuse themselves from reviewing or voting on cases in which:

- They, their spouse, or relatives within the third degree of kinship have a personal interest; or
- The review involves faculty appointment, promotion, or extension of service where the reviewer is of a **lower academic rank** than the candidate.

If a member fails to voluntarily recuse themselves, the **Chair** may, upon resolution of the Committee, request that the member withdraw from the review.

If the faculty member under review presents concrete evidence indicating potential bias of any Committee member, they may request that the member be recused.

Recused members shall **not** be counted toward the quorum.

4. Attendance

The Committee may invite relevant personnel to attend meetings as **non-voting participants** to provide explanations or clarification.

5. Implementation

These Regulations shall be implemented upon approval by the **Committee**, the **Institute Affairs Meeting**, and the **College Faculty Evaluation Committee**, and upon ratification by the **President of the University**.

The same procedure shall apply to any future amendments.