

National Sun Yat-sen University
Institute of Undersea Technology

Guidelines for the Distribution of Graduate Student Financial Aid

Approved by the 1st Institute Affairs Meeting of Academic Year 2015

(September 3, 2015)

1. To encourage graduate students of the Institute of Undersea Technology (hereinafter referred to as “the Institute”) to actively participate in marine technology research and learning, these *Guidelines for the Distribution of Graduate Student Financial Aid* (hereinafter referred to as “the Guidelines”) are established in accordance with the *National Sun Yat-sen University Guidelines for the Allocation and Distribution of Graduate Student Financial Aid*.
2. **Eligibility:**
Applicants must be **first-year (Master’s Year 1)** or **second-year (Master’s Year 2)** graduate students of the Institute.
3. **Distribution Method:**
 1. Graduate students must apply through their **academic advisor**, using the Institute’s official application form.
 2. The financial aid shall be **distributed directly to students**, and **no assistantship duties** are required.
 3. The aid shall be provided for **four months per semester**—from **October to January** in the first semester and **March to June** in the second semester. Each approved student may receive financial aid for **up to 16 months** in total.
 4. The total amount allocated to the Institute from the University’s graduate student financial aid fund shall be **evenly divided over eight months**. The **monthly amount per student** shall be calculated by equally distributing the total amount among all approved recipients.
 5. Students who **suspend or withdraw from studies** will cease to receive financial aid starting **the month following** the completion of suspension or withdrawal procedures.
4. These Guidelines shall be implemented upon approval by the Institute Affairs Meeting. The same procedure shall apply to future amendments.