

National Sun Yat-sen University
Institute of Undersea Technology

Regulations for the Conferral of the Master's Degree

Approved by:

- Institute Affairs Meeting (December 11, 2008; April 29, 2010; January 10, 2012; January 22, 2013; May 15, 2014; March 23, 2015; March 20, 2017; March 29, 2018; March 29, 2021; October 28, 2024)
- College Affairs Meeting (June 24, 2014; April 16, 2015; May 25, 2017; June 7, 2018; April 1, 2021; December 27, 2024)

Applicable to students admitted in Academic Year 2025

Article 1

To maintain the academic standard for the master's degree, the **Institute of Undersea Technology, National Sun Yat-sen University** (hereinafter referred to as “the Institute”) establishes these *Regulations for the Conferral of the Master's Degree* (hereinafter referred to as “the Regulations”) in accordance with the *Implementation Rules for Graduate Degree Examinations* of the University.

Article 2 – Study Period and Course Requirements

1. Study Duration:

In accordance with the Ministry of Education's regulations, the study period shall be **between one and four years**, excluding periods of deferred admission or suspension.

2. Credit and Course Requirements:

(1) All course selections must be approved by the **advisor** and the **Director of the Institute**.

(2) The minimum number of credits required for graduation is **30**. A maximum of **4 credits** from “Special Topics” courses may be counted.

Students must take **at least 2 credits of “Seminar on Undersea Technology”**

each semester during the first two academic years.

(3) Required Courses:

- Seminar on Undersea Technology (I), (II)
- Academic Research Ethics Education

Co-requisite Courses:

- Marine Practice (I), (II)
- Seminar on Undersea Technology (III), (IV)
- One core course from the College of Marine Sciences, either *Fundamental Marine Science* or *Applied Marine Science*.

(4) Each student must take **at least one interdisciplinary lecture course** offered by the Institute.

3. Advisor Selection:

(1) Graduate students must submit an **Advisor Selection Form** to the Institute office within one year after enrollment, subject to approval by the Institute Affairs Meeting.

(2) The thesis advisor must be a **full-time faculty member** of the Institute (excluding joint appointments). If a co-advisor from outside the Institute is needed, prior consent from the Institute advisor must be obtained, and the arrangement must be reported to the Institute before thesis proposal review.

(3) If a student needs to change the advisor, written consent from both the **original** and **new** advisors is required, and the change must be reported to the Institute office.

(4) If an advisor retires or leaves the university, they may continue to supervise the student, but one full-time university faculty member must be appointed as a **co-advisor** by coordination of the Director.

Article 3 – Master’s Degree Examination

The **academic semesters** are defined as follows:

- **First semester:** August 1 – January 31
- **Second semester:** February 1 – July 31

A student must fulfill the following requirements before applying for the master’s degree examination:

1. Fulfill all course and credit requirements of the Institute.

2. Jointly develop a research topic with the advisor and present an **oral report** at an academic seminar.
3. **Thesis Oral Examination:**
 - (1) The examination may be conducted only after the student meets all graduation requirements and is **recommended by the advisor**.
 - (2) The thesis must pass a **plagiarism check** using an originality comparison system. After excluding the introduction, references, table of contents, and appendices, the **total similarity index** should not exceed **12%**. If it does, the advisor must sign a declaration confirming that there is no plagiarism concern before approval.
 - (3) All students must undergo **two originality checks**:
 - The **first check** shall be completed at least **two weeks before** the oral defense. The originality report must be signed by the advisor and submitted to the Institute office before the defense.
 - The **second check** shall be completed **after thesis revision** and must be submitted to the Institute when completing the graduation clearance process.
 - (4) The oral examination shall be **open to the public**, announced **one week in advance**, and a copy of the thesis draft shall be made available in the Institute reading room.
 - (5) Submission of the final thesis shall follow relevant university regulations.
4. **Retake Policy:**

If a student fails the oral examination but has not yet reached the maximum study period, one retake may be allowed in the following semester or academic year.

Failure in the second attempt shall result in **dismissal**, in accordance with university academic regulations.

Article 4 – Graduation

Students who meet all the above requirements may apply for graduation.

Article 5 – Implementation

These Regulations shall be implemented upon approval by the Institute Affairs Meeting and the College Affairs Meeting, and upon ratification by the University

President.

The same procedure shall apply to any future amendments.