

國立中山大學微學分實施要點

Guidelines on the Implementation of Micro Credit Courses

107.5.24 本校 106 學年度第 156 次教務會議通過

Approved at the 156th Academic Affairs Council meeting on May 24, 2018

108.5.20 本校 107 學年度第 160 次教務會議修正通過

Amended and approved at the 160th Academic Affairs Council meeting on May 20, 2019

- 一、 本校為拓展學生跨領域學習動機、提升學生自主學習能力及多元技能，特訂定微學分實施要點（以下簡稱本要點），以推動微學分課程。

- I. These guidelines are formulated for micro credit courses which boost students' motivation for interdisciplinary learning, and enhance their self-driven learning capacity and multifaceted skills.

- 二、 申請對象

- II. Applicants

本校大學部及碩士班學生得申請微學分課程。

Undergraduate and master's students are eligible to apply for micro credit courses.

- 三、 開設課程

- III. Courses

本校各院系所（含西灣學院）應依其教育目標與學生專業能力及課程規劃需要，於正式課程外針對特定議題、技術工具學習、業師分享、社會實踐、學習反思與成果分享等，開設實作工作坊、主題研討、專題討論、線上數位學習、競賽、展覽/展演、跨界交流活動等方式之微學分課程。

Apart from regular courses, each college/department/institute (Si Wan College included) shall offer micro credit courses based on its educational objectives, students' professional abilities, and the needs of curriculum planning. The modules shall be offered in the forms of workshops, thematic studies, topic seminars, e-learning, competitions, exhibitions/performances, and cross-field interaction for specific topics, technical tools learning, speeches of practicing professionals, social practices, learning reflection, and achievements sharing.

微學分課程修課方式得比照一般課程，由開課教師訂定通過課堂之作業、測驗、討論、實驗、實習或成果發表等教學活動規定。

Micro credit courses shall be handled as regular courses in which teaching faculty design class activities and set the requirements for assignments, tests, discussions, experiments, practices and achievement

presentations.

本校行政單位如有開設微學分課程需求者，得專案簽請教務長同意後開設。

Administrative units with the need of offering micro credit courses shall make a request for approval from the vice president for Academic Affairs in advance.

四、學分計算

IV. Credit calculation

微學分課程之學分認定，以每 2 小時認定為 0.1 學分為原則，由開課單位依課程內容之深度與廣度合理配當之。

The credit of a micro credit course shall be calculated based on the principle of 0.1 credit for every 2 hours, and the unit offering the module shall discretionarily assign the credit in accordance with the depth and scope of the course content.

五、學分採認及成績登錄

V. Credit recognition and grade registration

微學分課程採集點式認證，學生修習符合取得微學分課程規範，應於規定期間內向各開課單位申請取得學分審核，審核通過者方取得學分，學分數可跨學期累計，當學期（以學期考試結束為截止日）累計微學分課程達18小時以上者，可取得「微學分（學年-學期）」之選修課程，採計 1 學分，登錄成績為「通過」。

The credit recognition of micro credit courses is based on point accumulation. Students shall apply for a credit review to the units offering the courses within a stipulated period, and shall be granted the credits after approval. Credits can be accumulated across semesters, and students taking at least 18 (eighteen) hours of micro credit courses during one semester (until the last day of the final exam) can be granted one (1) credit and a “Pass” grade for micro credit courses (Academic Year - semester).

學生每學期至多採計 1 學分，學士班學生計入畢業學分數至多 6 學分、碩士班學生計入畢業學分數至多 2 學分，相同課程不得重複申請，且不得因修習微學分課程申請延長修業年限。惟各系所有較嚴格之規定者，從其規定。

Only one (1) credit per semester can be granted to the students. A maximum of six (6) credits and two (2) credits can be counted in the graduation credits for undergraduate and master's students, respectively. Students shall not apply for credit review again by taking the same micro

credit course twice, and taking micro credit courses shall not be approved as the reason for application of study period extension. Stricter regulations from individual departments/institutes shall prevail.

六、 審查機制

VI. Course review

微學分課程之開課單位應自行審查微學分課程內容與學分數等是否合宜，經審查通過後，始得開放學生報名選修。

The units offering micro credit courses shall review whether the assigned credits are appropriate to the course content. The micro credit courses shall be available for students to take after the review.

本校各院系所（含西灣學院）辦理相關活動已列為學生畢業規定者，不得列入微學分課程。

Relevant activities held by colleges/departments/institutes (Si Wan College included) and listed as graduation requirements shall not be deemed as micro credit courses.

七、 開設微學分課程得申請本校高教深耕計畫經費補助，經費申請事宜依教務處通知辦理。

VII. The units offering micro credit courses are eligible to apply for the funding from University's Higher Education SPROUT Project and the application shall follow the notification from the Office of Academic Affairs.

八、 本要點如有未盡事宜，悉依本校相關法令規章辦理。

VIII. Matters not covered in these guidelines shall be handled in accordance with the University's relevant regulations.

九、 本要點經教務會議通過，陳請校長核定後公布實施，修正時亦同。

IX. These guidelines are approved by the Academic Affairs Council and the President before implementation. Amendments to these guidelines shall follow the same procedure.