

Guidelines on Tobacco Hazard Prevention Guidelines

Approved at the 1st Health Committee Meeting of the 2nd Semester, Academic Year 2024–2025, on May 12, 2025
Amended and approved at 3th Executive Meeting on October 1, 2025

Article 1

To safeguard the health of all faculty, staff, and students, as well as to maintain environmental sanitation and campus air quality, National Sun Yat-sen University (hereinafter referred to as “the University”) establishes these Guidelines in accordance with the *Tobacco Hazards Prevention Act*, the Ministry of Education’s *Campus Tobacco Hazard Prevention Implementation Plan*, and other relevant regulations.

Article 2

These Guidelines shall apply to all faculty, staff, and students of the University, as well as to all persons entering the University campus.

Article 3

The use of tobacco products and tobacco-like products is strictly prohibited in all indoor and outdoor areas of the University campus.

No tobacco-related advertisements shall be displayed within the campus, and no University unit shall accept sponsorship from tobacco companies.

Article 4

Faculty and staff members of the University shall advise and dissuade any person found smoking within the campus.

Article 5

The responsibilities and duties of various University units in implementing tobacco hazard prevention shall be divided as follows:

(1) Office of Student Affairs

1. Division of Counseling and Health Promotion (Health Center):

- (1) Responsible for conducting health education and promotional campaigns on tobacco hazard prevention across the University, including cessation education for individuals under the age of 20.
- (2) Provide smoking cessation counseling and referral services to medical institutions.
- (3) Assist health authorities in inspections related to campus tobacco control.

2. Division of Counseling and Health Promotion (Counseling Center):

Assist in providing psychological counseling and stress management for individuals seeking to quit smoking.

3. Division of Student Life and Career Development:

- (1) Assist in implementing tobacco hazard prevention education programs and related promotional activities.
- (2) Handle student violations in accordance with the *National Sun Yat-sen University Student Rewards and Punishments Regulations*.

4. Division of Dormitory Services:

- (1) Assist in implementing and promoting tobacco hazard prevention education within

dormitory areas.

(2) Dissuade and stop students from smoking in dormitories. Those who refuse to comply after being advised shall be dealt with in accordance with the *National Sun Yat-sen University Student Dormitory Management Guidelines*.

(2) Office of General Affairs

1. Supervise all affiliated business units to comply with these Guidelines.
2. Prohibit the sale of tobacco products and the display of tobacco-related advertisements on campus; smoking is strictly prohibited in all dining facilities.
3. Conduct tobacco hazard prevention education for outsourced vendors and related personnel; include clauses and penalties prohibiting smoking on campus in all contracts.
4. External individuals who violate tobacco control regulations and refuse to comply after being advised may be asked to leave the campus.
5. Assist health authorities in inspections related to campus tobacco control.

(3) Office of Personnel Services

Handle cases involving faculty and staff who violate the campus smoking ban.

(4) Office of International Affairs

Assist in providing tobacco hazard prevention education and campus smoking-ban promotion for international students.

(5) Office of Academic Affairs and Academic Departments

Incorporate topics such as campus smoking bans, tobacco hazards, and smoking cessation into teaching activities.

(6) Student Association and Student Clubs

Administrative supervisory units shall guide and assist the Student Association and student clubs in conducting promotional and educational activities related to tobacco hazard prevention.

(7) All Administrative and Academic Units

1. Assist in implementing tobacco hazard prevention education and related promotional activities.
2. Cooperate with health authority inspections related to campus tobacco control.
3. Supervise outsourced contractors, construction workers, and venue lessees to ensure that contracts include clauses and penalties prohibiting smoking on campus.
4. The unit responsible for each managed area shall conduct regular patrols. If smoking is detected, staff shall advise the individual to stop; if the person refuses, the case may be reported directly to the Kaohsiung City Health Bureau.

Article 6

These Guidelines shall be implemented upon approval by the University Health Committee and the University Administrative Council. Amendments shall follow the same procedure.