

國立中山大學校友證使用要點

Guidelines on the Use of Alumni ID Cards

85.10.02 本校主管會報會議通過
86.02.23 本校主管會報會議修正通過
91.09.11 本校主管會報會議修正通過
93.03.24 本校主管會報會議修正通過
102.01.09 本校 101 學年度第 1 學期第 10 次行政會議修正通過
106.04.05 本校 105 學年度第 2 學期第 4 次行政會議修正通過
111.10.05 本校 111 學年度第 1 學期第 3 次行政會議修正通過
112.03.08 本校 111 學年度第 2 學期第 3 次行政會議修正通過
114.10.01 本校114學年度第1學期第3次行政會議修正通過
Approved at the 3rd Executive Meeting on October 1, 2025

- 一、 為禮遇校友，共享校內資源，凝聚「中山人」的力量，特製發校友證。
 - I. Alumni ID cards are specially issued to show appreciation for alumni, provide access to campus resources, and foster the unity of the members of the NSYSU community.
- 二、 校友證發行與管理單位為校友服務暨社會責任中心。
 - II. The Center for Alumni Service & Social Engagement (CASSE) shall be the unit responsible for the issuance and management of alumni ID cards.
- 三、 申請資格：取得本校學位證書者。
 - III. Eligibility: those receiving their degree certificate from the University
- 四、 使用對象：限本人使用。
 - IV. User: cardholders only
- 五、 校友證類別
 - V. Categories of alumni ID cards:
 - (一) 校友證。
 - (1) alumni ID card
 - (二) IC 卡學生證經畢業註記轉為校友證。
 - (2) a student ID card converting into an alumni ID card upon graduation
- 六、 優惠項目
 - VI. Privileges
 - (一) 畢業校友可續使用原有電子郵件帳號，惟須設定郵件自動轉寄至個人校外郵件信箱。已畢業而未完成轉信設定者，將定期檢查並鎖定該帳號後清除其內信件。被鎖定帳號之校友可向本校圖書與資訊處申請解除鎖定。
 - (1) Alumni may continue using their original email accounts after graduation;

however, they shall set up automatic forwarding to their personal email account. The original accounts without such a setting shall be disabled with all emails deleted during periodic inspection. Alumni with a disabled account may apply for reactivation through the Office of Library and Information Services.

(二) 得使用本校各種運動場(館)、圖書館、住宿及西子樓校友會館等優惠服務，優惠項目與條件依權責單位規定辦理。

(2) The Alumni ID card gives access to sports fields (gymnasium), library, accommodation, and Sizih Alumni House, with specific privileges and conditions subject to the regulations of the responsible units.

(三) 其他校友優惠或福利依校友服務暨社會責任中心公告。

(3) Other alumni privileges or benefits shall be announced by the CASSE.

七、校友證首次申辦及因遺失或毀損須補發者，工本費皆為新台幣三百元整(含郵資及作業費用)。

VII. Applicants for alumni ID cards or for reissuance due to loss or damage shall be charged a handling fee of TWD 300 (covering postage and handling fees.)

八、校友證僅限本人使用，不得偽造、變造或轉借。違反規定者，註銷校友證並於三年內不得申請。

VIII. Alumni ID cards are solely for the cardholder's use and must not be forged, altered, or lent to others. Any violations may result in the cancellation of the card and a three-year ban on reapplication.

九、本辦法經行政會議通過，陳請校長核定後實施，修正時亦同。

IX. These guidelines are approved by the Executive Meeting and the President before implementation. Amendments to these guidelines shall follow the same procedure.