

國立中山大學醫學院教師聘任要點

Guidelines on the Appointment of Faculty in the College of Medicine

111.11.02 111學年度第1次院務會議訂定

111.11.17本校第418次校教評會通過

Approved at the 418th University Faculty Evaluation Committee meeting on November 17, 2022

- 一、國立中山大學(以下簡稱本校)醫學院(以下簡稱本院)為審議本院專、兼任教師之聘任，依據本校教師評審委員會設置辦法及教師及研究人員聘任規則之規定，訂定本要點。
 - I. These guidelines are formulated to review the appointment of full-time and adjunct faculty in the College of Medicine (hereinafter referred to as the “College”) in accordance with the University’s *Regulations for the Establishment of Faculty Evaluation Committees* and *Regulations for the Appointment of Faculty and Researchers*.
- 二、各系、所擬聘專、兼任各職級教師，需符合本校與本院聘任相關規定，並經系所教師評審委員會初審通過，再送本院教師評審委員會複審；經院教師評審委員會審議通過後向校教評會提聘。
 - II. Applicants for full-time or adjunct faculty positions of all ranks in individual departments/institutes shall meet the requirements stipulated in the University’s and the College’s relevant regulations for appointment. Their appointments shall be reviewed by the department/institute evaluation committees and the College Faculty Evaluation Committee (CFEC) subsequently before being forwarded to the University Faculty Evaluation Committee (UFEC) for official approval.
- 三、各系、所擬聘專、兼任教師除符合本校相關聘任免外審規定外，均需辦理前一職級以後之專門著作(含學位論文)或技術報告外審。
 - III. Individual departments/institutes seeking to appoint a full-time or adjunct faculty shall organize an external review on applicants’ academic works (including their dissertations) or technical reports completed at their current rank, except for those exempt from the external review in accordance with the University’s relevant regulations.

聘任程序依照本校教師及研究人員聘任規則與兼任聘任相關規定辦理。

Appointments shall be handled in accordance with the procedures stipulated in the University’s *Regulations for the Appointment of Faculty and Researchers* and regulations related to adjunct hiring.
- 四、本院新聘教師外審著作或技術報告至多十件；擬受聘者應自行擇一為代表作，其餘列為參考作，其屬系列相關研究得合併為代表作。
- IV. Applicants applying for faculty positions of the College may submit up to ten academic publications or technical reports for the external review, and shall select

one representative work and use the rest as reference. Related works constituting a series may be compiled into one representative work.

- 五、 合聘教師之聘任事宜，依照本校合聘教師準則及相關合聘規定辦理。
- V. Appointment of adjunct (jointly-employed) faculty shall be handled in the accordance with the University's *Guidelines on the Appointment of Adjunct (Jointly-employed) Faculty* and relevant regulations.
- 六、 各系、所擬聘各職級專、兼任教師，應於聘期開始前三個月以上，備齊資料向院提出。
- VI. Individual departments/institutes shall submit relevant documentation of the approved applicants for their full-time or adjunct faculty positions to the College at least three months before the start of the appointment.
- 七、 新聘教師審查案件，每次應有院教師評審委員會委員二分之一以上出席，出席委員三分之二以上同意始得通過。
- VII. For new appointments be approved, at least half of the CFEC members shall attend to the review meeting with the consent from at least two-thirds of the attendees.
- 八、 有關教師之聘期、停聘、解聘、不續聘及授課時數等事項，悉依本校、院訂定相關規定辦理。
- VIII. Matters regarding term, suspension, dismissal, or non-renewal of appointment, as well as teaching hours, shall be handled in accordance with relevant regulations of the University and College.
- 九、 本要點如有未盡事宜，悉依教育人員任用條例、專科以上學校教師資格審定辦法及本校相關規定辦理。
- IX. Matters not covered herein shall be handled in accordance with *Act Governing the Appointment of Educators, Regulations Governing Accreditation of Teacher Qualifications at Junior Colleges and Institutions of Higher Education*, and the University's relevant regulations.
- 十、 本要點經院務會議通過，送校教師評審委員會審議，經校長核定後實施，修正時亦同。
- X. These guidelines are approved by the College Council, the UFEC, and the President before implementation. Amendments to these guidelines shall follow the same procedure.