

機械與機電系研究生助學金配發辦法

Regulations of Financial Aid for Graduate Students in the Department of Mechanical and Electro-Mechanical Engineering

91 學年度第四次教學委員會 92.2.20 通過
92 學年度第十次教學委員會 93.04.07 修訂通過
95 學年度第二次教學委員會 95.10.23 修訂通過
96 學年度第五次教學委員會 97.3.20 修訂通過
100 學年度第一次教學委員會 100.10.5 修訂通過
100 學年度第二次系務會議通過 100.10.25
101 學年度第一次教學委員會 101.10.11 修訂通過
101 學年度第二次系務會議通過 101.10.24
104 學年度第三次系務會議通過 104.10.29
113 學年度第十二次教學委員會 114.5.20 修訂通過
113 學年度第十四次系務會議通過 114.5.28
114 學年度第四次教學委員會 114.9.23 修訂通過
114 學年度第二次系務會議通過 114.9.26

Approved at the 2nd Department Council Meeting in the academic year 2025 on 2025.09.26

一、助學金發放對象以碩一~碩二、博一~博三之全職研究生為原則。

1. Full-time graduate students in the first and second years of their master's programs or the first to third years of their Ph.D. programs are eligible to receive grants.

二、經費來源：當年度學生事務處「學生公費暨獎助學金」研究生助學金(PM)項下支付。

2. Funding Source: Paid from the Graduate Student Assistantship (PM) under the Student Affairs Office's "Public Fund for Student Scholarship" program for the current year.

三、優先配發教學助學金(TA)，餘額再配發研究生助學金(PM)。

3. Teaching assistantship grants shall be prioritized for allocation, and the remaining funds shall be allocated for research assistantship grants.

四、研究生助學金(PM)：

4. Research assistantship grants:

1、為鼓勵本校及其他頂尖大學^{註1}相關科系就讀本系全職博士班(含本系直攻同學)，每學年發放6萬元助學金，為期三年。

A. The Department of Mechanical and Electro-Mechanical Engineering (hereinafter "the Department") provides research assistantship grants to encourage students from relevant departments in the University (including students from the Department who are directly admitted into a Ph.D. program) and other top universities¹ to enroll in full-time Ph.D. programs offered by the Department. Each eligible student may receive NT\$60,000 per academic year for 2 years.

2、其餘研究助學金，以博士生發放金額為碩士生5倍，核訂每位研究生之配發金額。

B. For other research assistantship grants, the amount allocated to a Ph.D. student shall be

five times of that allocated to a master's student.

- 3、按照每位老師招收研究生人數分配，授權指導教授指定支領之學生及金額。各教授於每學期開學後兩週內，提供分配方式交由承辦人辦理。

C. The funds allocated to each faculty member serving in an advisory role shall be based on the number of graduate students under their supervision. A dissertation supervisor shall inform the case handler of the fund allocation method within two weeks after the start of each semester.

- 4、以補助研究生學習為目的，直接發放助學金，無需協助系所工作。

D. Grants are provided to eligible students for the purpose of covering their learning expenses. A student is not required to assume a paid part-time position for the Department to be eligible to receive a grant.

五、教學助學金（TA）：

5. Teaching assistantship grants:

- 1、教學助教需領有本校教學助理資格證書，且選修本系所開設「教學與課程設計專題」，安排課程實習，按照實習課程人數，酌發獎勵金。

A. Teaching assistants must obtain a teaching assistant certificate issued by the University, receive teaching assistant training offered by the University. Grants shall be allocated on the basis of the number of students participating in internships.

- 2、每門實驗課（甲、乙兩班）之助教人選以博士生優先，其次碩士生擔任。教學助教分配 10 單位，每人發放獎勵金由授課教師依工作量決定。

B. Priority is given to Ph.D. students over master's students when selecting students for teaching assistantships in each experimental course (divided into Class A and Class B). Ten units of grants are allocated for each experimental course, and the course instructor determines the amount granted to each teaching assistant on the basis of their workload.

- 3、「微機電製程實務」（授課及實驗各半，甲、乙兩班）之教學助教分配 6 單位。

C. Six units of grants are allocated for the course titled Experiment of MEMS Fabrication Process; the course is divided into Class A and Class B and taught through both in-class lectures and experimental activities.

- 4、必修課（實驗課及微機電製程實務除外）之教學助教：修課人數 70 人（含）以上分配 1.5 單位，修課人數 20~69 人分配 1 單位，修課人數 15~19 人分配 0.5 單位，修課人數 14 人（含）以下 0 單位。

D. The number of grant units allocated for each compulsory course (excluding

experimental courses and Experiment of MEMS Fabrication Process) is as follows: 1.5 units for a course with at least 70 students, 1 unit for a course with 20–69 students, 0.5 unit for a course with 15–19 students, and no units for a course with 14 students or fewer.

- 5、大學部選修課之教學助教：修課人數 70 人（含）以上分配 1.5 單位，修課人數 50~69 人分配 1 單位，修課人數 15~49 人分配 0.5 單位，修課人數 14 人（含）以下 0 單位。研究所選修課之教學助教，修課人數 90 人（含）以上分配 2 單位，修課人數 60 人（含）以上分配 1.5 單位，修課人數 30 人（含）以上分配 1 單位，修課人數 15~29 人分配 0.5 單位，修課人數 14 人（含）以下 0 單位。

E. The number of grant units allocated for each undergraduate elective course is determined as follows: 1.5 units for a course with at least 70 students, 1 unit for a course with 50–69 students, 0.5 unit for a course with 15–49 students, and no units for a course with 14 students or fewer. For graduate elective courses, 2 units for a course with at least 90 students, 1.5 units for a course with at least 60 students, 1 unit is allocated for a course with at least 30 students, 0.5 unit for a course with 15–29 students, and no units for a course with 14 students or fewer.

- 6、教學助教每單位獎勵金計算方式：依據當年度獲配之研究生助學金平分兩學期，再依加退選後之選課人數，統計全系符合核發資格之課程單位數，平均算出。

F. Calculation of grant allocated per unit: The annual fund allocated for all teaching assistantship grants is divided equally into two portions, with one for each semester. The number of units allocated for each course is then calculated on the basis of the number of students enrolled following the enrollment and withdrawal deadline. The allocation of the teaching assistantship grant shall be handled in accordance with Article 5 of these regulations.

六、本辦法經系教學委員會、系務會議通過後施行，修正時亦同。

6. These regulations and any amendment thereto take effect after they have been passed at a Department Academic Affairs Committee meeting and a Department Council meeting.

註 1：頂尖大學之學校以教育部最新公告為準。

Note 1: Top universities are defined on the basis of the latest information announced by the Ministry of Education.