

國立中山大學鼓勵大學部學生參與專題研究計畫措施

Guidelines on the Measures of Encouraging Undergraduate Students to Participate in Research Projects

111 年 10 月 19 日 111 學年度第 1 學期第 4 次行政會議修正通過

Amended and approved at the 4th Executive Meeting on October 19, 2022

一、為鼓勵本校大學部學生提早進入本校研究團隊，提昇逕行就讀本校碩士班意願，並有效提高本校「國家科學及技術委員會(以下簡稱國科會)補助大專學生參與專題研究計畫」申請人數，特訂定本鼓勵措施。

I. These guidelines are formulated to encourage undergraduate students to participate in research, increase their willingness for early enrollment in Master's programs, and thus increase the number of applications for the *National Science and Technology Council (NSTC) Grant for Undergraduate Students to Participate in Research Projects*.

二、名額：一百二十名為限，以各學院全職大學部三年級在校學生人數比例（四捨五入）為核定原則，另依據各學院前一年獲補助學生續留本校之情形微調分配名額，各學院所分配名額於發放後若有剩餘者，由研發處統一收回。

II. Quota: The maximum number of students to be subsidized shall be 120. Each college is allocated a quota based on the proportion of full-time junior students of its affiliated departments (rounded up), with a minor adjustment regarding the number of its students who received the grant and continued further studies the last year. Any vacancies from colleges shall be taken back by the Office of Research and Development (ORD).

三、申請資格：

III. Eligibility:

(一)學生：已申請當年度「國科會補助大專學生參與專題研究計畫」未獲補助且在校成績達前 50%(含)者。

(1) Students: Those apply for the “NSTC Grant for Undergraduate Students to Participate in Research Project” but are not granted while in the top 50% (inclusive) in their overall academic performance of their study grade.

(二)指導教授：本校專任教師，且願意提供研究設備（含儀器設備、圖書設備及耗材等）指導學生從事研究工作者。每年度以指導二位學生為限。

(2) Advisors: Full-time faculty willing to provide research equipment (including lab equipment, books, and consumables, etc.) and guide students to engage in research work may supervise two students per year.

四、申請期限及方式：學生應於五月底前繳交以下資料至所屬學院俾便辦理審查作業，各學院須於六月底前將推薦優先次序名單送達研發處，於七月初由研發處統一公告錄取名單，以有申請當年度「國科會補助大專學生參與專題研究計畫」者優先考量。另為配合本校發展目標，本措施得依需要增列優先推薦原則。

IV. Application deadline and procedure: Students shall submit the following information to their affiliated college before the end of May to facilitate the review process, and colleges shall send their recommended priority list to the ORD before the end of June. The ORD shall announce the acceptance list in early July with priority to those who have applied for the “NSTC Grant for Undergraduate Students to Participate in Research Project” in the current year. In order to meet the development goals of the University, additional factors may be adopted into priority consideration if necessary.

(一) 大專學生研究計畫申請書。

Any dispute over interpretations of these regulations shall be resolved in the court of law based on the Chinese version.

(1) a student research application form

(二) 指導教授初評意見表。

(2) a preliminary evaluation form from the advisor

(三) 學生歷年成績證明。

(3) academic transcript of previous years

五、研究期間、補助金額及發放日期:

V. Research period, grant amount and date of grant disbursement:

(一) 研究期間:自每年七月一日起至次年二月底止，計八個月。

(1) Research period: Eight months from July 1st to the end of the following February.

(二) 補助金額:每位學生每月補助研究助學金新臺幣二千五百元，八個月計新臺幣二萬元。

(2) Grant Amount: Each student will receive a research grant of TWD 2,500 per month for a total of TWD 20,000 for eight months

(三) 發放獎助金日期:本獎助金為一次性發放，研究期滿後由研發處發函公告發放日期。

(3) Date of grant disbursement: This grant is disbursed only once. After the research period is completed, the ORD shall announce the date of grant disbursement.

六、學生因資格不符或因故無法執行研究計畫，或指導教授因資格不符或

因故無法指導研究計畫而辦理計畫註銷或終止者，應填寫「國立中山大

學當年度大學部學生參與專題研究計畫放棄領取研究助學金聲明書」並送至研發處。

VI. If the student is unable to carry out the research project due to ineligibility or for other reasons, or the advisor cancels or terminates the project due to ineligibility or for other reasons, a form of "Statement of Students Giving Up the Grant for Participation in Research Projects" shall be submitted to the ORD.

七、學生應於計畫執行期滿後一個月內，線上繳交研究成果報告；繳交報告時，須經指導教授親筆簽名確認，至遲須於計畫執行期滿後二個月內完成繳交。

VII. Students shall submit the report of research results online within one month after the project completes, and the report shall be confirmed and signed by the advisor. The latest submission date must be within two months after the completion of the project.

八、學生獲得「國科會補助大專學生參與專題研究計畫」研究及創作獎，核發獎勵金二萬元。

VIII. Students rewarded the Research and Creation Award of the “NSTC Grant for Undergraduate Students to Participate in Research Project” shall receive an award of TWD 20,000.

九、本鼓勵措施經費來源為本校「高等教育深耕計畫」經費或校務基金。

IX. Funding for the incentive measures herein is sourced from the Higher Education SPROUT Project fund or the University Endowment Fund.

十、本鼓勵措施經行政會議通過後，陳請校長核定後實施，修正時亦同。

X. The guidelines are approved by the Executive Meeting and the President before implementation. Amendments to these guidelines shall follow the same procedure.