

國立中山大學資訊工程學系

教師升等教學及服務績效評分細則

Regulations for the Detailed Implementation of the Evaluation of Professorship Rank Promotion in the Department of Computer Science and Engineering

民國 92 年 7 月 23 日系務會議通過
民國 94 年 6 月 8 日系務會議修正通過
民國 94 年 6 月 10 日工學院教師評審委員會會議修正通過
民國 95 年 1 月 11 日系務會議修正通過
民國 95 年 2 月 24 日工學院教師評審委員會會議修正通過
民國 98 年 3 月 27 日系務會議修正通過
民國 98 年 4 月 1 日工學院 97 學年度第 2 次臨時教評會修正通過
民國 103 年 1 月 10 日系務會議修正通過
民國 103 年 3 月 5 日工學院教師評審委員會會議修正通過
民國 111 年 8 月 24 日系務會議修正通過
民國 111 年 9 月 13 日工學院教師評審委員會會議修正通過
民國 111 年 12 月 5 日系務會議修正通過
民國 111 年 12 月 13 日工學院教師評審委員會會議修正通過
民國 112 年 4 月 17 日校長核定
Approved by the President on April 17, 2023

壹、本系為辦理教師升等，給予教師教學及服務績效評分，訂定本細則。

I. These regulations are formulated to evaluate teaching and service performances for faculty promotion of Department of Computer Science and Engineering (hereinafter referred to as the “Department”).

貳、本細則所稱各項成績，均為升等時職級在本校之教學及服務績效。

II. Any score stated in these guidelines refers to teaching or service performances demonstrated at the current rank at the University.

參、教學成績計算方式如下：

III. Scoring method for teaching performance:

一、教學年資：在本校升等時職級滿三年為 7 分，每增授課一學期加 0.2 分，最高分為 8 分。育嬰留職停薪期間年資折半計算；他校年資折半計算。

1. Period of Teaching: 7 points for applicants who have at least 3 years of service time at the current rank at NSYSU; 0.2 points for every additional semester beyond three years, with a maximum of 8 points. Years of service at other universities and the period of unpaid leave for child care are counted as half.

二、教學貢獻：以一般研究類或技術應用類升等者，採計上限為 7 分；以教學研究類升等者最高採計 8 分。

2. Teaching Contribution: For the faculty applying through the tracks of general research/technology application, a maximum of 7 points may be awarded. For those applying through the track of pedagogical research, a maximum of 8 points may be awarded.

- (一) 升等時職級五年內學期平均授課時數：每一時數 0.5 分，最高 5 分，主管或其他可抵減時數應加回計算。
- (1) Average weekly teaching hours in the past 5 years at the current rank: 0.5 points per hour for a maximum of 5 points, with waived hours for holding the post as supervisors of academic or administrative affairs, or other deductible hours for conducting research projects to be counted as teaching hours
- (二) 平均教學當量達各學院前 10%者，每學期加計 0.2 分。
- (2) Faculty whose average teaching equivalent at the current rank is among the top 10% in their respective college: 0.2 points per semester
- (三) 開授學、碩、博士班必修課程(不含通識課程)，每開一門加計 0.2 分；多人合授依授課比例合計 0.2 分。依據本校教學意見調查追蹤改善精進教學辦法所訂之標準，列為需改善精進課程者不予計分。
- (3) Teaching undergraduate and graduate fundamental compulsory courses (excluding general education courses): 0.2 points for every course, to be allocated to co-teaching faculty members, if any, based on the ratio of contribution of the course. Points will not be given to a course which needs improvement based on the standards specified in the University's *Guidelines on the Implementation of Quality Improvement Based on the Feedback of Teaching Surveys*.
- (四) 開授通識課程，最高採計 2 分，依據本校教學意見調查追蹤改善精進教學辦法所訂之標準，列為需改善精進課程者不予計分：
- (4) Teaching general education courses: a maximum of 2 points. Points will not be awarded to a course which needs improvement based on the standards specified in the University's *Guidelines on the Implementation of Quality Improvement Based on the Feedback of Teaching Surveys*:
1. 博雅、專業服務學習課程及語文課程每開一門加計 0.4 分；多人合授依授課比例合計 0.4 分。
 - i. 0.4 points for every liberal arts courses, service-learning courses, and language courses, to be allocated to co-teaching faculty members, if any, based on the ratio of contribution to the course
 2. 跨院選修通識課程每開一門加計 0.2 分；多人合授依授課比例合計 0.2 分。
 - ii. 0.2 points for every cross-college courses, to be allocated to co-teaching faculty members, if any, based on the ratio of contribution to the course
- (五) 出版具國際標準書號 ISBN 之書籍，經系教評會認定，每本 1~2 分；多人合著須由所有作者簽名確認個人貢獻比例分配計分，經系教評會認定後不得再變更貢獻比例。

- (5) Publishing textbooks (with registered ISBN): 1 to 2 points per book, to be approved by the Department Faculty Evaluation Committee (hereinafter referred to as the “DFEC”). Points for each book will be allocated according to the proportion of individual contributions confirmed by all authors. The allocation ratio cannot be changed after the DFEC’s acknowledgement.

三、教學榮譽：以下各目同一獎項最多採計 2 次，最高 15 分。

- 3. Teaching Honor: Points are given to the same award up to twice, with a maximum of 15 points.

(一) 教育部師鐸獎每次 7.5 分。

- (1) MOE National Excellent Teacher Award: 7.5 points each

(二) 教育部全國傑出通識教育教師獎每次 7.5 分。

- (2) MOE Distinguished Award for General Education Teachers: 7.5 points each

(三) 本校傑出教學獎(教學傑出教師)每次 2 分。

- (3) The University Outstanding Faculty in teaching: 2 points each

(四) 本校優良教學獎(教學績優教師)每次 1 分。

- (4) The University Prominent Faculty in teaching: 1 point each

(五) 全國教育類貢獻獎(例如：教育部教育奉獻獎、社會教育貢獻獎、藝術教育貢獻獎等)，每次 5 分。

- (5) National educational contribution awards (MOE’s Education Contribution Award, Social Education Contribution Awards, Art Education Contribution Award, etc.): 5 points each

(六) 通識教育學會之「終身成就榮譽」每次 2 分、「典範通識教師」每次 1.5 分。

- (6) Chinese Association for General Education: Lifetime Achievement Honor: 2 points each, and Exemplary General Education Teacher: 1.5 points each

四、校級教學優良課程每門課加 0.2 分，以一般研究類或技術應用類升等者，至多採計 2 分；以教學研究類升等者，至多採計 3 分。

- 4. Courses recognized as teaching excellence: 0.2 points per course. For the faculty applying through the tracks of general research/technology application, a maximum of 2 points may be awarded. For those applying through the track of pedagogical research, a maximum of 3 points may be awarded.

五、全英語講授類、實驗類課程每門課加 0.4 分；多人合授依授課比例合計 0.4 分。依據本校教學意見調查追蹤改善精進教學辦法所訂之標準，列為需改善精進課程者不予計分。

5. “Lecture-based” courses taught in English or experimental courses: 0.4 points for each course, to be allocated to co-teaching faculty members, if any, based on the proportion of contribution to the course. Points will not be given to a course which needs improvement based on the standards specified in the University’s *Guidelines on the Implementation of Quality Improvement Based on the Feedback of Teaching Surveys*.
- 六、推動數位學習績效：下列各目不重複計分，以一般研究類或技術應用類升等者，至多採計 3 分；以教學研究類升等者，至多採計 4 分。
6. Promote digital learning courses: Only one of following Item 1, 2, or 3 will be counted. For the faculty applying through the tracks of general research/technology application, a maximum of 3 points may be awarded. For those applying through the track of pedagogical research, a maximum of 4 points may be awarded.
 - (一) 獲得教育部數位學習教材及課程認證，每科教材或每門課程加 1 分；多人合製一門(科)依授課比例合計 1 分。
 - (1) Obtain MOE Certification of digital learning materials and courses: 1 point for each subject material or course, to be allocated to co-teaching faculty members, if any, based on the proportion of contribution to the course or subject
 - (二) 通過本校數位課程認證，每門課程加 0.5 分；多人合製一門(科)依授課比例合計給 0.5 分。教師開設開放式課程，每門課程加 0.2 分；多人合製一門(科)依授課比例合計 0.2 分。
 - (2) Obtain NSYSU Certification of digital course: 0.5 points for each course, to be allocated to co-teaching faculty members, if any, based on the proportion of contribution to the course (subject). 0.2 points for each open course, to be allocated to co-teaching faculty members, if any, based on the proportion of contribution to the course (subject).
 - (三) 國際合作 EMI 數位課程，與國外教師合作開設 EMI 數位學分課程每門課 0.5 分。
 - (3) EMI digital courses through international collaboration: 0.5 points for each course taught in collaboration with foreign instructors
- 七、指導學生研究績效：最高 4 分。
7. Supervising students’ research: a maximum of 4 points
 - (一) 指導研究生之碩、博士學位論文得獎，由教務處認定，每件加計 1 分。
 - (1) Supervising graduate students who receive dissertation awards: 1 point per award, to be approved by the Office of Academic Affairs (hereinafter referred to as the “OAA”).
 - (二) 指導本系學生獲國科會(科技部)大專學生研究計畫，由研發處認定，每件加 0.2 分，上開計畫成果若獲大專學生研究創作獎，每

件再加 0.5 分。

- (2) Supervising undergraduate students whose research obtain NSTC's research grant: 0.2 points per project, to be approved by the Office of Research and Development. If a project is awarded the College Student Research Creativity Award, an additional 0.5 points for each project.

八、執行卓越教學計畫與高教深耕教學創新計畫(含擔任學分學程負責人)：以一般研究類或技術應用類升等者，最高採計 2 分；以教學研究類升等者，最高採計 4 分。

8. MOE Teaching Excellence Project & Teaching Innovation Project (Higher Education Sprout Project), including serving as a course module coordinator: For the faculty applying through the tracks of general research/technology application, a maximum of 2 points may be awarded. For those applying through the track of pedagogical research, a maximum of 4 points may be awarded.

(一) 執行由教務處審查之卓越教學計畫與高教深耕教學創新計畫案，每年每件 0.2 分。

- (1) MOE Teaching Excellence Project & Teaching Innovation Project (Higher Education Sprout Project): 0.2 points per project per year, to be approved by the OAA

(二) 擔任學分學程負責人，每學期每學程 0.1 分。若學程當學期在校修讀人數高於平均值，加計 0.1 分；若學程當學年度領證人數高於平均值，再加計 0.1 分。

- (2) Course Module Coordinator: 0.1 points per course per semester. If the number of students enrolled in the course is higher than the average of the semester, an additional 0.1 points; if the number of students receiving certificates is higher than the average of the semester, an additional 0.1 points.

(三) 擔任全英語微學程及學分學程負責人，以上開 2 倍計分。

- (3) Director of English-mediated micro course module or English-mediated course module: twice the points given in Item 2 above.

九、協助教師提升教學知能：最高 3 分。

9. Assisting faculty to enhance their teaching knowledge: a maximum of 3 points

(一) 擔任教學研習、工作坊等教學活動之主講者，或領航教師有實際輔導事實者，由教務處認定，每場次 0.2 分。

- (1) Lecturers of teaching enhancement activities such as teaching seminars and workshops, or pilot teachers with actual tutoring experience: 0.2 points per session, to be approved by the OAA

(二) 擔任全英語教學研習、工作坊等教學活動之主講者，或經教務處

推薦為教學觀摩教師且有實際觀摩事實者，每場次 0.3 分。

- (2) Lecturers in an EMI teaching seminar or workshop, or instructors offering model sessions recommended by the OAA with actual observation: 0.3 points per session

(三) 對本校或各學院推動教學創新貢獻卓著者(如推動本校雙語教學計畫)，經校內程序簽核通過，由教務處認定，每件加計 0.2~0.5 分。

- (3) Significant contributions to the promotion of teaching innovation (e.g., promoting NSYSU bilingual program): 0.2 to 0.5 points per case, as approved through an administrative procedure and recognized by the OAA

十、自我提升教學知能：以一般研究類或技術應用類升等者，最高採計 3 分；以教學研究類升等者，最高採計 4 分。

- 10. Teaching knowledge self-improvement: For the faculty applying through the tracks of general research/technology application, a maximum of 3 points may be awarded. For those applying through the track of pedagogical research, a maximum of 4 points may be awarded.

(一) 申請觀課服務教師(含 EMI)經教務處核准，且實際有觀課事實者每次 0.3 分，若同儕觀課評量平均滿意度 6 分以上(7 分量表)加計 0.3 分。採計分數至多 3 分。

- (1) Application for the class observation service: Courses approved (by the OAA) for class observation services (including EMI courses) with actual observed classes: 0.3 points per class session, with an additional 0.3 points if the average peer satisfaction rating of the observed course is 6 or higher (on a 7-point scale). A maximum of 3 points can be given.

(二) 於本校任職後取得 EMI 教師培訓認證，並符合本校 EMI 教師培訓計畫者，每證書 1 分(各級證書僅可採計一次)，採計分數至多 3 分。

- (2) Faculty who participate in the NSYSU EMI Professional Development Program and obtain the certificate issued by the University: 1 point per certificate (certificates from the same level can be counted only once), with a maximum of 3 points for this Item.

(三) 參與校內教學知能研習、工作坊或教師社群有具體事實者，由教務處認定，每場次 0.1 分，採計分數至多 2 分。

- (3) Participation in teaching knowledge enhancement sessions: Proofs of participation in campus events such as teaching knowledge study, workshops, or teacher communities: 0.1 points per session, to be approved by the OAA. A maximum of 2 points can be given.

十一、明顯教學優良或教學不力，有具體證據者，由本系教師評審委員會適度加減分，最多不超過 3 分。

11. The DFEC may add or deduct points based on the concrete evidences indicating outstanding or poor teaching performance, with a maximum adjustment of 3 points.

十二、 以上各款合計之總分以一般研究類或技術應用類升等者，最高採計 20 分；以教學研究類升等者，最高採計 30 分。

Applicants through the tracks of general research/technology application shall receive a maximum of 20 points from all of the scoring items mentioned above. Those through the track of pedagogical research shall receive a maximum of 30 points from all of the scoring items mentioned above.

肆、服務成績計算方式如下：

IV. Scoring method for service performance:

一、 在本校升等時職級年資滿三年為 3 分，每增授課一學期加 0.2 分，最高採計 4 分，育嬰留職停薪期間年資折半計算；他校年資折半計算。

1. Period of Teaching: 3 points for applicants who have at least 3 years of service time at the current rank at NSYSU; 0.2 points for every additional semester beyond three years. A maximum of 4 points can be given. Years of service at other universities and the period of unpaid leave for child care are counted as half.

二、 擔任編制內一級主管每學期加 1 分，二級主管每學期加 0.5 分，未滿一學期，以一學期計算。如同時擔任二個以上行政或學術主管者依上開標準分別採計計分。採計分數至多 1 分。

2. Holding supervisory positions of administrative or academic units listed in the *NSYSU Charter*: 1 point for a first-level supervisor per semester, 0.5 points for a second-level supervisor each semester. A term less than one semester is counted as one. If two or more supervisory positions are held in the same semester, points will be given to each position separately. A maximum of 1 point can be given.

三、 開設推廣教育課程，至多採計 2 分。

3. Supporting continuing education courses: a maximum of 2 points

(一) 教師開設推廣教育課程，累積收入達 100 萬元或累積貢獻校管理費達 10 萬元，得 0.5 分。收入超過 50 萬元或管理費超過 10 萬元，依比例計算。

- (1) Faculty offering continuing education courses with accumulated revenue of TWD 1 million or overhead of TWD 100,000: 0.5 points, and 0.1 points for every additional TWD100,000 beyond that

(二) 教師開設課程開放隨班附讀且有學生修習者，每門課每次得計 0.1 分。每門推廣教育課程不得重複計分，若為共授課程，須由所有參與教師簽名確認個人貢獻，依比例分配計分。

- (2) Continuing education courses with NSYSU students registering for the courses: 0.1 points per course, to be allocated to co-teaching

faculty members, if any, based on the proportion of contribution of the course

四、支援高中生多元學習，至多 3 分。

4. Providing high school students with the support of learning diversity: a maximum of 3 points

- (一) 協助招生專業化相關事項，如擔任學系種子教師、於高中端交流活動擔任主講人、審查高中學生自主學習計畫等，每件 0.1 分。
 - (1) Assisting matters related to student recruitment such as serving as a department seed teacher or a presenter in interaction events at high schools, or reviewing student plans for independent study, etc.: 0.1 points per case.
- (二) 開放本校實驗室指導高中學生並有實際指導事實者(若未透過教務處媒介，則經系所認定，教務處複查)，每學期 0.2 分，採計分數至多 2 分。
 - (2) Supervising students in an open labs program with actual supervised activities (if the event is not mediated through the OAA, it must be approved by the department and reviewed by the OAA): 0.1 points per semester, with a maximum of 2 points
- (三) 教師支援高中特色課程(含 6 週以上之微課程)，每開一門加計 0.5 分，多人合授一門合計給 0.5 分，採計分數至多 2 分。
 - (3) Offering high school special courses (including 6-week micro-courses or longer): 0.5 points per course, to be allocated to co-teaching faculty members, if any, based on the proportion of contribution to the course. A maximum of 2 points can be given.

五、指導學生參與競賽獲獎，至多 3 分。

5. Supervising students to win awards in competition: a maximum of 3 points

- (一) 指導本系學生參加國際競賽獲前三名，每件加 3 分，獲佳作及得獎者每件加 0.5 分。

Supervising students to join international competition and win awards: 3 points for any one of the top prizes and 0.5 points for an honorable mention or other judges' award.

- (二) 指導本系學生參加政府單位舉辦，或經系教評會認定之非政府單位舉辦之學術、產學與展演等競賽，獲前三名每件加 1.5 分，獲佳作及得獎者每件加 0.25 分。

Supervising students from the Department to join the domestic academic industry-academia or exhibition competitions or other competitions approved by the DFEC: 1.5 points for any one of the top 3 prizes and 0.25 points for an honorable mention or other judge's awards

- (三) 指導本系學生參加全國大專運動會及大專校院運動聯賽，獲前三名每次加 1.5 分，進入決賽未獲前三名每次加 0.25 分。

Supervising students from the Department to join National Intercollegiate Athletic Games and games hosted by the Chinese Taipei University Sports Federation: 1.5 points for any one of the top 3 prizes and 0.25 points for entering the final round

六、支援招生工作，至多 1 分。

6. Supporting student recruitment: a maximum of 1 point

- (一) 擔任教務處主辦之校內外招生宣導活動主講者每次 0.1 分。

- (1) Serving as a speaker at recruitment-related events organized by the OAA on or outside campus: 0.1 points per case.

- (二) 支援大考中心或本校自辦招生考試之相關工作(含命題、入闈、監考、審查、口試等)，每次 0.1 分。

- (2) Supporting tasks related to various entrance exams (drafting exam papers, entering exam quarters, proctoring exams, reviewing, conducting orals, etc.): 0.1 points per case.

七、推動性別平等教育，友善校園，每學年 0.2 分，採計分數至多 1 分。

7. Promoting gender equity education and a friendly campus: 0.2 points per academic year, with a maximum of 1 point

八、優良導師獎，最高 2 分。校優良導師獎每次 1 分；院優良導師獎每次 0.5 分；系優良導師每次 0.25 分。同一學年度獲不同層級之優良導師獎時，僅計算最高層級之優良導師獎。

8. NSYSU Outstanding Mentor Award: 1 point per case; College of Engineering Outstanding Mentor Award: 0.5 points per case; Department Outstanding Mentor Award: 0.25 points per case. A maximum of 2 points can be given. If the applicant receives this award at different levels in the same academic year, only the award at the highest level will be recognized.

九、輔導社團活動及學生自治性組織，至多 1 分。

9. Assisting student club activities and student self-governing organizations: a maximum of 1 point

- (一) 擔任學生會、宿委會、校內社團之指導老師或學生運動代表隊教練，每學年 0.3 分。

- (1) Serving as an advisor in the student council, dormitory self-governing committee, or student clubs, or as a coach of student varsity teams: 0.3 points per academic year

- (二) 擔任國際化和英語化學生社團之指導老師，每學年 0.4 分。

- (2) Serving as an advisor for international or English-speaking student clubs: 0.4 points per academic year

十、推動雙語校園，至多 2 分。

10. Promoting bilingual campus: a maximum of 2 points

(一) 推動 English Corner 計畫，由教務處認定成效良好者每學期 0.4 分。

(1) Supporting the English Corner program with effectiveness, which are approved by the OAA: 0.4 points per semester

(二) 代表本校接洽校級國際合作聯盟(例如 AIT、BRITISH COUNCIL、OSUN)有定期參與及合作成果者，由國際處認定可依其擔任本校代表之時間給予獎勵，每學期 0.5 分。

(2) Representing NSYSU to discuss university-level collaboration with international partners (AIT, British Council, OSUN, etc.) on a constant basis and achieving results: 0.5 points per semester

(三) 擔任校院系雙語化公文及會議資料之行政窗口，由國際處認定每學期 0.5 分。

(3) Serving as contact windows for administrative affairs involving Bilingual official documents and meeting agenda and minutes, to be approved by the Office of International Affairs: 0.5 points per semester

十一、參與或支援校級大型藝文活動(如：校慶等)，每次加 0.5 分，至多 2 分。

11. Participating or supporting university-level arts and cultural events: 0.5 points per event, with a maximum of 2 points

十二、國際化指標，至多 2 分。

12. Globalization: a maximum of 2 points

(一) 促成本校與外國學校洽簽雙聯學位，該校排名在本校之前者每校加 1 分，排名在本校之後者每校 0.5 分。

(1) Faculty who successfully connect NSYSU with a foreign university ranked ahead of NSYSU will receive 1 point per university, and with a foreign university ranked behind NSYSU will receive 0.5 points per university.

(二) 國際招生活動，教師自行聯繫參訪每次 0.5 分。教師參與國際處安排招生展或參訪每次 0.4 分。教師參與線上招生 Webinar 每次 0.1 分。

(2) Faculty who initiate contact and visit international student recruitment events: 0.5 points per visit; those who join the education fair or visit arranged by the OIA: 0.2 points per visit; and those who join student recruitment webinar: 0.1 points per session.

(三) 指導外籍(含境外生)之碩博士學位生，博士畢業生每人 0.5 分，碩士畢業生每人 0.2 分。

- (3) Advising international students for master's or doctoral degree programs: 0.5 points per graduated doctoral students, and 0.2 points per graduated master's degree students
- (四) 其他國際合作，辦理跨國研習活動(如 workshop, training 等)每場 0.2 分。參與國際合作計畫(非研究類，如參與辦理國際大型活動、帶領學生參與國際志工或活動等)每場 0.2 分。選送學生至國外合作單位學習每人 0.2 分。
- (4) Other international collaborations: organizing international programs such as workshops or training activities: 0.2 points per event; participate in non-research related international cooperation projects (large-scale international events, leading student groups for international volunteering or related programs, etc.): 0.2 points per event; selecting and sending students to foreign institutions for learning or internships: 0.2 points per student

十三、 擔任導師每學期加 0.2 分，最多加 2 分。

- 13. Serving as the mentor: 0.2 points per semester, with a maximum of 2 points

十四、 其他優良服務事蹟、有損系務推動或足以損害校譽之表現，有具體證據者，由本系教師評審委員會適度加減分，最多不得超過 2 分。

- 14. The DFEC may add or deduct points if the applicant has other outstanding service performances or the performance which may hinder the progress of departmental affairs or cause reputational damage to NSYSU with solid proof, with a maximum adjustment of 2 points

十五、 以上各項合計之總分不得超過 10 分。

- 15. Applicants shall receive a maximum of 10 points from the scoring items listed above.

伍、 本細則經系教評會審議、系務會議通過，送院教評會審議及陳請校長核定後實施，修正時亦同。

- V. These regulations are approved by DFEC, the Department Council, the College Faculty Evaluation Committee, and the President for approval before implementation. Amendments to these regulations shall follow the same procedure.