

國立中山大學光電工程學系教師升等審查辦法
Regulations for the Evaluation of Professorship Rank Promotion in the
Department of Photonics

中華民國 82 年 3 月 25 日所務會議訂定
中華民國 83 年 8 月 23 日所務會議修正通過
中華民國 93 年 6 月 24 日所務會議修正通過
中華民國 95 年 9 月 20 日所務會議修正通過
中華民國 95 年 9 月 26 日工學院教師評審委員會通過
中華民國 97 年 9 月 11 日系務會議修正通過
中華民國 97 年 9 月 24 日 97 學年度第 2 次院教師評審委員會通過
中華民國 106 年 4 月 26 日系務會議修正通過
中華民國 106 年 9 月 27 日 106 學年度第 1 次系務會議修正通過
中華民國 106 年 11 月 17 日 106 學年度第 2 次院教評會議修正通過
中華民國 106 年 12 月 6 日副校長決行簽核奉准
中華民國 106 年 12 月 6 日副校長決行簽核奉准
Signed and approved by the senior vice president on December 6, 2017

第一條 本系為辦理教師升等，依據本校「教師評審委員會設置辦法」及「教師及研究人員升等審查辦法」之規定，訂定本辦法。

- I. These regulations are formulated by the Department of the Photonics (hereinafter referred to as the “Department”) for the purpose of conducting faculty promotion procedures in accordance with the University’s *Regulations for the Establishment of Faculty Evaluation Committees and Regulations for the Evaluation of Professorship Rank Promotion*.

第二條 本系各級教師升等，須符合之條件與須檢送之資料，悉依「國立中山大學工學院教師升等審查辦法」之規定。

- II. The eligibility and documents required for faculty promotion at various levels in the Department and the materials to be submitted shall be subject to the provisions of *Regulations for the Evaluation of Professorship Rank Promotion in the Department of Photonics*.

第三條 本系於工學院規定期限內，召開系教師評審委員會對申請教師及所提供之資料先進行審核。審核通過後，送請工學院進行外審；俟外審結果送回本系後，由系教師評審委員會對升等之資料及外審成績進行升等審議。

- III. During the period specified by the College of Engineering (hereinafter referred to as “the College”), the Department Faculty Evaluation Committee (DFEC) shall convene a meeting of the Faculty Evaluation Committee to review documents submitted by applicants. After the documents are reviewed and approved, they will be sent to the College for external review. After returning the external review results, the DFEC will review and make a decision based on the promotion materials and external review results.

第四條 本系教師評審委員會召開升等審議會議時，以申請教師之學術研究（佔百分之七十）教學績效（佔百分之二十）、服務成績（佔百分之十）以及外審結果進行審議。其中學術研究部分依「國立中山大學工學院教師升等審查細則」進行審議，教學及服務部分依「國立中山大學光電工程學系教師升等績效評分細則」進行審議。總分 70 分（含）以上則通過升等，未達 70 分者不通過升等。通過後即依規定期限內送工學院辦理審議。

IV. The DFEC will hold a promotion review meeting to review the applications submitted by the faculty members based on their academic research performance (70%), teaching performance (20%), service performance (10%), and the external review results. The review of academic research performance is based on *Guidelines on the Detailed Implementation of the Evaluation of Professorship Rank Promotion in the College of Engineering*. The review of teaching and service performances are based on *Guidelines on the Detailed Implementation of the Evaluation of Professorship Rank Promotion in the Department of Photonics*. Applicants who obtain a score of 70 or more are eligible for promotions. If the score is less than 70, the applicants are not eligible for promotions. The materials of eligible applicants will be submitted to the College for review within the specified period.

第五條 申請升等之教師對於審議結果如不服教評會審議結果，可依本校「教師及研究人員升等審查辦法」之相關規定提出申訴或申覆。

V. Faculty members who apply for promotion may file appeals with reasons according to relevant provisions of the University's *Regulations for the Evaluation of Professorship Rank Promotion* if they are not dissatisfied with the evaluation results of the Faculty Evaluation Committee.

第六條 本系教師升等案獲本系審議通過，但未獲工學院或本校通過者，於再次申請升等時，本系仍按本辦法規定之程序重新審查。

VI. Applicants who pass the department level review but fail college or university level reviews must undergo the full review process during reapplication in accordance with the procedures stipulated in these regulations.

第七條 本系教師申請升等時，得以升等前一職級之專門著作或技術報告，助理教授 升等副教授至多六件；副教授升等教授至多十件，送請審查。教師應自行擇一為代表作，其餘列為參考作，其屬系列之相關研究者，得合併為代表作。

VII. When faculty members of the Department apply for promotion, they may submit their academic works or technical reports that were completed within their current ranks before promotion. An assistant professor applying for promotion to the position of associate professor may submit up to 6 works or reports; an associate professor applying for promotion to the position of professor may submit up to 10 works or reports. The

applicants should select one of their works as the representative work, and the rest are listed as reference works. If the works belong to a series of relevant research, the works may be combined into one representative work.

第八條 本辦法未盡事宜，悉依相關法令及本校相關規定辦理。

VIII. Matters not covered in these regulations shall be handled in accordance with relevant laws and regulations as well as relevant regulations of the University.

第九條 本辦法經系務會議通過後，送請院教師評審委員會審議通過送請校長核定後實施，修正時亦同。

IX. These regulations shall be implemented after they are approved by the department affairs meeting, submitted to the College Faculty Review Committee for review and approval, and then approved by the President. Amendments to these regulations shall follow the same procedure.