

# 國立中山大學資訊倫理守則

## Code of Cyber Ethics

92 年 5 月 16 日 91 學年度第 6 次行政會議通過

99 年 11 月 22 日 99 學年度第 5 次圖書與資訊處系統發展組組務會議修正通過

100 年 1 月 18 日 99 學年度第 8 次圖書與資訊處系統發展組組務會議修正通過

100 年 5 月 17 日 99 學年度第 17 次圖書與資訊處組長會議修正通過

Amended and approved at the 17th OLIS Division Director Meeting on May 17, 2011

一、為保護電腦軟體智慧財產權及維護數位社會的祥和發展，使本校人員在接觸或產出資訊相關產品、或面臨資訊倫理相關議題之權利與義務時，能夠有所依循，特訂定本守則。

I. These provisions are formulated to protect the intellectual property rights related to computer software and maintain the sustainable development of the digital society, so that the University's employees can follow the provisions herein when accessing/creating information technology products or addressing rights and obligations associated with cyber ethics.

二、在使用資訊科技時，應對本校盡以下義務：

II. University employees shall fulfill the following obligations when using information technology:

(一)保護本校同仁資訊的隱私權及機密。

(1) Protect individual's rights of privacy and confidential information.

(二)能夠運用資訊科技與他人分享專業知識、參與專業活動，並應維持應有之專業標準且對自己所產出的資訊負責。

(2) Utilize information technology to share professional knowledge and engage in professional activities, while maintaining appropriate professional standards and taking responsibility for their produced information.

(三)當發現某種情況有可能危害本校利益或導致衝突時，應及時向本校相關管理階層反應真實的資訊，以避免這些利益或衝突的發生。

(3) Promptly report verified information to relevant management units upon discovering any situations likely to harm the University's interests or cause conflicts before actual occurrence.

(四)保護本校智慧財產權，尊重他人之著作，不使用來路不明的軟體，也不偷竊他人的設計。

(4) Protect the University's intellectual property rights, respecting others' works, and neither use unauthorized software nor plagiarize others' designs.

(五)應致力於專業能力之充實，追求資訊科技之進步，以提昇本校之聲譽。

(5) Be committed to the enhancement of personal professional competence and the pursuit of advanced information technology, to elevate the University's reputation.

(六)應充份發揮個人之資訊專業知識，以提昇社會大眾對本校的信賴度。

(6) Fully apply one's professional knowledge in information technology to elevate public trust in the University.

(七)使用資訊科技時，應善用言論自由權，以提升本校的學術水準及包容互愛的文化。

(7) Exercise the freedom of speech prudently when using information technology to advance the University's academic standards and foster a culture of inclusiveness and mutual respect.

(八)保護本校的資訊安全，並檢舉有害於本校資訊安全的活動，如駭客或洩露他人帳號密碼等行為。

(8) Protect the University's cybersecurity and reporting any malicious activities, such as hacking or leakage of others' accounts and passwords.

(九)不故意或假借學術研究之名破壞本校資訊系統的正常運作。

(9) Never deliberately use academic research as a pretext for disrupting the normal operation of the University's information systems.

(十)不使用資訊科技於蒐集、竄改或散佈各類學術研究相關之機密或資料。

(10) Never use information technology to collect, falsify or disseminate confidential information related to various types of academic research.

(十一)不利用本校的人力、設備、技術等資源來圖利自己或他人。

(11) Never exploit the University's manpower, equipment, technology, or other resources for personal gain or the benefits of others.

三、 在使用資訊科技時，應對社會大眾盡以下義務：

III. University employees shall fulfill the following obligations to the public when using information technology:

(一)遵守我國的法律。

(1) Comply with national laws.

(二)確認所提供的資訊有益於提升我國文化及促進社會發展。

- (2) Ensure that the information provided contributes to cultural enrichment and social development.
- (三) 不扭曲或隱瞞社會大眾所關切的資訊，並且以公正、誠實、客觀的觀點提供資訊予社會大眾。
- (3) Neither distort nor conceal information of public concerns, and provide information to the public in a fair, honest and objective manner.
- (四) 使用資訊科技時應對他人多稱讚、多鼓勵，不毀謗、不污蔑他人。
- (4) Appraise and encourage rather than defame or disparage others when using information technology.
- (五) 應與他人分享個人資訊相關知識。
- (5) Share one's knowledge about information technology with others.
- (六) 使用資訊科技時，應互相勉勵，共同遵循倫理規範；當違反倫理規範行為時，能夠加以規勸。
- (6) Promote adherence to ethical standards when using information technology and dissuade ethical breaches.
- (七) 保護個人隱私資訊。不擅自蒐集、散佈他人的隱私資料或個人資訊（如電話、地址），以免造成他人生活困擾或損害名譽。
- (7) Protect personal privacy by not collecting or disseminating others' private or personal information (such as telephone numbers and addresses) without consent, so as to avoid inconvenience incurred or harm to their reputations.
- (八) 確定自己使用資訊科技時不會影響到他人的權益。
- (8) Ensure that personal use of information technology does not infringe upon others' rights.
- (九) 尊重並保護智慧財產權。
- (9) Respect and protect intellectual property rights.
- (十) 不利用他人對資訊科技之專業不足或缺乏經驗而為自己謀利。
- (10) Never exploit others' lack of expertise or experience in information technology for personal gain.
- (十一) 不故意使用資訊科技來從事下述不當之行為：
- (11) Don't intentionally use information technology to engage in any of the following misconduct:

1. 擅改他人作品的名字，以致讓人誤認原作者，侵犯他人的著作人格權。
  - i. Alter names of others' works, leading to the misidentification of original authors and infringement upon their moral rights.
2. 在網路上恐嚇、詐騙或脅迫他人。
  - ii. Threaten, defraud, or intimidate others online.
3. 使用資訊科技來從事色情、入侵干擾破壞資訊設備等違法行為。
  - iii. Use information technology to engage in illegal activities, such as pornography and unauthorized access, interference, or disruption of information systems.
4. 使用資訊科技造成他人名譽或信用的傷害。
  - iv. Use information technology to damage others' reputations or credit.

四、本守則經行政會議通過，陳請校長核定後實施，修正時亦同。

IV. These provisions are approved by the Executive Meeting and the President before implementation. Amendments to these provisions shall follow the same procedure.