

Guidelines on Establishment of Gender Equity Education Committee

History of Amendment and Approval:

2nd Executive Meeting of 2004-Academic Year on 2004-11-05
3rd Executive Meeting of 2008-Academic Year (2nd Semester) on 2009-03-18
5th Executive Meeting of 2010-Academic Year (1st Semester) on 2010-11-10
2nd Executive Meeting 2010-Academic Year (2nd Semester) on 2011-03-16
2nd University Council Meeting of 2012-Academic Year on 2012-12-28
4th University Council Meeting of 2019-Academic Year on 2019-05-24
3rd University Council Meeting of 2019-Academic Year on 2020-03-20
1st University Council Meeting of 2022-Academic Year on 2022-10-28
4th University Council Meeting of 2023-Academic Year on 2024-06-07
4th University Council Meeting of 2024-Academic Year on 2025-05-23

1. To promote substantive equity of gender status, eliminate gender discrimination, uphold human dignity, and foster and establish educational resources and an environment for gender equity, the University has established the "National Sun Yat-sen University Gender Equity Education Committee" (hereinafter referred to as the Committee) and these guidelines in accordance with the Gender Equity Education Act and the Guidelines for the Establishment of Gender Equity Education Committees at All Levels of Schools.
2. The mission of the Committee is as follows:
 - (1) Integrate the relevant resources of various units of the University, formulate and execute a plan for gender equity education implementation, and review its implementation results.
 - (2) Plan or organize activities related to gender equity education for students, faculty staff, and parents.
 - (3) Develop and promote gender equity education curriculum, teaching and assessment.
 - (4) Develop regulations for the implementation of gender equity education and the prevention of gender-related incidents on campus, coordinate and integrate relevant resources to establish prevention mechanisms, and conduct regular training courses.
 - (5) Investigate and handle cases related to the Gender Equity Education Act.
 - (6) Plan and establish a safe campus space for gender equity.
 - (7) Promote family education and social education related to gender equity in the community.
 - (8) Other gender equity education matters related to the school or the community.

3. The Committee consists of 21 members, with the University's The President, Vice President for Academic Affairs, Vice President for Student Affairs, and the Vice President for General Affairs, and Chief of Human Resources as ex-officio members, as well as eight faculty representatives, one staff representative, two student representatives, and five experts and scholars in the field of gender equity education as elected members.
Members of the Committee shall demonstrate a commitment to gender equity and refrain from engaging in conduct that violates gender equity. At least one half of the total number of members shall be female.
4. Faculty representatives will be nominated by the Colleges, Si Wan College, and Research Colleges, and consist of one faculty representative of each gender. The Office of Personnel Services will recommend one staff representative of each gender. Student representatives will be nominated by the Student Self-Government Organization, two graduate student representatives and two undergraduate student representatives of each gender. Eight experts and scholars in gender equity education, including experts and scholars in education, law, and psychological counseling, will be nominated by the Executive Secretary. The nominating committee will be appointed by the President, and the remaining members will serve as alternate members.
All faculty, staff, and student representatives referred to in the previous paragraph must obtain current faculty, staff, or student status.
5. The President shall serve as the chairperson, and the Vice President for Student Affairs shall serve as the Executive Secretary to coordinate the affairs of the committee and formulate the implementation plan of gender equity education.
6. The term of office of the nominating committee members is two years. Half of the faculty, staff, and student representatives are re-elected annually and may serve consecutive terms. If a committee member becomes vacant during their term, the president shall appoint a replacement from among the alternate members, and the replacement's term shall last until the expiration of the original term.

7. The Committee shall convene at least one meeting per semester, summoned by the Chairperson. Meetings shall be convened only when at least half of the members are present, and resolutions shall be passed only with the approval of a majority of the members present. In the event of a tie, the Chairperson is entitled to make the final decision. Relevant experts, scholars, or representatives from relevant units within the University may be invited to attend as non-voting participants, when necessary.
Members shall attend meetings in person. If an ex-officio member cannot attend for any reason, they may entrust an agent to attend and participate in speaking and voting.
8. If a committee member is involved in or has a connection with a gender-related incident on campus, they shall voluntarily recuse themselves from the investigation and deliberation process of the case or be requested by the chairperson to do so.
9. To implement the missions outlined in Article 2 of these guidelines, three working groups will be established to implement and review the results of the gender equity education implementation plan:
 - (1) Campus Gender-Related Incident Prevention Team: The Vice President for Student Affairs will serve as the convener and will be responsible for promoting gender equity education activities, preventing and investigating gender incidents on campus, and other related matters.
 - (2) Curriculum and Teaching Team: The Vice President for Academic Affairs will serve as the convener and will be responsible for developing and promoting gender equity education curriculum, teaching, and assessment.
 - (3) Campus Environment Team: The Vice President for General Affairs will serve as the convener and will be responsible for planning and establishing safe campus spaces for gender equity.Members of the Committee (excluding external experts and scholars) will serve on each working group and review the implementation results of its assigned tasks. Each working group shall convene a meeting at least once per academic year.

The Campus Gender-Related Incident Prevention Team will consist of three members, in addition to the convener, designated by the President.

10. Anyone who falls under any of the following circumstances may not serve as a member of this committee; those already appointed shall be terminated:
 - (1) Violation of the Criminal Code provisions on infringement of sexual autonomy, infringement of sexual privacy, and false sexual images, and has been convicted.
 - (2) Violation of the Gender Equity Education Act, the Gender Equity Work Act, the Sexual Harassment Prevention Act, the Stalking Prevention Act, the Child and Youth Sexual Exploitation Prevention Act, or other gender equity-related laws and regulations, as verified by legal investigation or relevant authorities.
 - (3) Expressions or actions that disrespect the gender, gender characteristics, gender identity, or sexual orientation of others, as verified by the University.
11. Shall there be any unclear matters when referring to the Guidelines, the regulations of the Gender Equity Education Act shall apply.
12. The Guidelines are implemented after being passed by the University Council meeting. The same procedure shall apply to future revisions or amendments.