

國立中山大學圖書與資訊處集思軒使用辦法

Regulations for the Use of Learning Plaza

98.10.08 本校 98 學年第 5 次圖書與資訊處組長會議通過

Approved at the 5th OLIS Division Director Meeting on October 8, 2009

第一條 為便利個人學習或群體學習，本處於圖資大樓一樓設置數位學習與自學共享空間，名稱為「集思軒(Learning Plaza)」，提供多元學習環境。

為使集思軒有效運用並妥善管理，茲訂定本使用辦法。

- I. These regulations are formulated for the effective operation and management of the Learning Plaza, a digital and multi-purpose learning environment for individual or group studies on the first floor of the Library and Information Building.

第二條 開放對象以本校教職員工及學生為原則，其他人員除了參與本校數位資源學習相關課程外，非經許可不得使用本空間。

- II. The Learning Plaza is open for students, staff, and faculty of the University. Others are not allowed to use it except for those participating in digital resource learning programs.

第三條 持感應卡的學生證或服務證，於入口處以感應方式進入。

- III. A student or employee ID card is required to enter the Learning Plaza.

第四條 開放日期比照圖書館，開放時間為：

- IV. The opening hours are the same as the library:

一、 週一至週五：上午 8:30～下午 10:30

1. Monday to Friday: 8:30 – 10:30

二、 週六、週日：上午 9:00～下午 5:00

Any dispute over interpretations of these regulations shall be resolved in the court of law based on the Chinese version.

2. Saturday and Sunday: 9:00 – 17:00

第五條 本空間置有電腦、印表機等資訊設備，提供資訊檢索、協助課業使用，禁止非法的網路行為。

V. The Learning Plaza is equipped with printers and computers for information retrieval and academic use. Any illegal internet behaviors are prohibited.

第六條 不得擅自移動集思軒內任何設備，變更網路或硬碟內之軟體系統設定。

VI. It is prohibited to remove any facilities or equipment in the Learning Plaza or to change or cancel any settings on the computers.

第七條 集思軒設有討論室 2 間。使用時段一次最多為 3 小時，提供課業討論用，不做為教師的上課教室。

VII. Two discussion rooms in the Learning Plaza are available for class-related discussions, but not for teaching.

第八條 在集思軒內禁止飲食，亦不得有喧鬧或類似行為等。

VIII. Beverages, food, and behaviors with loud noises are not allowed in the Learning Plaza.

第九條 遇突發狀況（如停電、設備故障等），或有任何使用上的問題，請通知服務台人員，或向 3 樓借還書服務台反應，以儘速處理。

IX. In cases of any accidents such as power outage and equipment malfunctions or any problems with using the facilities, inform the librarians at the service desk or the borrow/return service desk located on the third floor for immediate recovery.

第十條 請維護整潔，使用完畢後，桌椅、設備等請歸定位。

X. Cleanliness of the Learning Plaza shall be maintained, and chairs, desks, and equipment returned to their original places after use.

第十一條 請遵守本辦法之規定使用，違者依本處「讀者行為違規處理辦法」執行。

XI. Violators of the provisions herein shall be disciplined in accordance with *Regulations for Handling Patron's Violations*.

第十二條 本辦法經本處組長會議通過，陳處長核示後實施，修正時亦同。

XII. These regulations are approved by the Division Director Meeting of the Office of Library and Information Services and submitted to the vice president for Library and Information Services for approval and implementation. Amendments to these regulations shall follow the same procedure.