

國立中山大學西灣學院支援全英語卓越教學中心

約聘教學人員考核要點

Guidelines on the Assessment of Contract Employed Faculty in the Center for EMI Teaching Excellence of the Si Wan College

110.08.30 西灣學院110學年度第1次全英語諮詢委員會議通過

110.09.23 西灣學院110學年度第2次教師評審委員會議通過

111.01.18 校長核定通過

Approved by the President on January 18, 2022

- 一、為考核支援全英語卓越教學中心教學相關事務之西灣學院約聘教學人員，依據本校「進用約聘教學人員及研究人員實施要點」訂定本要點。
 - I. These guidelines are formulated in accordance with the University's *Guidelines on the Contract Employment of Faculty and Researchers* to assess the performance of contract employed faculty supporting teaching-related affairs of the Center for EMI Teaching Excellence (hereinafter referred to as the "Center") in the Si Wan College.
- 二、受聘人應逐年接受考核，並應於每年聘期結束三個月前提供本要點第三點考核項目成果資料，經本中心會議及西灣學院教師評審委員會考核通過後，送人事室辦理次一年度簽約發聘進用。
 - II. Contract employed faculty shall undergo annual assessment and submit relevant materials demonstrating their achievements based on the assessment items stipulated in Article 3 no later than three months before the end of their appointment term. After being approved by the Center and the College Faculty Evaluation Committee (CFEC), the cases shall be submitted to the Office of Personal Services for appointment renewal of the following year.
- 三、受聘教學人員服務滿一年以上，且符合下列各項條件者，始得由全英語卓越教學中心提送相關證明，予西灣學院教師評審委員會作為審議是否續聘之參考。
 - III. Contract employed faculty with one year of service or above who fulfill all the following requirements shall have the Center submit relevant materials to the CFEC as a reference for appointment renewal.
 - (一) 於受聘期間有期刊或研討會論文發表者。
 - (1) publishing journal papers or conference papers during their term of appointment
 - (二) 考評前一學期教學意見調查結果平均滿意度達 5.6 分(含)以上者。
 - (2) receiving an average satisfactory score of 5.6 or above in the teaching survey conducted in the previous semester

(三) 本中心舉辦之觀課考核結果，在 4 級評比(卓越、優良、滿意、待改進)中至少為「滿意」(含)以上者。

(3) obtaining an “Average” grade in the four-level system (Excellent, Good, Average, and Poor) from the class observation conducted by the Center

(四) 每學期應至少主辦 1 次全英語卓越教學中心的全英語活動事務。

(4) organizing at least one English enhancement activities handled by the Center every semester

四、 本要點未盡事宜悉依本校進用約聘教學人員及研究人員實施要點辦理。

IV. Matters not covered herein shall be handled in accordance with *Guidelines on the Contract Employment of Faculty and Researchers*.

五、 本要點經本中心會議及西灣學院教師評審委員會通過，陳請校長核可後施行，修正時亦同。

V. These guidelines are approved by the Center and the CFEC, and submitted to the President for approval before implementation. Amendments to these guidelines shall follow the same procedure.