

# 國立中山大學理學院教師評鑑實施要點

## Guidelines on the Implementation of Faculty Performance Assessment in the College of Science

108 年 4 月 11 日 107 學年度第 2 次院務會議訂定

109 年 4 月 22 日 108 學年度第 2 次院務會議修訂

109 年 6 月 11 日 108 學年度第 400 次校教師評審委員會會議通過

Approved at the 400th University Faculty Evaluation Committee meeting on June 11, 2020

一、國立中山大學理學院(以下簡稱「本院」)為提昇本院教師教學、研究、輔導及服務品質，特依本校教師評鑑辦法訂定本院教師評鑑實施要點(以下簡稱「本要點」)。

I. These guidelines are formulated to enhance the quality of teaching, research, counseling & services of the faculty in the College of Science (hereinafter referred to as the “College”) in accordance with the University’s *Regulations for Faculty Performance Assessment*.

二、凡符合本校教師評鑑辦法免評鑑資格者，得免予評鑑外，其餘專任教師均應依本校教師評鑑辦法、本校教師評鑑作業細則及本要點接受評鑑。

II. The faculty qualified for exemption criteria stipulated in the University’s *Regulations for Faculty Performance Assessment* may be free from the assessment, whereas other full-time faculty shall be assessed in accordance with the University’s *Regulations for Faculty Performance Assessment*, *Guidelines on the Detailed Implementation of Faculty Performance Assessment*, and the guidelines herein.

但本院自 109 學年起新聘助理教授、副教授於第一次接受評鑑時，另依本院新聘教師評鑑實施要點辦理。

New assistant and associate professors employed from the 2020-21 academic year shall undergo the first assessment in accordance with *Guidelines on the Implementation of New Faculty Performance Assessment* in the College of Science.

三、本院教師評鑑項目計教學、研究、輔導及服務三項。

III. The faculty performance assessment is conducted on the three categories of teaching, research, and counseling & services.

四、評鑑項目分數之計算方式悉依本校教師評鑑指標表評定之。所有受評教師通過標準，各評鑑項目成績均應達七十分(含)以上者始為通過評鑑。

IV. Each category shall be scored in accordance with the University’s *Faculty Assessment Form*. A score of 70 or above in each category shall be reached for passing the assessment.

本人領有「重大傷病卡」或「身心障礙手冊」之教師其通過標準由當學年度本院教師評鑑委員會決議。

The passing criteria for the faculty holding a “Major Illness Card” or “Disability Card” shall be deliberated by the Faculty Assessment Committee (FAC) in the current academic year.

#### 五、辦理評鑑程序：

#### V. Assessment Procedures:

(一)各系所於評鑑學年初彙整免受評鑑教師及須受評鑑教師名單。

(1) Each department/institute shall compile the lists of the faculty who will be assessed and who will not at the beginning of each academic year.

(二)須受評鑑教師應備齊評鑑項目相關資料，於評鑑當學年度 12 月 15 日前提送所屬系所教師評審委員會查核確認。

(2) The faculty to be assessed shall submit relevant documents to their affiliated department/institute faculty evaluation committee for verification before December 15 of the current academic year.

(三)系所教師評審委員會就教師受評資料查核確認後，依院訂定時程送本院教師評鑑委員會審議。

(3) The said committee shall submit the verified documents to the FAC for deliberation according to the scheduled timeline.

#### 六、評鑑結果分為「通過」、「條件式通過」、「未通過」。

#### VI. Final assessment results shall be classified into “pass”, “conditionally pass”, and “fail”

七、本院教師評鑑委員會應將教師評鑑結果(含教師評鑑委員審查意見)以書面通知受評人及所屬系(所)，並同時送教務處彙整，再送校教師評審委員會決議。

#### VII. The FAC shall notify the faculty under assessment and their affiliated department/institute of the assessment results with the review opinions in writing, and submit the results to the Office of Academic Affairs for compilation. The final resolution of the assessment shall be made by the University Faculty Evaluation Committee (UFEC).

受評人如有異議，得於接到通知後次日起 15 個工作日內向本院教師評審委員會提出書面申覆。對申覆結果不服者，得向校教師評審委員會提出書面再申覆。對再申覆結果不服者，得向學校教師申訴評議委員會提出書面申訴。

The faculty under assessment objecting to the resolution shall file a written appeal

to the College Faculty Evaluation Committee (CFEC) within fifteen days starting from the next day of receiving the notification. The faculty objecting to the resolution of the CFEC may file a written appeal to the UFEC. The faculty objecting to the resolution of the UFEC may file a written appeal to the Faculty Appeal Handling Committee.

八、本要點未盡事宜，悉依相關規定辦理。

VIII. Matters not covered herein shall be handled in accordance with relevant regulations.

九、本要點經院務會議訂定後，送校教師評審委員會通過後實施，修正時亦同。

IX. These guidelines are formulated by the College Council and approved by the University Faculty Evaluation Committee before implementation. Amendments to these guidelines shall follow the same procedure.