

國立中山大學海洋科學學院教學績優教師遴選要點

NATIONAL SUN YAT-SEN UNIVERSITY

College of Marine Sciences

Guidelines on Selecting of Prominent Faculty in Teaching

100年4月18日99學年度第2次院務會議通過
100年4月21日99年度第1次臨時教務會議通過
101年3月19日第131次教務會議修正通過
101年4月6日100學年度第2次院務會議通過
102年3月13日101學年度第2次院務會議通過
102年3月19日第135次教務會議通過
110年01月28日109學年第3次院務會議通過
110年3月19日第167次教務會議通過
111年3月9日第110學年第4次院務會議通過
111年3月15日第171次教務會議通過
113年10月11日經113學年度第1次院務會議修正通過
114年3月21日第183次教務會議通過

Approved by the 183th Meeting of Academic Affairs on March 21, 2025

一、為獎勵教師教學優良表現，依據本校延攬及留住特殊優秀人才實施規範（以下簡稱本校規範），特制訂海洋科學學院教學績優教師遴選要點。（以下簡稱本要點）

I. The *Guidelines for Selecting of Prominent Faculty in Teaching in Teaching* (hereafter referred to as “the Guidelines”) are issued in accordance with “*National Sun Yat-sen University Implementation Regulations for Recruitment and Retention of Outstanding Faculty*” (hereafter referred to as “the NSYSU Regulations”) in order to award faculty for their distinguished performance in teaching.

二、教學績優教師遴選委員會置委員七至十一人，院長為當然委員並擔任召集人，另由院長聘請教學方面傑出之學者專家組成之。委員中須包含其他學院曾獲本校「教學特聘教授（教學傑出獎）」、「傑出教學獎」、「教學績優獎」或「優良教學獎」之教師代表至少三名。

II. The Prominent Faculty in Teaching Selection Committee shall consist of seven to eleven members, with the Dean as an ex-officio member and convener, and other outstanding scholars and experts in teaching appointed by the Dean. The Committee members shall include at least three faculty representatives of other Colleges who have received award such as NSYSU Distinguished Professors (in Teaching), Outstanding Faculty (in Teaching), Prominent Faculty (in Teaching) or Teaching Excellence Award.

三、教學績優教師遴選委員會會議之召開須有三分之二(含)以上之遴選委員出席始可開會審議，遴選委員不得委任他人代理。獲獎教師須經出席委員三分之二(含)以上贊成始得通過。

III. Two-thirds or more of the Committee members must attend the meeting. The Committee members shall not appoint others to act as their proxies. The award shall be subject to the approval of at least second-thirds or more of the attended Committee members.

四、申請本要點獎勵之教師，除須符合校訂教學成效基本資格（本校規範有關教學績優教師之規定），並符合下列各項條件。

- （一）、於本院任教滿三年（含）以上之專任教授、副教授、助理教授及約聘教師。
- （二）、專任教師申請時前一學年度之授課時數達本校「教師授課鐘點核計準則」規定。約聘教師之授課時數應達該職級專任教師基本授課時數規定。
- （三）、講授類及必修實驗類之 3 年平均教學當量達到本院平均 40% 以上者（教師休假之學期數免予計算，兼任行政職務者，減授時數得予扣除）。

IV. The applicant must meet the basic qualifications for teaching effectiveness and the basic qualifications for teaching and service (according to the NSYSU Regulations that related to Prominent Faculty in Teaching), and meet the following various conditions.

- i. Serve as the University's full-time professor, associate professor, assistant professor or contracted faculty member for three years or more.
- ii. Full-time faculty member shall meet the teaching-hour requirement as stated in the University's "Calculation Guidelines of Hourly Pay for Teachers" during the academic year prior to the application. Contracted faculty members shall meet the related teaching-hour requirement for the Full-time faculty member.
- iii. The three-year average teaching workload for lecture courses and compulsory laboratory courses shall be higher than 40% of the average teaching workload of the College. (Sabbatical leave semesters are not required to be included in the calculation. Reduced teaching hours may be applied to semesters with joint administrative responsibilities.)

五、申請本要點獎勵之教師，應填具「國立中山大學海洋科學學院教學績優教師遴選評分表」（如附件）向本院申請。

V. The applicant shall complete the College's "Evaluation Form of Selecting of Prominent Faculty in Teaching" and submit to the College.

六、本院教學績優教師之遴選依本要點及教務處公告時程辦理，並由「教學績優教師遴選委員會」參考教學成果、傑出課程等遴選標準完成遴選產生「教學績優教師」推薦名單（以本院編制內專任教師人數 10% 為上限），排序後送教務處。

VI. The College's selection of Prominent Faculty in Teaching shall be processed in accordance with the provisions of this Guidelines as per the schedule announced by the Office of Academic Affairs. The Prominent Faculty in Teaching Selection Committee shall refer to selecting standards, such as teaching performances and outstanding courses, to finish selection and generate the College's Prominent Faculty in Teaching Recommendation List (up to a maximum of 10 percent of the College's full-time faculty). Recommendations to the Office of Academic Affairs shall be sorted according to the Committee's ranked order.

七、本要點經院務會議通過，教務會議核備後實施，修正時亦同。

VII. The guidelines shall be implemented following approvals of the College General Meeting. The same procedure shall be carried out when amendments are to be made.

Any dispute over interpretations of these regulations shall be resolved in the court of law based on the Chinese version.

國立中山大學海科科學學院教學績優教師遴選評分表

NATIONAL SUN YAT-SEN UNIVERSITY
College of Marine Sciences

Evaluation Form of Selecting of Prominent Faculty in Teaching

姓名 Name:

職稱 Position:

系所 Department:

項目 Item	原始分數 Original Points	比重 Proportion	小計 Subtotal
一、教學成果 Teaching Performances		60%	
二、傑出課程 Outstanding Courses		40%	
總計 Total			

一、教學成果 Teaching Performances: 【60%】

項目 Item	評分標準 Evaluation Standard	自評 Self- evaluation Scores	審核 Scores of Reviews
(一) 教學年資 Years of teaching experience	在本院任教滿三年為 25 分，每增授課一學年加 0.5 分，最高分 30 分 25 points will be awarded for 3 years of teaching experience in the college, and 0.5 points will be added for each additional academic year. Maximum 30 points.		
(二) 教學參與 Teaching Participation	前一學年之平均授課時數除以應授課時數×20（依規定減授時數應加回），最高 20 分 The average teaching hours of previous academic year ÷ the basic teaching hours × 20 (deducted teaching hours should be added back according to regulations). Maximum 20 points.		
	前一學年授課當量平均值 50%-70% 為 1 分，71%-85% 為 1.5 分，86%-100% 為 2 分 The average teaching equivalent of previous academic year between 50%~70% get 1 point; between 71%~85% get 1.5 points; between 86%~100% get 2 points.		
	前一學年未有遲（未）繳成績者，加 1 分；未修改成績者，加 1 分 1 point will be awarded for submitted student's grades on time, and 1 point for not corrected student's grade in the previous academic year.		

	前一學年課程大綱依規定時程（初選前）上網，加 2 分 2 points will be awarded for submitted course outlines online according to the prescribed schedule (before preliminary selection).		
	前一學年內參加校及院教師教學研習會，每次 0.5 分，最多 5 分 0.5 points will be awarded for participated in each teaching seminar of the university or the college in the previous academic year. Maximum 5 points.		
	前三學年內擔任校或院傳授教師，每年 1 分，最多 3 分 1 point will be awarded for being mentor teacher of NSYSU or the College per year in the previous three academic years. Maximum 3 points.		
	前三學年內擔任校教學領航教師，每年 1 分，最多 3 分 1 point will be awarded for being pilot teacher of NSYSU per year in the previous three academic years. Maximum 3 points.		
	前三學年內指導學生專題表演寫作，獲國際比賽前三名，每次 2 分，最多 6 分；獲國內比賽前三名，每次 1 分，最多 3 分 2 points will be awarded for applicant who instruct student in thematic performance or writing, and win top three in each international contest in the previous three academic years, maximum 6 points; and 1 point for winning top three in each national contest, maximum 3 points.		
(三) 教學成效 Teaching effectiveness	前一學年「教學意見調查」任教科目之平均數 The average score of Teaching Opinion Survey for teaching subjects in the previous academic year.		
	前一學年「畢業生對系所與任課教師滿意度」之平均數 The average score of Graduates' satisfaction with the department and teachers in the previous academic year.		
	前三學年內獲本校優良課程獎勵狀，每門 1 分，最多 5 分 1 point will be awarded for each Best Teaching Course in the previous three academic years. Maximum 5 points.		
	前三學年內其他教學榮譽獎項（證明文件），每件 1 分，最多 5 分 1 point will be awarded for each other teaching related honorary award (attached supporting document). Maximum 5 points.		
小計（總分最高 100 分）：_____分 Subtotal (maximum 100 points) : _____ points			

※ 前一（或三）學年皆以整學年計算（除了教務處另有提供計算數據），若有教授休假則以再前一學年計算。

The previous (or three) academic year is calculated based on entire academic year (except for the calculation data provided by the Office of Academic Affairs). If there is a sabbatical leave, it will be calculated by the academic year before.

Any dispute over interpretations of these regulations shall be resolved in the court of law based on the Chinese version.

二、傑出課程：【40%】（申請人請提出在本院開設之課程乙門）

Distinguished Courses: 【40%】 (Applicant shall provide a course offering in the college)

課程名稱 Course Name :

開設系所 Department :

項目 Item	得分 Points
在學學生評量 Student Evaluation	
畢業生評量 Graduate Evaluation	
教學教材 Teaching Materials	
教學計劃 Teaching Projects	
其他佐證資料 Other Supporting Documents	
小計（總分最高 100 分）：_____ 分	
Subtotal (maximum 100 points) : _____ points	

註：各項得分最高為 20 分，由審查委員會審議決定。

Note: maximum 20 points for each items, reviewed by the College Selection Committee.

傑出課程基本背景資料：_____學分 必修() 選修()

Basic information of distinguished course: ____ credits Required Course Elective Course

過去三次開課時間 The semester of course offering of recent three times	(1) _____學年_____學期 _____semester of school year _____ (2) _____學年_____學期 _____semester of school year _____ (3) _____學年_____學期 _____semester of school year _____
修課人數 The number of students in the course	(1)_____人；(2) _____人；(3) _____人
學生平均分數 The average score of students in the course	(1)_____；(2) _____；(3) _____