

# NATIONAL SUN YAT-SEN UNIVERSITY

## Institute of Undersea Technology Regulations of Master's Degree Conferral

Amended and approved by the Institute General Meeting on December 11, 2008.

Amended and approved by the Institute General Meeting on April 29, 2010.

Amended and approved by the Institute General Meeting on January 10, 2012.

Amended and approved by the Institute General Meeting on January 22, 2013.

Amended and approved by the Institute General Meeting on May 15, 2014.

Approved by the 4<sup>th</sup> College General Meeting on June 24, 2014, Academic Year 2014.

Amended and approved by the 6<sup>th</sup> Institute General Meeting on March 23, 2015, Academic Year 2015.

Amended and approved by the 6<sup>th</sup> College General Meeting on April 16, 2015, Academic Year 2015.

Applicable to Students Starting in Academic Year 2015.

- I. "National Sun Yat-sen University Institute of Undersea Technology Regulations of Master's Degree Conferral" is issued by the Institute of Undersea Technology (hereinafter referred to as "the Institute") of National Sun Yat-sen University (NSYSU) in accordance with NSYSU's enforcement rules for graduate student degree examination in order to maintain the quality of master's degrees.
- II. Relevant items during study periods
  - A. Degree studying periods: one to four years in accordance with regulations of the Ministry of Education (periods of retainment of student status and suspensions not included).
  - B. Crediting and course regulations:
    1. All selections of courses by students must be approved by supervisors and the director of the institute.
    2. Minimal graduating credits are 30 credits. For every semester in the first two school years during study periods, at least 2 credit of "Seminar in Undersea Technology" shall be completed, and at most 4 credits are accounted for research project courses.
    3. Courses
      - a) Compulsory courses: (1) Seminar in Undersea Technology I and II, (2) Academic Research Ethics Education.
      - b) Common compulsory courses:
        - (1) Cruise Practice I and II, (2) Seminar in Undersea Technology Study III and IV, (3) One elective course to "Basic Marine Sciences" or "Applied Marine Sciences".
      - c) Students shall study at least one elective interdisciplinary lecture course of the Institute during degree studying.
  - C. Assignments of supervisors
    1. Graduate student shall submit supervisor application form, within one year after entry, to the institute office for an institute general meeting to review and record.
    2. Thesis supervisors of graduate students shall be faculty members (not including joint-appointed faculty members) of the Institute. In cases of requiring faculty members from other institutes to be co-supervisors, co-supervision

shall be agreed by original supervisors and submitted to the institute office for filing prior to thesis proposal reviews.

3. In cases of students having to change supervisors due to certain reasons, they may only do so once obtaining written agreements of original and new supervisors.
4. Thesis supervisors who retire or leave the jobs may still supervise but the director shall coordinate and arrange one faculty member of the university to co-supervise.

### III. Master's degree examinations

Definitions of semesters: the fall semester starts on August 1 of each year and ends on January 31 of the year after, and the spring semester starts on February 1 of each year and ends on July 31 of the same year.

Graduate students shall meet the following requirements to enter master's degree examinations:

A. Meeting requirements and regulations with respect to course studies as graduation criteria of the Institute.

#### B. Oral examinations

1. Graduate students shall meet regulation relevant to graduation conditions and be recommended by supervisors to enter degree examinations.
2. Graduate students shall provide electronic files of graduation theses (in PDF or DOC file format) to the responsible staff of the institute office two weeks before the predetermined day of oral examination in order to apply for thesis originality computer detection reports, which shall be sent to thesis supervisors for authorization and approval before the oral examination may commence.
3. In regards of required documents for thesis oral examination application, apart from submission of the required documents for degree application, students shall also submit thesis detection reports signed off by their supervisors to the institute office for filing as references for organizing oral examinations.
4. Oral examination shall be processed with transparency. Announcement shall be posted one week before the oral examination, and thesis drafts shall be displayed in the Institute's reading room for references and public viewing.
5. After completion of oral examination, submission of theses shall be processed in accordance with relevant regulations of the university.

#### C. Others

Students who fail the degree examinations and have not yet completed study periods may re-sit the exams in the semester or the school year after. A student may only re-sit the exams once. Students who fail the re-sits will face withdrawals in accordance with regulations of the university.

IV. Graduations: students who meet all requirements described above may apply for graduations.

V. The present regulations shall be implemented following approvals of institute general meetings and college meeting as well as the authorization of the president. The same procedure shall be carried out when amendments are to be made.