

國立中山大學教師創業借調作業規範

Regulations for the Implementation of Faculty Secondment to Startups

108年08月13日全球產學營運及推廣處主管會議修正通過

112年8月7日全球產學營運及推廣處主管會議修正通過

Approved by the Office of Global Industry-Academe Collaboration and Advancement Management Meeting on August 7, 2023

第一條 國立中山大學教師創業借調作業規範係依據「國立中山大學教師創業借調處理要點」訂定之。

I. These regulations are formulated in accordance with the *Guidelines on Handling Faculty Secondment to Startups*.

第二條 申請對象：具下列條件資格符合者，可申請教師創業借調。

II. Applicants: Faculty meeting the following requirements are eligible to apply for secondment to startups:

一、本校教師以研發技術成果進行創業者。

1. those starting up their own business based on their core R&D technology achievements

二、校方指派借調至成立日期近五年之新創企業者。

2. those appointed by the University to work in secondment in startups founded within the last five years

第三條 申請程序：

III. Application procedure:

一、由本校教師或借調之新創企業提出借調申請文件。

1. The secondment application documents shall be submitted by the faculty or startups to which they are seconded.

二、申請方需依據本校全球產學營運及推廣處（以下簡稱產學處）所公告之申請文件規範撰寫。

2. Applicants shall prepare the application documents according to the guidelines announced by the Office of Global Industry-Academe Collaboration and Advancement (OGIACA).

第四條 審查程序：

IV. Review procedure:

一、為辦理審查作業，本校成立教師創業借調委員會（以下簡稱委員

會)，由產學長或副產學長擔任召集人，產學處智財新創組組長為當然委員，另由校長遴選二至三名相關領域專業人士聘任之。

1. The review committee for faculty secondment to startups (hereinafter referred to as the “Committee”) shall be established to manage the review process, with the vice president or associate vice president of OGIACA as the convener, and the director of the Innovative Intellectual Property Division as an ex-officio member. Additionally, the President shall appoint two to three professionals from relevant fields to serve as Committee members.
- 二、 審查重點包括教師創業借調之必要性、教師創業借調工作職掌內容合理性、商業模式與技術可行性、公司團隊組成結構與執行力、市場運作規劃完整度及其他有助於佐證技術或創新模式之參考資料。
2. The review shall focus on the necessity of faculty secondment to startups, the rationality of the seconded faculty’s duties, the feasibility of the business model and technology, the composition and execution capabilities of the company, the integrity of the market operation plan, and any additional materials conducive to supporting the technology or innovative approach.
- 三、 同時申請教師創業借調與國立中山大學創新創業基金補助與投資申請者，得將審查會議合併辦理。
3. Two review meetings shall be consolidated when the faculty simultaneously apply for secondment to startups as well as grants and investments from the NSYSU Innovation and Entrepreneurship Fund.
- 四、 教師創業借調審查經委員會決議，審查會議紀錄與委員意見簽請校長核定，待核定後提供給借調教師所屬之各系(所)或院備查。
4. After making the resolution regarding faculty secondment to startups, the Committee shall submit the meeting minutes and comments of the members to the President for approval, and then forward the documentation to the faculty’s affiliated department/institute or college for future reference.

第五條 教師創業借調需通過系（所）或院級教師評審委員會後方可實施。

- V. Cases of faculty secondment to startups shall only proceed with approval from their department/college faculty evaluation committee.

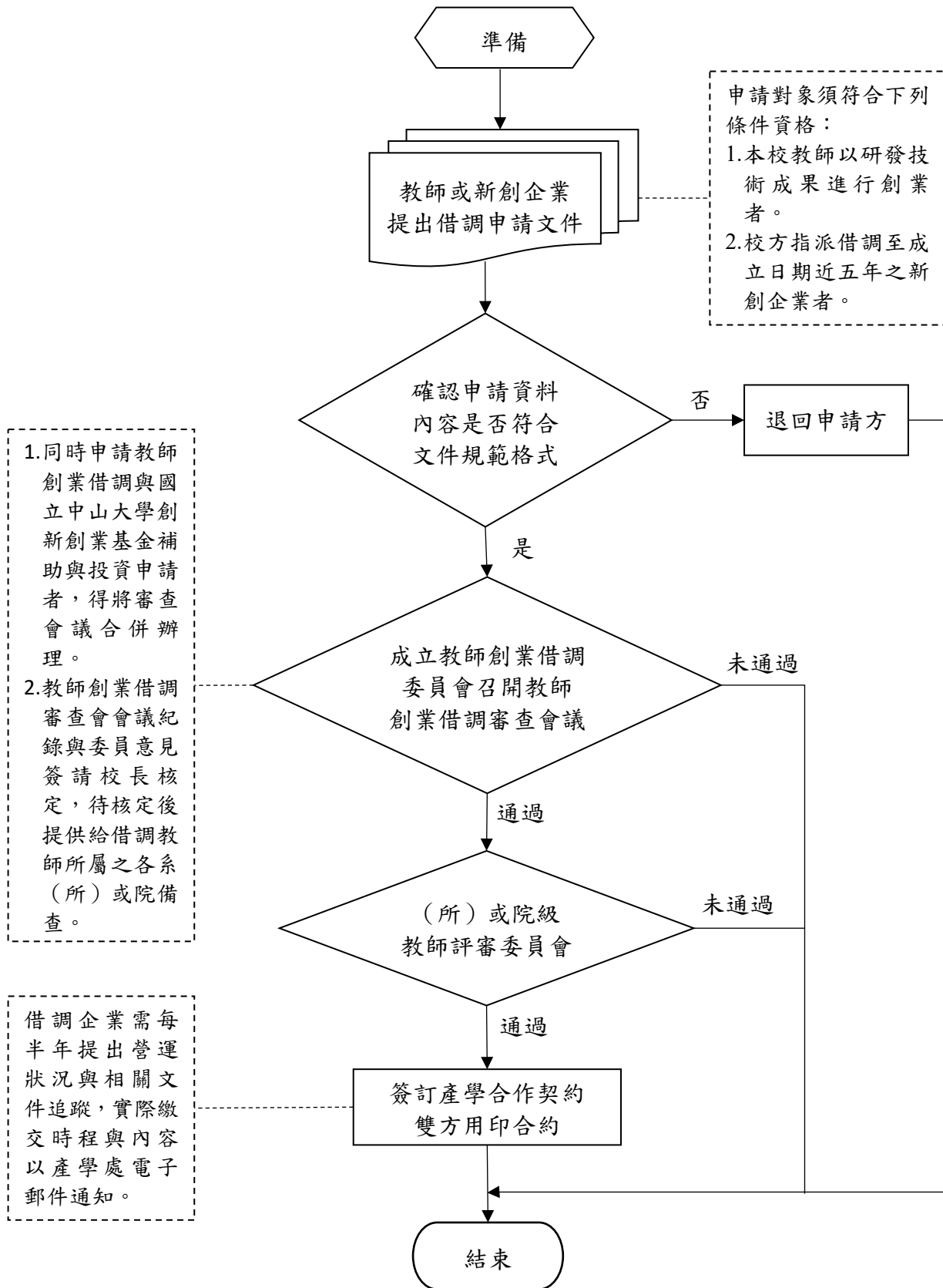
第六條 通過教師評審委員會之借調企業應與產學處簽訂雙方用印合作契約，並訂定借調企業於每半年提出營運狀況與相關文件追蹤，實際繳交時程與內容以產學處電子郵件通知。

VI. Enterprises approved for secondment by the faculty evaluation committee shall enter into a collaboration agreement with the OGIACA, with both parties affixing their seals. The said enterprises are required to submit biannual reports on their operational status and related documents for tracking, with the submission timeline and content communicated by the OGIACA via email.

第七條 本作業規範經產學處主管會議通過，修正時亦同。

VII. These regulations are approved by the OGIACA Management Meeting before implementation. Amendments to these regulations shall follow the same procedure.

國立中山大學教師創業借調申請作業流程圖



Application Flowchart of Faculty Secondment to Startups

