

國立中山大學機械與機電工程學系系友會獎助學金申請辦法

Regulations for Alumni Association Scholarship Application of the Department of Mechanical and Electro-Mechanical Engineering

100.10.20 第四屆第2次理監事會通過
Approved at the 2nd meeting of the 4th Board of Directors and Supervisors on 2011.10.20
101.6.2 第四屆第3次理監事會議修正通過
Amended and approved at the 3rd meeting of the 4th Board of Directors and Supervisors on 2012.6.2
102.08.17 第五屆第1次理監事會議修正通過
Amended and approved at the 1st meeting of the 5th Board of Directors and Supervisors on 2013.08.17
106.08.26 第七屆第1次理監事會議修正通過
Amended and approved at the 1st meeting of the 7th Board of Directors and Supervisors on 2017.08.26
107.10.06 第七屆第3次理監事會議修正通過
Amended and approved at the 3rd meeting of the 7th Board of Directors and Supervisors on 2018.10.06
108.11.10 第七屆第5次理監事會議修正通過
Amended and approved at the 5th meeting of the 7th Board of Directors and Supervisors on 2019.11.10
113.05.04 第九屆第1次理監事會議修正通過
Amended and approved at the 1st meeting of the 9th Board of Directors and Supervisors on 2024.05.04

一、宗旨

I. Objective

機械與機電工程學系系友會(以下簡稱本會)為回饋機械與機電工程學系(以下簡稱本系)之栽培以及增進本會與本系在校生之情誼，鼓勵本系在校學弟妹積極協助參與系上及系友會各項活動，特訂定本辦法。

The Alumni Association (“the Association” hereafter) of the Department of Mechanical and Electro-Mechanical Engineering (“the Department” hereafter) enacts these Regulations to reciprocate the education received from the Department and promote the relationship between the Association and the current students, as well as to encourage juniors currently studying at the Department to actively participate in the Department’s and the Association’s activities.

二、獎助學金之名額及金額

II. Quotas and Amounts of Scholarships

本獎助學金分為五部分：

The scholarships are categorized into five types:

(一)優秀學生之獎學金：每學年至多5名，每名新台幣 1 萬元整。(當學年已獲其他獎學金累計金額超過1萬元以上者不得再提出申請)

名額共5名，每名金額新台幣10,000元整。(已獲其他獎學金者不得再提出申請)

(1) Scholarship for outstanding students: A maximum of 5 recipients per academic year, with each receiving NT\$10,000. (Applicants who have already received a total of more than NT\$10,000 in other scholarships during the academic year are not eligible to apply.)

(二)清寒學生之助學金：以每學期不超過10萬元元經費為原則，每位學生每月至多獎助5千元整，核於不等之獎助，最多獎助3個月，學生獲獎助期間，每月應至系辦或系友會擔任志工 10小時。

(2) Financial aid for students from low-income households: Based on a budget of no more than NT\$100,000 per semester, each student may receive a maximum of NT\$5,000 per month in varying amounts of assistance, for a maximum of 3 months. During the period of receiving assistance, students are required to volunteer 10 hours per month at the department office or alumni association.

(三) 大陸學生之獎學金：為鼓勵優秀大陸學生就讀本系，由系友會每學年總額不超過 3萬元為原則，來獎勵大陸優秀學生之獎學金。

(3) Scholarships for Students from China: To encourage outstanding students from China students to enroll in our department, the alumni association will provide a total scholarship amount not exceeding NT\$30,000 per academic year to reward excellent students from China.

(四) 外籍學生之獎學金：為鼓勵優秀外籍學生就讀本系，由系友會每學年總額不超過3萬元為原則，來獎勵外籍優秀學生之獎學金。

(4) Scholarships for International Students: To encourage outstanding international students to enroll in our department, the alumni association will provide a total scholarship amount not exceeding NT\$30,000 per academic year to reward excellent international students.

(五) 系上師生及系友活動補助或獎金：系上師生及系友會辦理活動競賽所需之必要經費或獎金。

(5) Subsidies and awards for student and alumni competitions and activities: Funding and cash prizes necessary for holding the Association's activities and competitions.

三、申請對象

III. Applicants

(一) 本系全體在籍學生(含大學部、碩士班及博士班)。

(1) All enrolled students of the Department (including undergraduates, master's students, and Ph.D. students)

(二) 就讀本系陸生或外籍之學生(含大學部、碩士班及博士班)。

(2) Students from China or international students enrolled in our department (including undergraduate, master's, and doctoral programs).

四、申請條件

IV. Eligibility

(一) 獎學金部份：(必須同時符合下列之條件)

(1) Scholarship: (Applicants must fulfill all of the following conditions.)

1. 最近兩學期學業成績皆達等第積分成績(GPA) 3.1(百分制77分)以上。

1. The academic performance over the past two semesters has achieved a GPA of 3.1

(equivalent to 77% in a percentage system) or higher.

2. 對本會或本系熱心服務有傑出貢獻者尤佳。

2. It is especially commendable for those who have provided dedicated service or made outstanding contributions to the Association or the Department.

3.最近兩學期操性成績皆達等第成績A-(百分制80分)以上。

3. In the past two semesters, the practical performance scores have both reached an A-grade (above 80 points on a percentage scale).

4.經核可審定之優秀陸生或外籍生(適用大陸生、外籍生講學金)。

4. Assessed and approved outstanding students from China or international students (applicable to Scholarships for Students from China and for International Students).

(二)助學金部份：(必須同時符合下列之條件)

(2) Financial aid: (Applicants must fulfill all of the following conditions.)

1.依政府單位所核發之低收證明、里長證明、導師查核確認者等。

1. Based on the low-income certificate issued by government agencies, proof from the village chief, and verification from the supervising teacher.

2.家境清寒或突發變故致影響就學，經導師查核確認者。

2. Students from low-income families or those affected by sudden changes that impact their education, verified and confirmed by their tutor.

3.前一學期學業成績皆達等第積分成績(GPA) 2.7(百分制72分)以上。

3. In the previous semester, academic performance scores (GPA) reached 2.7 (above 72 points on a percentage scale).

4. 每學期操行成績皆達等第成績 A-(百分制 80 分)以上。

4. In each semester, conduct scores reached an A- grade (above 80 points on a percentage scale).

(三) 競賽活動費用補助及獎金部份：補助項目為活動之場地費、膳食費、競賽獎金及交通費，每次活動補助費用以一萬元為上限，每年同類活動以不超過二場為原則。

(3) Subsidies and awards for competitions and activities: Subsidized items include rental for the activity venue, meal expenses, competition prizes, and transportation costs. Maximum subsidy for an activity shall not exceed NTD 10,000, and no more than 2 events of similar nature shall be subsidized each year.

五、申請方式

V. Application Methods

申請者應填寫機械與機電工程學系系友會獎助學金申請表，於期限內連同下列申請文

件送交系辦承辦人，逾期不受理。

Applicants shall fill out the Alumni Association Scholarship Application form of the Department of Mechanical and Electro-Mechanical Engineering, and submit it to the officer-in-charge at the Department Office together with the following documents before the deadline. Late application is not accepted.

(一)成績單正本（包含在校期間各學期之成績）。

(1) Official transcript (including academic results in each semester during one's study at the University)

(二)對本會或本系熱心服務、舉辦、協助、參與或傑出貢獻之證明文件（由本會、各班導師、系主任、系上或本校所開立之證明文件或證書）。

(2) Supporting documents for the services and organization work for, assistance and participation in, or contributions to the Association or Department (documentary proofs or certificates issued by the Association, homeroom teachers, Department Chair, Department Office, or the University).

(三) 就讀本系之陸生大學部學位生，入學或在校成績優良者，於獎學金公告申請日期前，檢具相關資料及申請表提出申請。

(3) Undergraduate students from China studying at the Department with excellent admission scores or academic results at school shall submit their application together with relevant information before the announced scholarship application deadline.

(四)其他有助於審核之文件。

(4) Other documents that may help the scholarship assessment.

(五) 競賽活動費用補助於活動前一個月填具申請表辦理。

(5) Application form for competition subsidies shall be completed and submitted one month before the activity.

六、申請期限

VI. Application Deadline

(一) 獎學金：約於每年2月公告提出申請。

(1) Scholarship: Application shall be submitted around February each year.

(二) 助學金：於每年2月及9月公告提出申請。

(2) Financial aid: Application shall be submitted in February and September each year upon public notice.

(三) 經審查委員會審查評選後公布獲獎名單。

(3) After review and evaluation by the review committee, the list of award recipients will be announced.

七、評選方式

VII. Selection Method

由本會授權本系系主任召集成立審查委員會(含系友會代表一人)，進行審查評選。

The Association authorizes the Department Chair to convene and establish the Review Committee (which includes one representative from the Alumni Association) for conducting review and selection.

八、頒獎方式

VIII. Awarding Methods

(一) 獎學金頒獎：本會將獲獎者名單刊登於機械與機電工程學系網站，並於畢業典禮或其他公開場合頒發獎學金及獎狀，予以表揚。

(1) Scholarship: The Association will publish the list of awardees on the Department website, and present the scholarships and certificates in the graduation ceremony or other public occasions for commendation.

(二) 助學金頒獎：依完成志工服務，按月發給學生。

(2) Financial aid: To be given to the students on monthly basis on completed volunteer service.

(三) 活動費頒發：競賽活動費用補助於活動後檢具活動成果報告核銷。

(3) Activity fund distribution: competition and activity subsidies are to be given as reimbursement of expenses after the activity upon submission of the accomplishment report.

九、急難救助：凡本系同學有下列急難事項者，得申請急難救助。

IX. Emergency Relief: Students of the Department may apply for emergency relief in the following emergency circumstances.

(一) 家庭遭遇重大變故，生活失去憑藉需救助者。

(1) Major family change causing loss of livelihood, for which a relief is required.

(二) 罹患重病或嚴重傷害者。

(2) Suffering critical disease or severe injury.

(三) 父母親均失業，家庭經濟困頓者。

(3) Both parents become unemployed, causing financial difficulty of the family.

(四) 其他急需救助者。

(4) Other circumstances that require a relief.

(五) 申請急難救助之同學生應填具申請書，檢具相關證明文件，經系所導師、主管核章後，向本會提出申請。

(5) Students applying for an emergency relief shall fill out the application form and submit it to the Association together with relevant supporting documents after getting the approval

signature from the mentor and supervisor of the Department/Institute.

(六)申請金額最高以二萬元內為限，經審查會議核可後得以補助。

(6) Application shall be submitted for an amount no more than NTD 20,000, and the relief shall be granted upon approval by the review committee.

十、本系系友於畢業後五年內，若因執行公務發生意外，導致殘疾或身故，得以專案方式簽准於項下核發慰問金，並以二萬元為限。

X. If an alumnus of the Department has a work-related accident within five years after graduation, causing disability or death, a consolation money up to NTD 20,000 may be granted upon approval on a case-by-case basis.

十一、本辦法經本會理監事會議通過後實施，修正時亦同。

XI. These Regulations shall be put into force after approval by the Association's Board of Directors and Supervisors; the same applies to any amendments thereof.