

National Sun Yat-sen University

Guidelines for Encouraging Faculty to Apply for the Teaching Practice Research Program Grant

Approved by the 178th Academic Affairs Council meeting on December 12, 2023

- I. National Sun Yat-sen University (hereinafter “the University”) has formulated the *Guidelines for Encouraging Faculty to Apply for the Teaching Practice Research Program Grant* (hereinafter “the Guidelines”) for the purpose of encouraging faculty members to actively engage in teaching practice research and to increase the number of applicants for the MOE’s Teaching Practice Research Program.
- II. Eligibility: Quota-based or contract employees of the University who have applied for the MOE Teaching Practice Research Program in the current year but have yet not been approved by the Ministry of Education are eligible to apply for the grant. Applicants may only apply for the grant once.
- III. Application method: Applicants can apply to the Teaching and Learning Development and Research Center, Office of Academic Affairs before the end of August each year by presenting the original application form submitted for the MOE Teaching Practice Research Program. In principle, if the application for the MOE Teaching Practice Research Program is later approved, the funds from the University will not be granted.
- IV. Subsidy items and amounts: The maximum subsidy is NT\$50,000. The subsidy may be used to cover research project expenses (e.g., consumables, printing costs, and work-study-related expenses as well as miscellaneous expenses) but not to pay principal investigator fees. Applicants whose applications for the MOE Teaching Practice Research Program have not yet been not approved may not apply for funding from more than one unit of the University.
- V. Source of funds: The source of funds for the University’s Teaching Practice Research Program is the Higher Education SPROUT Project of the Ministry of Education.
- VI. In principle, the Teaching Practice Research Program shall be completed within one school year, and at least one semester of courses shall be completed. Recipients of this grant shall submit an application to the MOE Teaching Practice Research Program within two years to present the results they have obtained. Failure to do so will result in the thorough scrutiny of any future applications for other programs made by the applicant to the Office of Academic Affairs.

VII. Matters not covered in the Guidelines shall be handled in accordance with relevant laws and regulations.

VIII. These Guidelines shall come into effect upon passage in an Academic Affairs Council meeting and approval by the president. The same rule shall apply when amendments are made hereto.