

# 國立中山大學館舍場地收費準則

## Guidelines on the Charging Standards for Usage of Campus Venues

101年3月20日本校100學年度第3次校務基金管理委員會會議通過  
Approved at the 3rd University Endowment Fund Management Committee meeting on March 20, 2012

一、為提昇本校館舍場地之使用效益與維護及管理之目的，依國有財產法第二十八條之規定，訂定本準則。

I. These guidelines are formulated in accordance with Article 28 of the *National Property Act* to optimize the utilization, maintenance, and management of campus venues.

二、本校各場地以提供教學研究之用途為主。一般教室之使用應以教學活動優先；並於不影響教學活動前提下，得開放校外機關團體使用。

II. Campus venues shall be used mainly for teaching and research purpose. General classrooms shall be given priority to teaching activities and may be open to external agencies or organizations for short term use if teaching activities are not affected.

前項校外機關團體之使用限於合法之集會或活動。

External agencies or organizations stipulated in the preceding Paragraph shall use the campus venues for legal gatherings or activities only.

三、各單位所屬場地之收費標準（含保證金）及管理方式由各單位依國立中山大學校務基金自籌收入收支管理規定及本準則訂定，並應經一級學術或行政單位會議討論通過，送行政會議核定。

III. Charging standards (including deposits) and management measures for individual campus venues shall be formulated by the unit in charge, in accordance with these guidelines and the University's *Regulations for the Management of Self-generated Income of the University Endowment Fund*, and then submitted to its corresponding first-level academic or administrative unit and the Executive Meeting for approval subsequently.

四、各單位場地收費標準除衡量各場地之位置、容量、設備外，並應考量下列原則：

IV. Charging standards for individual venues shall be formulated based on their location, capacity, and facility, with consideration of the following principles:

(一) 本校學生組織及社團以免費使用為原則，惟得酌收空調及清潔等費用。

(1) The University's student organizations and clubs using campus venues shall be free of charge, except for fees related to air conditioning and cleaning.

(二) 校內各單位借用以收費標準 5 折以下計算。

- (2) Units of the University shall be given a 50% discount.
- (三) 本校與校外合辦之活動以收費標準 8 折以下計算。
- (3) Events jointly hosted by the University and external organizations shall be given a 20% discount.
- (四) 校外機關團體借用按標準全額收費。
- (4) External agencies and organizations using campus venues shall be fully charged.
- 五、本準則通過實施後校內各場地應按本準則訂定收費標準，並由一級學術或行政單位送行政會議審查，惟本準則實施前已訂定收費標準並經行政會議通過者，不在此限。
- V. Charging standards for individual campus venues shall be formulated in accordance with these guidelines, and shall be submitted by the corresponding first-level academic or administrative unit to the Executive Meeting for approval, except for those already approved before the implementation of these guidelines.
- 六、本準則其他未盡事宜，悉依本校其他相關規定辦理。
- VI. Matters not covered herein shall be handled in accordance with the University's relevant regulations.
- 七、本準則經行政會議及校務基金管理委員會通過，並簽請校長核定後實施，修正時亦同。
- VII. These guidelines are approved by the Executive Meeting, the University Endowment Fund Management Committee, and the President before implementation. Amendments to these guidelines shall follow the same procedure.