

National Sun Yat-sen University

Pilot Teacher Appointment Guidelines

Adopted at the 10th Administrative Meeting of the 1st semester of the 2010 academic year, January 19, 2011
Amended and approved at the 4th Administrative Meeting of the 1st semester of the 2021 academic year, October 27, 2021

1. Objective

The "National Sun Yat-sen University Pilot Teacher Appointment Guidelines" is established to enhance the teaching interaction and mutual growth of teachers in National Sun Yat-sen University (hereinafter referred to as the School), through individual talks, group discussions or micro-teaching, etc., to assist teachers to improve their teaching skills and to achieve the goal of pursuing teaching excellence.

2. Employment Qualifications

The Teaching and Learning Development and Resources Center of the Office of Academic Affairs (hereinafter referred to as the Center) shall request the President to hire individuals who meet one of the following qualifications as the teaching pilot teachers (referred to as the pilot teacher) every academic year:

- (1) Full-time teachers of the School who have won the School's outstanding and excellent teaching or related awards.
- (2) Senior full-time/part-time senior teachers or retired teachers with rich teaching experiences and able to provide teachers with teaching assistance.
- (3) Those who have been awarded for teaching EMI courses by the School.
- (4) Those who have taught courses in English at this School, and have received Excellent Course Award for teaching such courses.
- (5) External professionals.

3. Consulting Items

The consultation items that the pilot teachers can provide include the following:

- (1) Services related to teaching improvement
- (2) Course preparation and assessment
- (3) Laboratory and research room management
- (4) Teaching practice research plan
- (5) EMI teaching experience
- (6) Other teaching-related consultation and guidance

4. Service Target

Full-time and part-time teachers of each academic unit of the School.

5. Funding

The guidance allowance for pilot teachers is approved according to the service time (according to the "Regulations on the Provision of Part-time Fees for Military, Public Servant as Instructors and Lecture Fees"), and the relevant expenses are covered by the budget of the Office of Academic Affairs.

6. The "National Sun Yat-sen University Pilot Teacher Appointment Guidelines" was approved by the Administrative Meeting and submitted to the President for implementation after approval. The amendments are also the same.

p.s. Above contents were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.