

**NATIONAL SUN YAT-SEN UNIVERSITY**  
**College of Marine Sciences**

**Guidelines on Evaluation of Foreign Teaching Faculty Appointment**

Amended and approved by the 7<sup>th</sup> College Faculty Evaluation Committee Meeting on April 26, 2018, School year 106.

Amended and approved by the 389<sup>th</sup> University Faculty Evaluation Committee Meeting on October 18, 2018.

Amended and approved by the 8<sup>th</sup> College Faculty Evaluation Committee Meeting on March 7, 2022, School year 110.

Amended and approved by the 420<sup>th</sup> University Faculty Evaluation Committee Meeting on December 29, 2022.

Amended and approved by the 6<sup>th</sup> College Faculty Evaluation Committee Meeting on March 6, 2023, School year 111.

- I. The present guidelines have been established by the College of Marine Sciences (hereafter referred to as “the College”) to evaluate the foreign teaching faculty (hereafter referred to as “the teaching faculty”) who has recruited in accordance with University's Implementation Plan for Foreign Teaching Faculty Employment.
- II. The employment period of the teaching faculty is in accordance with University's “Implementation Plan for Foreign Teaching Faculty Employment”. The salary promotion or the renewal of employment shall be reviewed by the Department Faculty Evaluation Committee Meeting before the end of May or November each year, then be reviewed by the College Faculty Evaluation Committee Meeting and University Faculty Evaluation Committee Meeting, and be approved by the President.
- III. Assessment items and standards
  - i. The average scale of the teaching opinion survey results shall be above 5.5 points (seven-point scale)
  - ii. Shall direct the National Science and Technology Council project, or the domestic and international project approved by the University within two years.
  - iii. Shall publish SCI paper with NSYSU as the affiliation within two years.

For the first year of employment or due to special needs of the course (such as course mediated in English), the assessment standards are that the weekly teaching hours reach the contracted hours, the performance meets the Subparagraph 1, and be reviewed by the Department and the College Faculty Evaluation Committee.

For the second year or more of employment, the assessment standards are that in addition to meeting the Subparagraph 1 and the weekly teaching hours reach the contracted hours, shall meets the Subparagraph 2 or 3, and be reviewed by the Department and the College Faculty Evaluation Committee.

Those who fail the assessment will not be eligible for salary promotion from the next academic year. Those who fail to improve after being notified by the Faculty Evaluation Committee within a specified time limit will be terminated employment according to guidelines.

After passing the assessment by the Department and the College Faculty Evaluation Committee, the proposal of salary promotion or employment renewal will be sent to the University for review.

- IV. Matters not included in the guidelines shall be processed in accordance to the University’s “Implementation Plan for Foreign Teaching Faculty Employment” and relative regulations.
- V. The present guidelines shall be implemented following approval of the College Faculty Evaluation Committee, and then submitted to the University Faculty Evaluation Committee for future reference. The same procedure shall be carried out when amendments are to be made.

(The version in English are translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese version prevails.)

# **The Report of Foreign Teachers' Study, Teaching and Other Results from College of Marine Sciences**

Department / Institute:

Name:

Assessment Term: From OO/OO (month/year) until now (1 year)

- 1. Research and Study (Study Program, Book, Exhibition, Patent, Publication, Project)**
- 2. Teaching (Lessons, Attendants, Publication, teaching feature)**
- 3. Other Results (Student Counseling, School Service, Promoting Education, Government Consultant)**

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