

National Sun Yat-sen University
Department of Computer Science and Engineering
Regulations for Advising Graduate Students

Established at the Department General Meeting on November 8, 2006
Amended and approved at the Department General Meeting on November 29, 2006
Reported at the 5th Executives Meeting of the College of Engineering on December 5, 2006
Amended and approved at the Department General Meeting on January 30, 2008
Reported at the 8th Executives Meeting of the College of Engineering on March 13, 2008
Amended and approved at the Department General Meeting on June 9, 2008
Reported at the 8th Executives Meeting of the College of Engineering of on March 18, 2009
Amended and approved at the Department General Meeting on August 25, 2010
Amended and approved at the Department General Meeting on March 25, 2016
Reported at the 8th Executives Meeting of the College of Engineering on April 22, 2016
Amended and approved at the Department General Meeting on December 8, 2016
Reported at the 7th Executives Meeting of the College of Engineering on May 18, 2017
Amended and approved at the Department General Meeting on January 11, 2018
Reported at the 6th Executives Meeting of the College of Engineering on January 16, 2018
Amended and approved at the Department General Meeting on March 27, 2018
Amended and approved at the Department General Meeting on September 3, 2018
Amended and approved at the Department General Meeting on October 16, 2018
Reported at the 3rd Executives Meeting of the College of Engineering On November 9, 2018
Amended and approved at the Department General Meeting on May 2, 2022
Amended and approved at the Department General Meeting on June 15, 2022
Amended and approved at the Department General Meeting on February 13, 2023
Reported at the 3rd Executives Meeting of the College of Engineering On February 20, 2023

1. The Department of Computer Science and Engineering (hereinafter referred to as “the Department”) formulates the Regulations for Advising Graduate Students (hereinafter referred to as “the Regulations”) in order to ensure that faculty members adequately train graduate students.
2. The number of graduate students advised by a faculty member is counted based on the Advisor Agreement Form submitted by graduate students.
3. A tenure track faculty member can advise up to six new master’s students (excluding overseas students), including no more than four students enrolled through the recommendation and screening-based admission every academic year. The faculty member who meets the condition stated in Article 4 can advise additional master’s students. A tenure track faculty may advise a maximum of two new overseas master’s students. The quota for advising domestic and international students is not transferable.
4. When a tenure-track faculty member publishes three or more papers in SCIE-indexed journals, or publishes two or more papers in IEEE or ACM journals, or is granted two or more research projects funding during the academic performance adopting period, the faculty member is allowed to advise three additional new master’s students, including one student enrolled through the recommendation and screening-based admission in the current academic year. The additional number of students will not be counted in the original quota. The aforementioned papers and projects may only be counted once and the additional number of students granted to the faculty member is limited to the current academic year. The unused quota will become invalid next academic year. The adopted performance period starts from January of the previous academic year of enrollment to March of the academic year of enrollment. Journal articles and research projects published from January to March will be processed at the same time and a faculty member shall confirm their adopted academic year. The adopted performance period shall not be repeated or separated. Journal articles must be published in print journals or online and the completion date of a paper refers to its publication date. The contract of a research project shall be signed on behalf of National Sun Yat-sen University, and the funding for the research project shall be organized and implemented by the Department. The start date of a

research project refers to the start date documented by the Office of Research and Development or the Office of Global Industry-Academe Collaboration and Advancement. The adopted performance period for a research project conducted in multiple years can be recalculated year by year. In the case of projects conducted in multiple years, the adopted performance period ends on October 31st and March 31st every year in order to meet the schedules for recruiting new students via the recommendation and screening-based admission program and entrance examination.

5. The number for a jointly appointed faculty member to advise new mater's students will be up to half of the quota of tenure-track faculty. No more than one student enrolled via the recommendation and screening-based admission program can be advised.
6. The Regulations have been approved at the Department General Meeting and reported at the College Executives Meeting for future reference. The same procedure shall be carried out when amendments are to be made.