

## College of Management

### Guidelines for the Selection of Excellence in Teaching Award

Approved by the 4<sup>th</sup> College Affairs Council Meeting on April 19, 2011, Academic Year 99  
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Amended and Approved by the 167<sup>th</sup> Academic Affairs Meeting on March 19, 2021, Academic Year 109  
Amended and Approved by the 171<sup>th</sup> Academic Affairs Meeting on March 15, 2022, Academic Year 110

Article 1. The College of Management Directions for the Selection of Excellence in Teaching Award (hereafter referred to as these Directions) were stipulated in accordance with the university's "Standard for the Recruitment and Retention of Exceptional Faculty" and "National Sun Yat-Sen University Implementation Regulations for Recruitment and Retention of Special Outstanding and Talented Faculty" to reward the excellent teaching performance of our faculty.

Article 2. Faculty applying for the Award shall fulfill the basic teaching eligibility requirements as defined by the University for Excellence in Teaching Performance and the teaching workload basic requirements: the average three-year teaching workload in the lecture category must exceed 50% of the College's combined three-year average (for departments) or 50% of all institutes' combined three-year average (for institutes). Sabbatical leave semesters are not included in the calculation. Reduced teaching hours may be applied to semesters with joint administrative responsibilities.

Article 3. Departments shall select and recommend faculty according to teaching achievements and teaching portfolio. Each department may recommend at most three candidates. Each institute may recommend at most two candidates. Nominations for programs shall be made by the College Dean after consulting with the program director and referencing the faculty's teaching effectiveness. Faculty applying for this Award shall fill out the University's "College of Management Excellence in Teaching Award Selection Criteria Form" and enclose relevant supporting documents when submitting the application to the College.

Article 4. The College's selection of faculty displaying excellence in teaching shall be processed in accordance with the provisions of these directions and the timeline announced by the Office of Academic Affairs. The "Excellence in Teaching Award Selection Committee" shall reference teaching achievements and teaching portfolio to rank candidates and select a number of faculty displaying excellence in teaching. The number of nominees for the Excellence in Teaching Award and Outstanding Award (Teaching category) shall be handled in accordance with the 'National Sun Yat-Sen University Implementation Regulations for Recruitment and Retention of Special Outstanding and Talented Faculty.'

Article 5. The establishment and operations of the Excellence in Teaching Award Selection Committee shall follow the provisions of the university's "Regulations for the Recruitment and Retention of Exceptional Faculty".

Article 6. This Regulation, as well as its amendments, are effective upon approval by the College Affairs Council and the Academic Affairs Meeting.

「中英文版本如有牴觸或不相符之處，應以中文版本為準。」

Above **【meeting minutes /regulation】** were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.