

Guidelines for the Review of Graduation and Departure

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- I. In order to implement the effectiveness of resource utilization, and to assist the Enterprises with market development potential in bridging with external resources, the “Guidelines for the Review of Graduation and Departure” (hereinafter the Guidelines) is hereby drawn up.
- II. The Enterprises meeting one of the following criteria may submit application to Office of Global Industry-Academe Collaboration and Advancement (hereinafter the Division) for graduation or departure:
 - (I) Applicants whose stationing period is reaching the expiration date of the contract and have not applied for extending stationing period.
 - (II) Applicants whose stationing period is reaching the expiration date of the contract and have not received the approval for extending stationing period.
 - (III) Applicants whose stationing period have exceeded two-thirds of the one stipulated in the contract and meet one of the following criteria:
 1. Manpower scale has expanded to over 10 people (inclusive of 10) per unit space.
 2. Completion of technology transfer, or mass production of product.
 3. Earlier completion of operational plan.
 4. Other special reasons.
 - (IV) Major events occurred
- III. Graduation Procedures
 - (I) Graduating either in accordance with or prior to the expiration date, the Enterprises shall submit the graduation application to the Division one month beforehand. For those who apply for advancing graduation, the graduation date shall be negotiated by both parties.
 - (II) Applicants shall submit written materials of the Graduation Final Report to the

Division for graduation qualification review. If necessary, the Committee may convene a Review Meeting, and might invite such applicant to attend the briefing.

- (III) Within 10 working days after the Chief's approval, the Division will organize and announce the review results in written format to the applicant and sign a graduation agreement.
- (IV) The effective date of graduation is the graduation date stated in the graduation agreement.
- (V) The Enterprises shall return the office venue to its original state, remove the facilities prior to the graduation date. After the handover inspection of the operation office facilities, shall the graduation procedure be considered complete. If causing damages or loss of items, such Enterprise is liable for the compensation by paying the actual market price of the items.

IV. If the following conditions occur, with the approval of NSYSU, the Division can advance terminating the contract. The departure procedure shall be completed prior to the contract termination date. Such enterprise cannot request for any compensation.

- (I) Payments have not been processed after due date.
- (II) Members of the Enterprises involved in illegal matters, which is verified.
- (III) Operations obviously contrary to the stationing qualification.
- (IV) Breach of contract signed by both parties.
- (V) The progress of report is severely behind schedule.
- (VI) Fail to cooperate in submitting the operational information and certificates requested by relevant government counselling units.
- (VII) In accordance with IX. of the "Guidelines for Enterprises' Guidance, Management and Assessment", those who fail the periodical assessment or appeal.
- (VIII) Any circumstances in breach of contract in terms of collaboration between such Enterprise and the educational entity (university/faculty/college/school).
- (IX) Other major events.

After termination of the contract, the deposits paid by such enterprise will not be

refunded. The deposits can be used for the outstanding balances, damages of facilities and other expenses incurred by departure.

V. Departure Procedures

(I) The Enterprises who do not meet the graduation criteria and apply for departure shall submit the application to the Division one month in advance. Termination date shall be negotiated by both parties. If such Enterprise is involved in major event or has not completed the graduation procedure in accordance with the regulations, NSYSU will send out a formal notice of contract termination. The contract termination date is subject to the date stated in the formal notice.

(II) Such Enterprise shall return the office venue to its original state, remove all facilities and belongings before the contract termination date. After the handover inspection of the operation office facilities, shall the graduation procedure be considered complete. If causing damages or loss of items, such Enterprise is liable for the compensation by paying the actual market price of the items.

VI. The Enterprises shall bear all losses of NSYSU if failing to abide by the regulations of graduation and departure procedures.

VII. The Guidelines were passed by the University Administrative Meetings, and implemented after the President's approval. All amendments and revisions follow the same process.