

National Sun Yat-sen University  
Department of Computer Science and Engineering  
Regulations for Faculty Appointment

Approved at the Department General Meeting on October 25, 2001  
Amended and approved at the Department General Meeting on April 19, 2002  
Amended and approved at the Faculty Evaluation Committee Meeting of the College of Engineering on March 18, 2003  
Amended and approved at the Department General Meeting on January 11, 2006  
Amended and approved at the Faculty Evaluation Committee Meeting of the College of Engineering on February 24, 2006  
Amended and approved at the Department General Meeting on June 7, 2006  
Amended and approved at the Faculty Evaluation Committee Meeting of the College of Engineering on June 8, 2006  
Amended and approved at the Department General Meeting on April 18, 2014  
Amended and approved at the Faculty Evaluation Committee Meeting of the College of Engineering on April 30, 2014  
Ratified by the President on May 15, 2014  
Amended and approved at the Department General Meeting on June 19, 2017  
Amended and approved at the Faculty Evaluation Committee Meeting of the College of Engineering on September 20, 2017  
Ratified by the President on October 25, 2017

- Article 1 The Regulations for Faculty Appointment (hereinafter referred to as “the Regulations”) are formulated in accordance with the “Regulations for the Establishment of the Faculty Evaluation Committee,” “The Regulations for Appointment Qualifications of Faculty and Researchers of National Sun Yat-sen University (hereinafter referred to as “NSYSU”),” and “The Directions for Faculty Employment of the College of Engineering” in order to review appointment of tenure-track or non-tenure track faculty of the Department of Computer Science and Engineering (hereinafter referred to as “the Department”).
- Article 2 The Department is required to obtain approvals from both the Department Faculty Evaluation Committee and the Faculty Evaluation Committee of the College of Engineering to appoint a tenure track or non-tenure track professor, associate professor, assistant professor or lecturer.
- Article 3 When there is a faculty vacancy, the Department Faculty Evaluation Committee shall propose a faculty recruitment plan for next academic year based on its research, teaching or service needs at the Department General Meeting. The plan shall be conducted upon approval at the Department General Meeting.
- Article 4 The faculty recruitment advertisement must be published on major media.
- Article 5 The Department shall review an applicant’s eligibility for fulfilling a tenure track, non-tenure track or contract position at any rank according to “Regulations for Appointment Qualifications of Faculty and Researchers,” “Guidelines for Eligibility Review of Part-Time Faculty Appointment,” and “Regulations for Contract Employment of Faculty and Researchers” of NSYSU.
- Article 6 The Department determines if an external review for the applicant’s degree dissertation (publications) is required and the procedures of the external review to appoint a tenure track or non-tenure track faculty

member at any rank based on “Regulations for Appointment Qualifications of Faculty and Researchers,” “Guidelines for Eligibility Review of Part-Time Faculty Appointment,” “Regulations for Contract Employment of Faculty and Researchers,” and “Important Resolutions Made at the University Faculty Evaluation Committee Meetings” of NSYSU.

- Article 7 The Department must provide all documents submitted by applicants to its tenure track faculty members. The Department’s tenure track faculty may review the documents and provide their opinions on the applicants.
- Article 8 The Department Faculty Appointment Committee consisting of three to five faculty members at the rank of assistant professor or higher (including the chairman). The committee conducts the first review based on applicants’ documents and opinions provided by the faculty of the Department. The committee then make a recommendation list of candidates and the number of candidates can be up to five times that of new faculty members required. The Department can invite applicants listed to deliver a speech or interview them.
- Article 9 The second review is conducted for each applicant at the Department General Meeting (The recommending name list may serve as references). The applicants listed in the appointment recommending list will require the consent of half or more tenure track faculty members of the Department.
- Article 10 The Department Faculty Evaluation Committee determines the final appointment list based on the appointment recommendation list approved at the Department General Meeting. The applicants listed in the final appointment list shall receive the consent of two-thirds or more members present in the Department Faculty Evaluation Committee as an approval. The Department Faculty Evaluation Committee then will put approved applicants in order for external reviews. The chairman shall prioritize the applicants when they are in the same order.
- Article 11 Once the order for external reviews is confirmed, the chairman then may confirm the willingness of taking the position with the applicants. The chairman may take factors, such as scheduling urgency into consideration to decide the number of applicants to have external reviews simultaneously. After external review results are received, the means to conduct a second review shall be depending on the rank of the open position. One is to be made by the Department Faculty Evaluation Meeting before submitting applications to the College Faculty Evaluation Meeting for review and the other one is to be made directly by the College Faculty Evaluation Meeting in accordance with relevant regulations of NSYSU. If a second review shall be made by the Department Faculty Evaluation Meeting prior to the review of the College Faculty Evaluation Meeting, the committee is allowed to adjust the order of the recommending list based on external review results.

Article 12 Matters related to appointment term, termination, dismissal, and non-renewal shall be handled according to relevant regulations of NSYSU.

Article 13 The Regulations become effective after being approved at the Department General Meeting, submitted to the Faculty Evaluation Committee of College of Engineering for review and to the President for ratification. Amendments to the Regulations shall follow the same procedure.