

National Sun Yat-sen University  
Department of Computer Science and Engineering  
Regulations for Establishment of Faculty Evaluation Committee

Established at the Department General Meeting on December 4, 2002  
Amended and approved at the Faculty Evaluation Committee Meeting of the College of Engineering on January 2, 2003  
Amended and approved at the Department General Meeting on June 8, 2005  
Amended and approved at the Faculty Evaluation Committee Meeting of the College of Engineering on June 10, 2005  
Amended and approved at the Department General Meeting on January 11, 2006  
Amended and approved at the Faculty Evaluation Committee Meeting of the College of Engineering on February 24, 2006  
Amended and approved at the Department General Meeting on April 18, 2014  
Amended and approved at the Faculty Evaluation Committee Meeting of the College of Engineering on April 30, 2014  
Ratified by the President on May 15, 2014

- Article 1 The Faculty Evaluation Committee (hereinafter referred to as “the Committee”) of the Department of Computer Science and Engineering (hereinafter referred to as “the Department”) is formed in accordance with Article 2 of “Regulations for Establishment of Faculty Evaluation Committee at National Sun Yat-sen University” (hereinafter referred to as “NSYSU”) in order to review and evaluate matters regarding to appointment, appointment periods, promotions, temporary terminations of appointments, terminations of appointments, non-renewal of appointments, extensions of services, secondment, overseas travel for lecture deliveries, research, advanced studies, numbers of years of professor-on-leaves for research, pay increases, and recognition of layoff for the Department faculty and other items relevant to laws and regulations and other necessary matters according to relevant regulations.
- Article 2 The Committee consists of nine tenure-track faculty members of the Department. The chair serves as the ex-officio member and the other eight members shall be elected by ballot. Each tenure-track faculty member at the rank of assistant professor or higher under the Department can vote for up to four professors by secret ballot. A committee member serves for a term of one year and can be re-elected. Each term starts and ends according to the year-round academic calendar and chair will be the convener (If the chair is an associate professor, a professor who is senior to the chair shall be the convener). If the Department does not have nine professors, all tenure-track faculty shall be appointed as members of the Committee.
- Article 3 If a member cannot attend a meeting (due to sabbatical leave, pursuit of further study, secondment, or sick leave and etc...), the faculty member who received the next highest number of votes may fill the vacancy. Members are required to attend the meeting in person. No proxy can be appointed to attend the meeting.
- Article 4 The meeting is held on an irregular basis. A meeting will be recognized as a valid one when two-thirds or more of members attend the meeting. Consent of two-thirds or more of attending members is required to approve on matters stated in Article 1. Consent of half or more of attending members is required to approve other matters.
- Article 5 Matters resolved by the Committee shall be handled in accordance with

relevant enforcement regulations of the Department. If the Department does not establish any corresponding regulation, the Committee shall discuss and review matters in accordance with relevant regulations of the College of Engineering, NSYSU, and units involved.

Article 6 The Committee who will be the stakeholder in the outcome of an evaluation shall voluntarily disqualify themselves from the evaluation tasks. Should there be a clear bias against an applicant with specific facts, the applicant may submit a request to the Committee with reasons and facts to exclude the member from relevant evaluation tasks. The number of members who meet the aforementioned condition shall not be included in the number of attending members.

Article 7 People involved in the matters may be invited to provide explanation at the meeting of the Committee.

Article 8 The Regulations become effective after being approved at the Department General Meeting, submitted to the College Faculty Evaluation Committee for review and to the President for ratification. Amendments to the Regulations shall follow the same procedure.