

National SUN YAT-SEN UNIVERSITY
Department of Electrical Engineering
Institute of Communications Engineering
Regulations of Advisors Selection and Variation for Graduate
Students of Master's Program

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Amended and Approved by the 1st Academic Review Committee Meeting on September 24, 2013, School Year102
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Article 1

In order to ensure the fundamental research capability of faculty and the rights of students for selecting advisors, the Department of Electrical Engineering and the Institute of Communications Engineering (hereafter referred to as “the department/institute”) of National Sun Yat-Sen University established the regulations for recruitments of master’s graduate students and selection/changes of advisors for master’s graduate students (hereafter referred to as “the regulation”).

Article 2

The rules of the quota allocation of graduate students of master's degree each academic year shall be determined by the full-time faculty members of each group by majority vote based on the principle of equity. The result will be submitted to the department/institute for future reference.

Article 3

New master’s degree students shall actively search for advisors and submit the “Advisor Confirmation Form” with the advisor’s signature to the office of the department/institute within 5 months after entry to master’s degree courses. Thus, the supervising relationships between advisors and students are confirmed officially. The coordination meeting will be held by the convener of each group for the student who does not submit the “Advisor Confirmation Form”. The resolutions shall be carried out once they reached two-thirds (inclusive) or more of the full-time faculty of the group present and with more than one-half (inclusive) agreement of those members present.

Article 4

The staff of the Department/Institute office shall verify that there are no violations to the quota allocation rule of the group before officially receiving the “Advisor Confirmation Form” submitted by students. The Department/Institute shall stamp and

note the effective dates of supervising relationship on the slips. (The date shall not be earlier than the official starting date of the semester that students are enrolled in.) Students may request copies of the slips for future reference.

Article 5

General students may only apply for degree examination 18 months after the effective date when the Department/Institute receives the first “Advisor Confirmation Form” from students. Five-Year Bachelor’s to Master’s Degree program students may apply for degree examination 7 months after the effective date of the “Advisor Confirmation Form”.

Article 6

5 months after the effective date of the “Advisor Confirmation Form”, students may re-select the advisor from faculty members of the same group in accordance with their personal considerations and re-submit the “Advisor Confirmation Form”.

Article 7

Once the advisor variation is made, a master’s graduate student may not use the research concepts of the original advisor on his/her graduating thesis and thesis topic. A student may apply for the degree examination after X months of the effective variations. The aforementioned X is determined by the following formula:

$$\left[\left(\begin{array}{l} \text{The month summation which students} \\ \text{enrolled in and studied before the} \\ \text{advisor variation} \end{array} \right) + 2 * Xmonths \right] \geq 45months$$

, where X is a positive integer greater than or equal to 6

Article 8

A faculty member may supervise a total of one student of each master’s degree class year who meets the criteria described in Article 6 or Article 3 (and whom a lecturer, who has taken full amount of supervised students, has agreed to supervise) of this set of regulations. If all full-time faculty members of the group agreed, the total number of students may be more than one. For a student who meets the criteria described in Article 3 of this set of regulations and who is allowed to select an advisor of all faculty members of the Department/Institute, he/she will not be accounted for the total amount of supervised students of the selected advisors, and the selected advisor is exempt from the limitation of supervising a total of one student.

Article 9

The amount of supervised master's graduate students for each faculty member in each school year can be transferred after obtaining mutual consent.

Article 10

A master's graduate student who has early admission, or a master's graduate student who has schooling resumption after a period of suspension, is accounted for the total amount of supervised students of the school year that the student enters the master's degree course under regular circumstances.

Article 11

If the original advisor takes leave due to illness or resigns/retires for some reason, their supervising students will be co-supervised by other faculty members.

Article 12

The co-recruitment is carried out by the EM Wave group of the Department of Electrical Engineering and the EM Wave group of the Institute of Communications Engineering. All the students of the EM Wave group are accounted as students of the Department of Electrical Engineering EM Wave group in reference to this set of regulations.

Article 13

In case of this set of regulations being inadequate or controversial circumstances, the convener of each group shall call a coordination meeting. If a majority resolution cannot be reached at the meeting, the Academic Review Committee will present proposals and submit to the Joint Department and Institute General Meetings for conclusions to be made and implemented.

Article 14

The present regulations shall be discussed by the Academic Review Committee and implemented following the approvals of the Joint Department and Institute General Meetings. The same procedure shall be carried out when amendments are to be made.