

National Sun Yat-Sen University

College of Liberal Arts, Department of Theater Arts

Guidelines for Curriculum Committee Establishment

Approved by the Curriculum Committee, Academic Year 93, September 9th, 2004
Approved by the Department Affairs Council, Academic Year 93, September 9th, 2004
Revised and approved by the 5th Department Affairs Council, Academic Year 98, October 29th, 2009
Approved by the 2nd College Curriculum Committee, Academic Year 98, November 5th, 2009
Revised and approved by the 8th Department Affairs Council, Academic Year 98, January 12th, 2010
Approved by the 3rd College Curriculum Committee, Academic Year 98, January 15th, 2010
Revised and approved by the 5th Department Affairs Council, Academic Year 105, January 5th, 2017
Revised and approved by the 6th Department Affairs Council, Academic Year 105, February 22nd, 2017
Approved by the 2nd Department Curriculum Committee, Academic Year 105, April 27th, 2017
Approved by the 4th Department Curriculum Committee, Academic Year 105, May 15th, 2017
Approved by the 152nd Academic Affairs Meeting, Academic Year 105, May 31st, 2017
Revised and approved by the 11th Department Affairs Council, Academic Year 110, June 16th, 2021

- I. In order to evaluate the curriculum introduced by the various departments as well as all related affairs, the Department of Theater Arts has developed the “National Sun Yatsen University Guidelines for Curriculum Committee Establishment” in accordance with the regulations described in the University Act as well as the “Guidelines for Establishing the Curriculum Committee” formulated by the National Sun Yat-sen University.
- II. The Curriculum Committee is responsible for various affairs including those described below:
 - (1) Review of curriculum structures organized by the curriculum committees of the department as well as the curriculum committee’s development directions
 - (2) Coordination with related departments/institutes to integrate curriculum prior to its introduction to prevent repetitive courses and waste of resources
 - (3) Re-assessment and review of new curriculum introduced by each department/institute
 - (4) Review of lists of compulsory courses
 - (5) Review and approval of curriculum-related issues.
- III. The Department Curriculum Committee comprises the department chairman, and a representative of professors selected from each group (1 in the theory group, 2 in the director group, 1 in the design group). The head of department serves the

role as the convener of meetings, and one to two students representative shall be selected to attend as a nonvoting delegate. When necessary, assistants of case officers from the department or experts and scholars from outside the university may be asked to attend the meeting (limited to two persons only); regarding the experts and scholars from outside the university shall be recommended by the Department Affairs meeting.

- IV. Prior to approving the final resolutions for curriculum evaluations must submit resolutions to the Department Affairs Meetings and the College Curriculum Committee for review and approval.
- V. The Department Curriculum Committee must convene at least two meetings per semester; unscheduled meetings may be held when necessary.
- VI. Issues unaddressed by these guidelines shall be managed in accordance with relevant laws and regulations.
- VII. The present regulations shall be implemented following approvals of the Department Affairs Meetings, the College Curriculum Committee, University Curriculum Committee and the Academic Affairs Meetings. The same procedure shall be carried out when amendments are to be made.

For the avoidance of doubt in English version regulation, Chinese version will be prevailing.