

National Sun Yat-Sen University

Department of Theater Arts

Implementation Directions for Selection, Appointment Renewal, and Dismissal of the Academic Executives

Approved by the 3rd Department Affairs Council, Academic Year 97, November 12th, 2008

Revised and approved by the 3rd College Affairs Council, Academic Year 97, December 11th, 2008

Ratified by the President, June 19th, 2009

Revised and approved by the 4th Department Affairs Council, Academic Year 102, October 23rd, 2013

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- I. The directions are formulated in accordance with the Implementation Directions for Selection, Appointment Renewal, and Dismissal of All Academic Executives of National Sun Yat-sen University (hereinafter referred to as “NSYSU”).
- II. Unless the head of the Department is otherwise reappointed and applies to Article 5 of this Directions, the ensuing procedure shall be carried out within 5 months before the expiration of his/her term of office or within the 3 months vacancy of any reason:
 - A. The Committee shall respect administrative approval procedures and form the Selection Committee to elect one to three persons to convene the vote of the Department Affairs Council through secret ballot. If the majority of votes affirm a candidate list, the Selection Committee shall refer the candidate list to the head of the College and forward it to the President for one candidate to be concurrently appointed.
 - B. If none of the candidates received votes by a majority, the Selection Committee may refer two persons that received that most votes to the head of College and forward it to the President for one candidate to be concurrently appointed.
- III. The candidates of the Department Chair should meet one of the following requirements:
 - A. Having published at least one academic article with review mechanism on a relevant academic field (including journals, book chapters, monograph) in the past three years.
 - B. Having three public performances in the past three years.
 - C. Other exceptional academic performance.
- IV. The head of the Department is a position with terms of services. In general, each term lasts for three years, and one contract renewal is allowed when necessary. For part-time candidates during the semester, the appointment period starts from the date approved by the President; if the dean or the head of department cannot be selected within the time limit, the President shall hire an appropriate person from the school to temporarily replace the position until the new supervisor is selected.
- V. The head of the Department shall express to the Department Affairs Council his/her willingness to be reappointed in writing within five months before the expiration of his/her first term in office and make a proposal regarding the performance report of his/her first term in office and his/her reappointment concept plan to all the faculties; who shall also respect administrative approval procedures and execute reappointment voting procedures.

Reappointment elections of the head of the Department, shall be held within four months before the expiration of the term of office by at least three representatives elected from the Department Affairs Council, to form a reappointment elections task force in responsible for such issues.

The head of the Department that has the intention of being reappointed shall receive votes for two-thirds of all full-time faculty to be approved and referred to the President for reappointment.

When the head of the Department does not express his/her willingness to be reappointed, a new election shall be held in accordance with Article 2 of the Directions. In this case, the current head of the Department shall not re-enter the new election.

- VI. Unless he/she resigns, the inauguration of the head of the Department, due to major events, may be rejected by the President. The discharge of the head of the Department may be brought up as a motion, by one-third of the full-time faculty in the Department Affairs Council, to the head of the Department of Theater Arts. Hence, the head of the Colleges of Liberal Arts shall convene an extraordinary Institute Affairs Council within one month and gain approval of two-thirds of the full-time faculty to submit the motion to the President for the discharge of the head of the Department and designate a representative to act in his/her behalf.
- VII. The selection committee of the dean of this department has five members, which are composed of all full-time teachers selected from each other, but the committee members shall not be candidates for department chair at the same time, and the convener shall be selected by the committee members.
- VIII. To deal with unsettled affairs of this Direction, refer to related regulations of NSYSU.
- IX. The above Directions were approved by the Department Affairs Council, referred to the President for verification, and subsequently implemented; the same shall apply to amendments of the Directions.