

National Sun Yat-sen University
The Department of Computer Science and Engineering
Regulations of Financial Aid for Graduate Students

Established at the Department General Meeting on October 15, 1997
Amended and approved at the Department General Meeting on October 14, 1999
Amended and approved at the Department General Meeting on October 3, 2001
Amended and approved at the Department General Meeting on February 26, 2003
Amended and approved at the Department General Meeting g on October 17, 2007
Amended and approved at the Department General Meeting on November 15, 2013
Amended and approved at the Department General Meeting g on January 7, 2019
Amended and approved at the Department General Meeting on March 9, 2020

Article 1 The Regulations of Financial Aid for Graduate Students (hereinafter referred to as “the Regulations”) are formulated to effectively utilize financial aid (hereinafter referred to as “the Aid”) for graduate students.

Article 2 The origin of the Aid is Government Grants allocated by the Office of Student Affairs and teaching support grant allocated by the General Education Center each year.

Article 3 The Aid is offered to eligible full-time students of the Department within the specified period according to the Guidelines for Allocation and Distribution of the Graduate Student Aid of National Sun Yat-sen University (hereinafter referred to as “NSYSU”).

Article 4 The Aid is directly distributed as scholarship, student grant, and salary for employment-based part-time assistants. Employment-based part-time assistants refer to teaching assistants, research assistants, and student assistants.

Article 5 Teaching Assistant (Accounting Category: TA)

1. The lecturer of each course can select a teaching assistant who must meet eligibility requirements according to relevant regulations of NSYSU.
2. A student is not allowed to serve as the teaching assistant of the course which the student is currently taking, except for the Seminar offered by the graduate institute.
3. The base unit for a teaching assistant is distributed for five months per semester. The distribution period starts from September to January in the fall semester. The distribution period starts from February to June in the spring semester. The calculation for a unit per month is based on course credits and number of students. The calculation for an undergraduate level experiment-based course will be five units per student and the calculation for undergraduate level special topics laboratory course will be half of one base unit per student. No base unit is given to project-based courses.
4. The number of students mentioned above does not include students from other colleges.
5. The chairman defines the monetary value of a base unit based on the total budget of “Government Grants and Scholarships” each year.

6. The lecturer is required to complete the administrative procedure for employment and the insurance process of NSYSU before the teaching assistant receives salary according to the “Principles for Protection of Aid Recipients’ Rights and Interests of Institutions of Higher Education “of the Ministry of Education and the “Principles for Protection of Part-Time Assistants’ Rights and Interests of Institutions of Higher Education “of the Ministry of Labor.
7. Costs arising out of insurances, including labor insurance, health insurance and pension, are covered by the teaching assistantship budget allocated for each course. If a lecturer does not hire a required number of students with disabilities according to the “People with Disabilities Rights Protection Act,” the lecturer shall pay the fine incurred or conduct the corresponding handling procedures in compliance with the measures adopted by the College of Engineering.

Article 6 Student Assistant (Accounting Category: PM)

1. The Department hires graduate students to perform tasks, such as, computers management for instructional and administrative purpose, website maintenance for the Department, classroom management, and assistance of departmental affairs.
2. The chairman or the staff member assigned by the chairman selects or appoints student assistants for all types of tasks.
3. An hourly rate or monthly rate shall be applied for each position. The chairman defines the salary for each position based on the budget of “Government Grants and Scholarships” allocated to the Department.
4. The chairman assigns a staff member to handle matters related to completing the administrative procedures of employment and the insurance.

Article 7 Scholarship and Student Grant (Accounting Category: PM)

1. Scholarships are available to encourage outstanding students to study for Master’s/PhD programs of the Department. Eligibility, scholarship amounts, and the number of recipients are determined according to the “Guidelines Governing Scholarships for Outstanding Graduate Students” of the Department.
2. The monetary value of remaining base units for courses stated in Article 5 and the remaining amount of student grants for general education courses can be used as student grants for lecturers to reward graduate students. Faculty members of other departments can also apply for the grants. A faculty member shall fill out the “List of Graduate Student Grant Recipients” to apply for the grant. The list will be reviewed by the Academic Committee of the Department.
3. The aforementioned eligibility and grant amounts are specified by the lecturer.
4. Recipients of scholarships and student grants stated in this article are not required to serve as part-time assistants.

Article 8 Research Grant (Accounting Category: RA)

The chair defines research grant based on the budget of “Government Grants and Scholarships” allocated to the Department.

Article9 The Regulations shall be implemented following approvals of the Department General Meeting. The same procedure shall be carried out when amendments are to be made.