

# **Regulations for Selecting Outstanding Homeroom Teachers of the College of Science of National Sun Yat-sen University**

Approved at the 2nd College Affairs Meeting of the 2015 academic year on May 19, 2016

**Article 1** The Regulations for Selecting Outstanding Homeroom Teachers (hereinafter referred to as “the Regulations”) of the College of Science (hereinafter referred to as “the College”) are formulated in accordance with the Regulations for Awarding Outstanding Homeroom Teachers of National Sun Yat-sen University (hereinafter referred to as “NSYSU”) to recognize exceptional homeroom teachers of the College and enhance educational functions in order to promote the code of ethics on campus and develop a positive ethos.

**Article 2** A homeroom teacher who serves for over one year, properly fulfills his or her duties, and provides counseling service to students with supporting evidence is eligible for the Outstanding Homeroom Teacher Award.

**Article 3** Nomination Team:

1. The nomination team consists of homeroom directors at the college/institute/department levels, two representative homeroom teachers of each department, and one representative homeroom teacher of each institute. The homeroom director of the College serves as the convener.
2. A team member who is the candidate for the award shall not attend the meeting and vote. The unit which is represented by the aforementioned member shall appoint another faculty member for the nomination team.
3. At least two-thirds of members must attend the team meeting to discuss the matter and select Outstanding Homeroom Teachers.

**Article 4** Selection Procedure:

1. Each department can nominate up to two candidates and each institute up to one candidate for the Outstanding Homeroom Teacher Award of the College. Winners of the Outstanding Homeroom Teacher Award of NSYSU are not eligible to win for consecutive years.
2. The nomination team puts the selection to the vote. The top five candidates with the most votes receive the Outstanding Homeroom Teacher Award of the College. If the candidates receive the same number of votes and the meeting is unable to determine the top five winners, candidates who obtain the number of votes equal to, or greater than, the fifth-place finisher’s number of votes will receive the award.

3. After the vote stated above, the College will nominate the top two winners for the Outstanding Homeroom Teacher Award of NSYSU. Another round of voting shall be held if winners receive the same number of votes. The number of nominees for the College is subject to change made by NSYSU.

Article 5 The Regulations become effective after being approved at the College Affairs Meeting. Amendments to the Regulations shall follow the same procedure.