

National Sun Yat-sen University Admissions Strategic Planning Committee Establishment Guidelines

Amended and passed at the 2013 Academic Year Fall Semester 4th Administrative Council Meeting, October 16th, 2013

Amended and passed at the 2015 Academic Year Spring Semester 8th Administrative Council Meeting, June 15th, 2016

Amended and passed at the 2016 Academic Year Spring Semester 1st Administrative Council Meeting, February 22nd, 2017

Amended and passed at the 2018 Academic Year Fall Semester 4th Administrative Council Meeting, October 17th, 2018

Amended and passed at the 2019 Academic Year Spring Semester 2nd Administrative Council Meeting, March 4th, 2020

- I. To effectively integrate the university's admissions resources and strategies, promote the university's reputation and attract exemplary students, National Sun Yat-sen University (hereinafter as the "University"), has established the Admissions Strategic Planning Committee (hereinafter as the "Committee") and the "National Sun Yat-sen University Admissions Strategic Planning Committee Establishment Guidelines" (hereinafter as the "Guidelines").
- II. The missions of the Committee are as follows
 1. Analyze and review the performance of current recruitment methods.
 2. Allocate and integrate the resources of the University's relevant divisions.
 3. Integrate and formulate strategies for each admissions option.
 4. Discuss improvements for each admissions option.
- III. The Committee is comprised of the University's President, Senior Vice President, Vice President for Student Affairs, Vice President for International Affairs, Vice President for Library and Information Services, Director of the Alumni Service Center, Director of the Office of Institutional Research, Chief Secretary, and the Deans of each college, with the President as chairperson; when necessary, external advisory committee members or relevant personnel may be invited to attend. Committee meetings and the supervision and evaluation of decisions are the responsibility of the Office of Academic Affairs, other administrative and academic divisions should assist in implementation.
- IV. To discuss admissions strategies and plan recruitment affairs, each college should establish an admissions strategic planning task team, with the college dean as the convener, and the heads of each department, institute and program as ex officio members; each recruiting department should dispatch at least one faculty member to attend.
- V. Committee meetings should be held twice each academic year as a general principle, with extraordinary meetings held when necessary. Committee meetings should be held with no less than half of the Committee's members in attendance, and adhere to the majority resolution.
- VI. The Guidelines were passed in an Administrative Council Meeting and subsequently approved by University President prior to announcement and implementation; any amendments will be subject to the same procedure.