

National Sun Yat-sen University

Enforcement Rules of the Regulations for Vehicle Management

Approved at the 2nd Vehicle Management Committee meeting of academic year 99, on May 16, 2011

Approved at the 2nd Vehicle Management Committee meeting of academic year 100, on May 1, 2012

Approved at the 2nd Vehicle Management Committee meeting of academic year 103, on March 24, 2015

Approved at the 1st Vehicle Management Committee meeting of academic year 104, on December 24, 2015

Approved at the 2nd Vehicle Management Committee meeting of academic year 104, on May 6, 2016

Approved at the 2nd Vehicle Management Committee meeting of academic year 99, on May 10, 2017

Approved at the 1st Vehicle Management Committee meeting of academic year 106, on December 20, 2017

Approved at the 1st Vehicle Management Committee meeting of academic year 107, on December 26, 2018

Approved at the 1st Vehicle Management Committee meeting of academic year 108, on December 19, 2019

Approved at the 2nd Vehicle Management Committee meeting of academic year 108, on May 19, 2020

Article 1 The Enforcement Rules of the Regulations for Vehicle Management (hereinafter the Enforcement Rules) are in accordance with National Sun Yat-sen University Regulations for Vehicle Management.

Article 2 When applying for a car or motorcycle/scooter parking permit, the vehicle should be registered-under and owned by the applicant, spouse, a lineal relative or a sibling. Short-term contracted partners, students of continuing education classes, visitors with a temporary parking pass, and those with approval issued for special circumstances are excluded.

Article 3 Fee standards for parking permits:

1. Faculty and staff members, contract employees, and students of the University, shall pay a fee for parking permit once a year per vehicle.

(1) Car (including big-sized heavyweight motorcycle):

a. Faculty and staff: first permit NT\$ 1000; second permit NT\$ 1500.

b. Contract Employee:

(i) Working in College of Liberal Arts or Marine Sciences NT\$ 1000.

(ii) Except for the above-mentioned NT\$ 600. (Parking only in Sea-Dike Parking Area)

c. Student: NT\$ 600. (Parking only in Sea-Dike Parking Area)

(2) Motorcycle/scooter: NT\$ 300.

(3) Vehicles owned by the disabled (proof of identification documents) and electric 2-wheelers (including big-sized heavyweight, average weight and lightweight types): Free of charge.

2. Outside guests to the University, contracted partners and students of continuing education classes.

(1) Car: NT\$ 600/3 months, NT\$ 1000/6 months, and NT\$ 1500/year. (Parking only in Sea-Dike Parking Area)

(2) Motorcycle/scooter: NT\$ 400/year.

3. Temporary guest parking pass: NT\$ 60/car daily charge.

4. All parking permits shall be paid in full in accordance to the fee standard of the permit type, the applied year or time period as on the application, to be used in the applicable academic year during the validity period.

5. Other circumstances:

(1) Anyone reporting a parking permit lost and is applying for a replacement shall pay a NT\$ 30 surcharge. Anyone found selling or transferring a parking permit that's been reported lost to someone else, is subject to revocation of parking privileges for 2 years, and will be resulted in penalties according to related unit's regulations.

(2) Anyone reapplying due to reasons including change of a vehicle shall pay a NT\$ 30 surcharge (the original parking permit must be returned, or related documentations are attached proving that the original vehicle registration is no long valid such as the vehicle cancellation or photos).

Article 4 Fee standards for visitor's paid parking facilities:

1. For vehicles with a valid parking pass issued by the University, parking at the Sizihwan Parking Lot and Sea-Dike Parking Area are free. International Building Paid Parking Area offers pay parking accommodation.

2. Fee standards:

(1) Sizihwan Parking Lot: NT\$ 50 for the first hour, plus NT\$ 50 for each additional 30 minutes thereof; charges recirculate starting the 4th hour. Parking during off-peak hours (22:00 to next day 08:00) is calculated at NT\$ 50/hour.

(2) Sea-Dike Parking Area: Fees are charged per entry. Bus: NT\$ 150/vehicle; Sedan: NT\$ 60/vehicle. Parking fee will be waived by presenting the day parking invoice received from the parking area from the same day.

(3) International Building Paid Parking Area: Fees are charged by the hour. NT\$ 30 per hour, plus NT\$ 15 for each additional 30 minutes and fraction thereof. Within the first 10 minutes from entry is free. Maximum NT\$ 240 per day (8 hours).

Article 5 Fee standards for handling vehicles in violation:

1. Administrative handling fees: NT\$ 100 per car/motorcycle/scooter.

2. Towing fees: NT\$ 1000 per car (including big-sized heavyweight motorcycle), and NT\$ 200 per motorcycle/scooter.

3. Vehicles in receipt of a violation ticket shall pay the administrative handling fees; vehicles towed shall pay the towing fees plus administrative handling fees.

Article 6 Parking of vehicles:

1. Vehicles must park in the designated parking lot in accordance to the parking permit type.

2. Types of parking lots:

(1) Car (including big-sized heavyweight motorcycle) parking lots: separated into faculty and staff parking lots, employee parking lots, and visitor's paid parking facilities.

- (2)Motorcycle/scooter parking areas: separated into on-campus general areas and visitor's parking areas.
- (3)Bicycle parking areas.
- (4)Visitor's paid parking facilities.

3.Car parking:

- (1)Only vehicles with a valid parking permit issued to faculty and staff members, contract employees who working in College of Liberal Arts or Marine Sciences, guests, and the disabled may be parked at a faculty and staff parking lot, or an employee parking lot inside the teaching areas. Guests and visitors to the University shall apply in advance for a temporary visitor parking permit (valid for one-day) or register at a Campus Booth for a short-term temporary parking pass (valid for 1 hour) before entering a faculty and staff parking lot, or an employee parking lot to park.
- (2)Other vehicle parking permits, except where otherwise required, shall park at a visitor's paid parking facility (no extra charges except at the International Building Paid Parking Area)
- (3)Cars without a valid parking permit shall be parked at a visitor's paid parking facility.

4.Motorcycle/scooter parking:

- (1)Only motorcycles/scooters with a valid parking permit may be parked at an on-campus general parking area.
- (2)Motorcycles/scooters without a valid parking permit shall be parked at a guest motorcycle/scooter parking area located at the Sea-Dike, south and north sides of the International Building, along the riverbank at the College of Marine-Sciences, Eco-Trail Zone, sections of West Entrance of Tsuling Boulevard (as indicated by posted signs), etc.

5.Bicycles shall be parked at bicycle parking areas.

6.Other vehicle types shall be parked in areas designated by the University.

7.Parking spaces reserved for the disabled, school buses, official business vehicles, And loading/unloading, are only for vehicles displaying such designations and purposes. No other vehicles are allowed to occupy those spaces.

Article 7 Vehicles driving on campus grounds and time-period restrictions

- 1.Entry/exit to teaching areas are restricted to official business vehicles, vehicles operated by the disabled, cars owned by faculty and staff members, and employees (including big-sized heavyweight motorcycles), guests vehicles, contract employees who working in College of Liberal Arts or Marine Sciences, construction/work vehicles, and other special circumstances only. No other vehicle is allowed at all times. Small cargo vehicles verified for unloading shall register at a Campus Booth and obtain a temporary parking pass, before proceeding to unload and park at a designated area. Those approved by the Vehicle Management Committee meeting granting access permission are excluded.

2. With except to official business vehicles, driving and parking in student dormitory areas are prohibited at all times. Those approved by the Vehicle Management Committee meeting granting access permission are excluded.
3. With except to disabled vehicles, electric lab vehicles and carts, other vehicles are prohibited from parking and driving inside all buildings at all times. Vehicles in violation will be towed and turned over to authorities for penalties.
4. With except to official business vehicles, other vehicles are prohibited from entering the Sports Center and all sporting facilities at all times.
5. Vehicles operated by students of continuing education classes shall be parked at a parking lot/area designated by the Vehicle Management Committee during class time before the class starts.
6. Abovementioned vehicles driving on campus grounds and time-period restrictions, are enforced on weekends and holidays as well.

Article 8 Organizing units of various activities and events held at the University are not required to apply for a temporary vehicle parking pass, but must notify the Vehicle Management Implementation Division in advance, and are obliged to inform the contents of the Enforcement Rules to all participating members to park their vehicles at a paid parking lot/area.

Article 9 In the event when a school venue is borrowed by an outside unit, the control of vehicles entering/exiting this University shall be in accordance to the nature of the borrowing unit, and the number of parking spaces it requires, for the Vehicle Management Committee to make a determination. If necessary, temporary parking spaces may be set up.

Article 10 The University sweeps abandoned bicycles once every academic year. Bicycles deemed inoperable or with telltale signs of long-term abandonment from the dysfunctional appearance, rusted chains, deformed conditions, etc., a tag similar to an abandon car notice will be put on the vehicle body, or at a visible nearby location. If the bicycle is not removed or responded within one month, it will be transported to the University's towing yard for collection management and public announcement. If it is still unclaimed after one month of public announcement, the University has the right to request related environmental protection unit to handle in accordance to law. The abandoned bicycles deemed usable after simple repairs (or second-hand scrapped bicycles obtained from external units by application) shall be collected and cleaned by the Vehicle Management Implementation Division, and provided to faculties and students of the University for adoption and use according to their sign-up order.

Article 11 Cars and motorcycles/scooters deemed inoperable by the University or towing yard by telltale signs of long-term abandonment from the dysfunctional appearance or

deformed conditions, etc., a notice/tag similar to an abandon car notice will be put on the vehicle body at a visible location. The University has the right to provide the vehicle license plate and other information to the police station or other related units for assistance to contact the owner for removal. All vehicle remain unremoved or unretrieved after the two-months public notification period, said vehicle plus other vehicles with no license plates affixed, shall be entrusted to a related environmental unit for recycle and handling.

Article 12 The Enforcement Rules were passed by the Vehicle Management Committee and implemented after its approval. All amendments and revisions follow the same process.