

Department of Marine Biotechnology and Resources

Faculty Evaluation Guidelines

Defined by the 5th Department Affairs Council meeting, academic year 2005, March 15, 2006

1. Teaching, research and service performance shall be measured using quantifiable indicators. The total number of points acquired by faculty members over the past five years are tallied with professors required to reach 800 points (inclusive), associate professors required to reach 700 points (inclusive), assistant professors required to reach 600 points (inclusive) and lecturers required to reach 500 points (inclusive). The assessment items and scores are listed in the table below.
2. If the faculty member being evaluated has an evaluation period of less than 5 years then the pass score is reduced proportionally. If the faculty member was away from the University due to leave, detachment or continuing education then they are only assessed for their time at the University. The pass score shall also be reduced proportionally.

Faculty Evaluation Items and Scoring Standard

Item	Score	Remarks
Research Type		
National Science Council Project/ Case-Year	50	For projects with multiple researchers, proof provided by the project leader is used by the Department to determine the proportional individual score
Non-National Science Council Project/ Case-Year	40	For projects with multiple researchers, proof provided by the project leader is used by the Department to determine the proportional individual score
SCI (including SCIE) periodical/ article	100	Those ranked in the top 30% (inclusive) of their field has their score multiplied by 1.5; those between 30% ~ 50% (inclusive) are multiplied by 1.2. The lead author and corresponding author receive the full score. Secondary author or lower have the score halved. Student authors are not counted.
EI periodical/ article	80	Same scoring method as SCI. Duplicates with SCI are not scored.
Other periodicals with a review mechanism/ article	50	Same scoring method as SCI. Duplicates with SCI are not scored.
Patent/case	50	

Technology transfer/case	50	Can be duplicate with patent
International conference paper/ article	20	
Domestic conference paper/ article	10	
Publication of a specialist book or chapters within a specialist book with a review mechanism/ book	≤500	To be scored by the Faculty Evaluation Committee
Advised student on attending international academic activities and winning a prize/event	50	Includes outstanding Ph.D. dissertation award
Advised student on attending domestic academic activities and winning a prize/event	30	Includes outstanding Ph.D. dissertation award
Teaching Type		
Graduating Master's student/person	15	
Graduating Ph.D. student/person	30	
Outstanding Course/course	50	(1) An outstanding course is where the student survey score is in the top 30% of the department (and top 50% of the College) (2) Named "Outstanding Integrated Course". (3) The second recognition is awarded in accordance with the relevant Office of Academic Affairs regulations.
Teaching course at the University/ credit	3	
Appointment as member of oral defense committee for Master's/Ph.D. degree/session	10	
Special contribution to education/ event	5	Provide proof or explanation to be scored by the department faculty evaluation committee.
Service Type		
Supervision of exam organized by Office of Academic Affairs/session	10	
Enrollment promotion/event	10	
Tier-2 administrative or academic work/semester	20	
Tier-1 administrative or academic work/semester	30	
Advisor to an outstanding club at the	10	

University/semester		
College/Department/Institute services		Up to 30 points per year can be assigned by the head of department.
Laboratory services and laboratory safety & health certification		Provide department/institute affairs council meeting minutes from start of academic year as proof
Editing of College/Department/Institute publications and briefs		
Assisting the College/Department/institute with hosting important academic conference		
Participating in Department/Institute student activities		Event record
Participation in student enrollment examinations		
Assisting the College with service provision		Official record required
Each credit of general education		
Other important service tasks		To be scored by the Faculty Evaluation Committee
Grant and Award Type		
National Science Council Tier-1 project manager grant (Award of Excellence)/ year	300	
National Science Council Tier-2/3 project manager grant/year	100	
NSYSU award for research excellence	300	
Zongshan Invention Award	300	
NSYSU Outstanding Teaching Award	300	
NSYSU Excellent Teaching Award	200	
NSYSU Excellent Teacher	200	
College Outstanding Teaching Award	100	May not be duplicated with the NSYSU outstanding and excellent teaching awards
College Excellent Teacher	50	May not be duplicated with the NSYSU excellent teacher
Other titles, grants or awards that pass review by the Faculty Evaluation Committee		