

# NATIONAL SUN YAT-SEN UNIVERSITY

## Institute of Undersea Technology Guidelines for Faculty Evaluations

Approved by the 10<sup>th</sup> Institute of Undersea Technology General Meeting on June 1, 2006, Academic Year 2006.

Amended and approved by the 303<sup>rd</sup> University Faculty Evaluation Committee Meeting on June 15, 2006.

Amended and approved by the 4<sup>th</sup> University Executive Meeting on June 20, 2006, Academic Year 2006.

Amended and approved by the 4<sup>th</sup> Institute of Undersea Technology General Meeting on January 11, 2010, Academic Year 2010.

Amended and approved by the 5<sup>th</sup> Institute of Undersea Technology General Meeting on November 30, 2011, Academic Year 2011.

Amended and approved by the 6<sup>th</sup> Institute of Undersea Technology General Meeting on January 10, 2012, Academic Year 2012

Amended and approved by the 4<sup>th</sup> College Faculty Evaluation Committee Meeting on December 6, 2013, 1<sup>st</sup> Semester of Academic Year 2013.

Amended and approved by the 358<sup>th</sup> University Faculty Evaluation Committee Meeting on December 12, 2013.

Amended and approved by the 2<sup>nd</sup> University Executive Meeting on December 20, 2013, Academic Year 2013.

Amended and approved by the 5<sup>th</sup> Institute of Undersea Technology General Meeting on January 16, 2014, Academic Year 2014.

Amended and approved by the 5<sup>th</sup> College Faculty Evaluation Committee Meeting on June 3, 2014, Academic Year 2014.

Amended and approved by the 363<sup>rd</sup> University Faculty Evaluation Committee Meeting on October 16, 2014.

Amended and approved by the 2<sup>nd</sup> University Executive Meeting on December 26, 2014, Academic Year 2014.

Amended and approved by the 6<sup>th</sup> Institute of Undersea Technology General Meeting on March 23, 2015, Academic Year 2015.

Amended and approved by the 6<sup>th</sup> College Faculty Evaluation Committee Meeting on April 28, 2015, Academic Year 2015.

Amended and approved by the 367<sup>th</sup> University Faculty Evaluation Committee Meeting on May 14, 2015.

- I. This set of guidelines for faculty evaluations of the Institute of Undersea Technology (hereinafter referred to as “the Institute”) is issued in accordance with National Sun Yat-sen University’s faculty evaluation regulations in order to improve teaching, research, as well as counselling and service qualities.
- II. Except for those full-time faculty members of the Institute who meet the conditions specified in "National Sun Yat-sen University Regulations of Faculty Evaluation" are exempt from being evaluated, all full-time faculty members shall be evaluated in accordance with the present guidelines. Faculty members who shall be evaluated but do not provide evaluation information will be regarded as “not approved.”
- III. The proportions each evaluation indication accounts for in a faculty evaluation of the Institute are: 25% for teaching, 65% for research (performance), and 10% for counselling and service, with 100% being the total.
- IV. Scores of the Institute’s faculty evaluation shall be processed in accordance with "Table of Faculty Evaluation Indicators" of the university.
- V. The evaluation results are “approved,” “approved with conditions,” and “not approved.”
- VI. In addition to regulations of the present guidelines, matters related to the Institute’s faculty evaluation, including assessment items, methods, standards and procedures, etc., shall be processed in accordance with “National Sun Yat-sen University Regulations for Faculty Evaluation” and its enforcement rules as well as relevant regulations of the College of Marine Sciences.
- VII. The present guidelines shall be implemented following approvals of institute general meetings, the College Faculty Evaluation Committee, and the University Faculty Evaluation Committee. The same procedure shall be carried out when amendments are to be made.