

NATIONAL SUN YAT-SEN UNIVERSITY

Institute of Undersea Technology Guidelines for Director Appointment, Reappointment, and Appointment Termination

Approved by the 7th Institute General Meeting on May 11, 2009.

Approved by the 11th Institute General Meeting on May 7, 2012, Academic Year 2012.

Amended and approved by the 8th Institute General Meeting on May 15, 2014, Academic Year 2014.

Article I. This set of guidelines is issued in accordance with Article 3 of “National Sun Yat-sen University (NSYSU) Guidelines for Selections, Contract Renewals, and Terminations of All-Level Academic Head Positions.”

Article II. The director of the Institute of Undersea Technology shall serve for a term of three years and may be reappointed for a second term if necessary.

Article III. Five months before the office term of the incumbent director expires or within three months after the position becomes vacant, the institute shall act according to administrative procedures and acquire the president’s approval to form a selection committee to perform director selection.

Article IV. All assistant professors and faculty members academically ranked higher shall be members of the selection committee and the convener shall be elected among the members.

Article V. The selection committee shall select one to three professors to be director candidates and full-time faculty members of the institute shall cast anonymous ballots to vote on each candidate.

Article VI. Candidates receiving half or more of the total votes shall be presented to the dean of the college along with the numbers of votes they receive and the election meeting minutes. The dean shall forward the aforementioned information to the president to select and appoint a new director.

Article VII. If a new director failed to be selected, the selection committee shall request the dean to select an acting director or appoint a new director.

Article VIII. Five months before the first term expires, the director of the institute shall notify the institute general meeting whether he or she is interested in serving a second term. The institute general meeting shall act according to administrative procedures to organize the vote on reappointment.

The vote on reappointment shall be held four months before the term of incumbent director expires. The president shall be requested to reappoint the director after reappointment is approved by two-thirds (or more) of the full-time faculty members of the institute.

If the incumbent director fails to pass the reappointment vote, the director selection shall be conducted again and the incumbent director may not participate in the election.

Article IX. This set of guidelines shall be implemented following the approval of the institute general meeting and the authorization of the president. The same procedure shall be carried out when amendments are to be made.