

# NATIONAL SUN YAT-SEN UNIVERSITY

## Institute of Political Science Regulations for Establishment of Faculty Evaluation Committee

Approved by the 6<sup>th</sup> Institute General Meeting on November 10, 1998, 1<sup>st</sup> Semester of School Year 87.

Approved by the 3<sup>rd</sup> Institute Faculty Evaluation Committee Meeting on June 7, 2004, 2<sup>nd</sup> Semester of School Year 92.

Approved by the 5<sup>th</sup> Institute Faculty Evaluation Committee Meeting on February 27, 2007, School Year 95.

Approved by the 6<sup>th</sup> College Faculty Evaluation Committee Meeting on March 7, 2007, School Year 95.

- I. The "Institute of Political Science Faculty Evaluation Committee" (hereinafter referred to as the "Committee") is established by the Institute of Political Science (hereinafter referred to as the "Institute") in accordance with Article LX of the organization regulations and Article II of Regulations for Establishment of Faculty Evaluation Committee of National Sun Yat-sen University (NSYSU).
- II. The Committee shall be convened by the director of the Institute who serves as the chairman of Committee meetings. Members of the Committee consist of all full-time faculty members of the Institute. Specific regulations for faculty promotion are issued separately.
- III. Duties of the committee are as follows:
  - A. Review of appointments, employment periods, promotions, temporary terminations, terminations, non-renewal of contracts, extended services, transfers and professor research leaves, years of services and pay increases, faculty member severance causes, and other review items.
  - B. Review of faculty applications for lecture deliveries, on-going studies, and research in domestic or international institutions.
  - C. Other items that shall be reviewed by the Committee in accordance with laws and regulations.
- IV. The review items mentioned in the previous article shall be first finalized in the Institute's general meetings prior to submission to the Committee for reviews. A Committee member shall not participate in reviews of faculty promotions whose academic grades are equal to or higher than that of the Committee member.
- V. The committee shall be convened on an irregular basis. The meeting is effective only when two-thirds or more members attend. The review items specified in Article III of this set of regulations may be approved only when two-thirds or more attendees agree. Process of faculty promotion reviews shall be compliance with special regulations. Committee members shall attend meetings in person, and substitute attendance is not allowed.
- VI. Related personnel may be invited to provide supplementary information in Committee meetings.
- VII. The review items of the Committee shall be processed in accordance with the "University Act," "Act of Governing the Appointment of Educators," "Enforcement Rules of Act Governing the Appointment of Educators," "Accreditation Regulations Governing Teacher Qualifications at Institutions of Higher Education," as well as "Regulations for Appointment of Teaching and Research Personnel" and "Regulations for Promotion Reviews of Teaching and Research Personnel" of NSYSU.
- VIII. Committee members of the committee shall excuse themselves from reviews with respects to issues related to members themselves, their spouses, blood relations within the third degree, relations by marriage, or personal benefits.

If there is concrete evidence that suggests a member potentially being biased in a review meeting, the reviewee may apply to the Committee with reason specified to withhold the respective member's attendance.

A Committee member who does not excuse his/herself from meetings may be asked not to attend by the convener through resolutions of the Committee.

Committee members who excuse themselves or are excused from meetings in conditions described in the above three paragraphs of the present article are not accounted for the attendance.

Matters relevant to the Committee shall be processed in accordance with the above four paragraphs of the present article.

- IX. Other items related to the Institute but not listed in Article III of this set of regulations shall be reviewed and finalized by the Institute's general meetings.
- X. For matters unaddressed in the present regulations, please refer to relevant regulations of the university.
- XI. The present regulations shall be implemented following approvals of the Committee as well as reviews and approvals of the College Faculty Evaluation Committee. The same procedure shall be carried out when amendments are to be made.