

NATIONAL SUN YAT-SEN UNIVERSITY

Office of Learning and Information Services Policy of Learning Plaza

Approved by the 5th Office of Learning and Information Services Heads Meeting on October 8, 2009, School Year 98.

Article 1

The Office of Learning and Information Services (LIS) has established the Learning Plaza located on the first floor of the LIS building as a digital and self-learning space for individual or group studies. The present policy serves as a guideline to facilitate user access to the facilities in Learning Plaza for the purpose of discussion, research, and learning.

Article 2

The Learning Plaza is open for students, faculty members, and staff members in National Sun Yat-sen University (NSYSU). Others are not allowed to use the facilities in the Learning Plaza except for those participating in digital resource learning curricula.

Article 3

Please present student ID cards or employee ID cards to the sensor at the entrance to enter the Learning Plaza.

Article 4

Open hours are the same as that of the Library. Open times :

Monday to Friday: 8:30 a.m. – 10:30 p.m.

Saturday and Sunday: 9:00 a.m. – 5:00 p.m.

Article 5

The Learning Plaza is equipped with Internet, printer, and computers for information retrieval and academic use. Any illegal Internet behaviors are prohibited.

Article 6

It is prohibited to remove any facilities or equipment of the Learning Plaza and to change or cancel any settings on the computers.

Article 7

There are two discussion rooms in the Learning Plaza for class-related discussions. These rooms are not for teaching.

Article 8

Any beverages and food are not allowed. Behaviors with loud noises are not allowed in the Learning Plaza.

Article 9

Please inform librarians at the service desk or the borrow/return service desk located on the 3rd floor in cases of any accidents such as power outage and equipment malfunctions or if a user has problems in using the facilities for immediate recovery.

Article 10

Please maintain cleanliness of the Learning Plaza, return chairs, desks, and equipment to their original places after use.

Article 11

Please comply with provision in the present policy. Violators shall be punished in accordance with LIS' "Regulations of Reader's Violations."

Article 12

The present policy of the Learning Plaza shall take effect following approvals of the LIS director. The same procedure shall be carried out when amendments are to be made.