

# Regulations Governing the Master Program

(碩士班研究生修業辦法)

Institute of Public Affairs Management (IPAM), NSYSU

As amended and approved by the 3<sup>rd</sup> College of Management Affairs Meeting on March 5<sup>th</sup> 2018

Article 1: The Regulations is set forth pursuant to the *Degree Conferral Act* (學位授予法) issued by the Ministry of Education, and the *Academic Regulations* (學則) and *Implementation Bylaws for PhD and Master Degree Examination* (研究生學位考試施行細則) of the University.

Article 2. Duration of study: 1 to 4 years according to the regulations of the Ministry of Education (excluding the period of retention and suspension, and the total period of suspension is limited to two years).

Article 3. Requirements for study and selection of advisors:

1. Students must choose their advisors from the list of full-time faculty (including contracted instructors), and report to the office for recordation by the end of the first semester of the first academic year. (The deadline would be announced by the Institute).
2. Students should consult their advisors regarding course selection since the second semester of the first academic year.
3. Students must fill in application forms for changing advisors, and submit them to Office of the Institute for recordation.
4. Students won't be able to graduate unless they pass language proficiency standards identified in the *Rules for Qualifying Exam of Foreign Languages* of the Institute (外國語文資格考執行辦法) during their course of study.
5. Students are required to take part in the short-term study courses in Mainland China arranged by the Institute during the first year of Master Program. (If there's difficulty for visiting Mainland China, students can choose other countries for substitution.)
6. During the study, students should participate in academic activities hosted by the Institute, such as lectures, seminars, etc. (excluding thematic lectures or lectures in other courses) or other activities recommended through the official announcement of Institute. The total length of attended events shall be 24 hours at least.

Article 4. Mater Degree Examination

1. Students won't be able to apply for the Master Degree Examination until they have completed the minimum course credits of required subjects, passed the review of research proposal, fulfilled the required hours of

academic activities of the Institute, and passed the academic ethics training as required by the University.

2. The application and implementation of the Master Degree Examination shall be handled in accordance with the relevant exam regulations of the University.
3. Those who fail the degree examination and whose study period has not yet expired may apply for re-examination in the next semester or the next academic year. The re-examination is limited to one time. Those who fail the re-examination shall be ordered to withdraw.
4. The master's thesis (including abstract) must be written in Mandarin, and its format is based on the APA (*American Psychological Association*) *Formatting and Style Guide and NSYSU Thesis/Dissertation Format Regulations* (國立中山大學研究生學位論文格式規範).

Article 5. Matters not yet been determined by the Regulations shall be handled in accordance with the *Academic Regulations* (國立中山大學學則) and related rules of the University.

Article 6. The Regulations become effective upon approval by the Institute Affairs Meeting and the College Affairs Meeting, and ratified by the President. Amendments must follow the same procedure.