

# Regulations for Faculty Promotion Review (教師升等審查辦法)

## Institution of Public Affairs Management, NSYSU

As amended and approved by the Faculty Evaluation Committee of College of Management on Nov. 6, 2018  
Ratified by the President on Nov. 28<sup>th</sup>, 2018

Article 1. RFPR is established for reviewing faculty promotion at the Institute of Public Affairs Management (hereinafter the Institute), and is in accordance with the *NSYSU Regulations for Promotion Review of Teachers and Researchers* (教師及研究人員升等審查辦法).

Article 2. Faculty of the Institute has to meet the requirements of the *NSYSU Regulations for Promotion Review of Teachers and Researchers* (中山大學教師及研究人員升等審查辦法) and the *Regulations for Reviewing Faculty Promotion of College of Management* (管理學院教師升等審查辦法) before applying for promotion.

Article 3. The Faculty Evaluation Committee (FEC) of the Institute should organize the Promotion Review Committee (PRC) to conduct a preliminary review of promotion applications. The PRC is convened by Chair of the Institute. At least 2/3 of the committee members must be present at each meeting, and at least 2/3 of them must be in favor for a motion to be considered approved.

Article 4. The review of faculty promotion is based on academic research/technical application/teaching research, teaching and service performance. The applicants must get a total score of at least 70 to be considered passed. The scoring and weighting of each category come as follows:

1. For promotion applicants who pursue the academic research or technical reports (technical application) track, the weighting of research or technical reports will be 70% of the total grade. Teaching performance weights 20% and service weights 10%.
2. For promotion applicants who pursue the teaching research track, the weighting of teaching research will be 50% of the total grade. Teaching performance weights 40%, and service weights 10%.
3. All the indicators for grading academic research/technical application/teaching research, teaching performance and service performance are based on the **NSYSU** Faculty Promotion Review Indicators.
4. Grading of Service is based on the following items:
  - (1) Assisting Institute affairs, instructing students on practical training, helping with student recruitment and site visits, etc.
  - (2) Striving for research projects, cooperation with businesses, and academic exchanges.
  - (3) Mentoring students.
  - (4) Serving as member of committees at the University, College and/or Institute levels.

- (5) Serving as the planning or executive committee member of large-scale conferences or events.
- (6) Serving as the invigilator for the University recruitment examinations.
- (7) Other on- and off-campus services.

Article 5. Applicants should submit related materials to the Convener of the Promotion Review Committee two weeks prior to the beginning of each semester. Submissions will not be accepted after the deadline.

Article 6. Applicants who have doubts about the preliminary review result may submit their appeals within 15 days after receiving the decisions in accordance with the appeals procedure of the University.

Article 7. ERFPP becomes effective upon approval by the Institute Affairs Meeting and the Faculty Evaluation Committees of the College of Management, and ratified by the President. Amendments must follow the same procedure.