

Department of Oceanography, National Sun Yat-sen University

Regulations for the Establishment of the Faculty Evaluation Committee (Draft)

Approved at the preparatory meeting on December 5, 2012

Approved at the Department Affairs Council meeting on September 25, 2013

- Article 1. The Department of Oceanography (hereinafter “the Department”) established the Faculty Evaluation Committee (hereinafter “the Committee”) to deliberate on instructor appointments, terms of contracts, promotions, suspensions of employment, dismissals, nonrenewals of contracts, extensions of services, secondments, overseas lectures or research, continued education, sabbaticals, experience-based pay raises, determinations of reasons for lay-off, and other matters that shall be deliberated in accordance with laws and regulations. The Department’s establishment of the Committee was based on Article 20 of the University Act and Article 60 of the National Sun Yat-sen University Articles of Association.
- Article 2. Full-time professors of the Department are ex officio members of the Committee, and the Department Director concurrently serves as an ex officio member and the convener.
- Article 3. When a resolution with regard to a matter mentioned in Article 1 is made by vote, blank ballots, invalid ballots, and abstentions are considered votes against the resolution to safeguard the rights and interests of instructors and researchers.
- Article 4. Meetings of the Committee may be convened as needed by the Department Director or by a petition signed by more than one-half of the members. Cases of instructor appointment require the presence at the meeting of more than one-half of all committee members, and a resolution may be adopted only upon agreement of more than two-thirds of the attendant committee members. Cases of instructor promotion, dismissal, suspension of employment, and nonrenewal of contract require the presence of more than two-thirds of total committee members at the meeting, and a resolution may be adopted only upon agreement of more than two-thirds of the attendant committee members. Other matters under discussion require the presence of more than one-half of the total committee members at the meeting, and a resolution may be adopted

only upon agreement of more than one-half of the attendant committee members.

Article 5. Where a member of the Committee has a personal interest in a case under deliberation, he/she shall conduct a voluntary recusal and must not participate in case deliberation. For an instructor whose matter is under deliberation in a meeting, he/she may, with factual evidence to prove a member to be of potential for making partial decisions, apply to the Committee for the member to be recused from the meeting. Members who have been recused shall not be counted as an attendant Committee member.

Article 6. The Committee may invite faculty members who are related to the issues under discussion to attend meetings and to elucidate related matters.

Article 7. Please refer to other relevant regulations for any matters that have not yet been covered in these Regulations.

Article 8. These Regulations, as well as all amendments thereto, shall come into effect upon approval by the Department Affairs Council, approval by the college-level Faculty Evaluation Committee, and ratification by the University President.

Disclaimer. The document was translated from its Chinese version. The Chinese guidelines supersede the English ones shall there be discordance between the documents.